**SOUTH WHIDBEY FIRE/EMS**

**REGULAR MEETING**

**5579 Bayview Road, Langley, WA 98260**

**May 9, 2024 – 5:30pm**

**Minutes**

**In Attendance:** Commissioner Erickson, Commissioner Towers, Commissioner Noblet, Chief Walsh and Nicole Hagen

**Audience:** Assistant Chief Ney, Division Chief Magallon, FF/EMT Boyd, FF/EMT Diffie, FF/EMT McDougald, Mary Kaye Johansen & Kevin Olin

**Zoom:** Lt. Kalahiki & FF/EMT Husom

1. **Call to Order**

Commissioner Erickson called the meeting to order at 5:30pm

1. **Approval of Agenda**

Commissioner Noblet motioned to approve the agenda; Commissioner Towers seconded the motion.

 **The motion carried unanimously.**

1. **Public Input**

None

1. **Consent Agenda** All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS’s Board of Commissioners for reading and study. They are considered routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

**Approval of Minutes**

BVFF Meeting on April 11th

Regular Meeting on April 11th

**Finance Reports**

Budget Position Report

Check Register

Treasurer’s Report

**Monthly Vouchers**

*Dated 4/4/2024 for Payroll EFT in the amount of $63,290.04*

*Dated 4/12/2024 for Accounts Payable in the amount of $51,706.63*

*Dated 4/18/2024 for Payroll EFT in the amount of $59,383.73*

*Dated 4/19/2024 for Payroll EFT in the amount of $8,729.18*

*Dated 4/19/2024 for Accounts Payable in the amount of $24,776.34*

*Dated 4/26/2024 for Accounts Payable in the amount of $130,177.14*

*Dated 4/1-4/30/2024 for Payroll Liabilities in the amount of $170,625.10*

 *Total Warrants: $508,688.16*

Commissioner Towers motioned to approve the Consent Agenda; Commissioner Noblet seconded the motion.

 **The motion carried unanimously.**

**Member Update**

New Members:

Division Chief Alex Magallon – previously Lt. at Bremerton.

Barry Pomeroy – return volunteer. Just recently retired from Everett Fire. Already has all is fire and EMT certifications.

Kevin Olin – previously a police officer in California before moving to Washington. Already has his EMT license.

Yun Cheng – has lived on South Whidbey for several years. Previously a physician in China and Australia. Will be attending EMT academy this Fall.

Commissioner Noblet motioned to approve the new members; Commissioner Towers seconded the motion.

 **The motion carried unanimously.**

1. **Unfinished Business**

Policy 1007 Chief Positions – Second Reading

Commissioner Towers motioned to approve Policy 1007 Chief Positions; Commissioner Noblet seconded the motion.

 **The motion carried unanimously.**

1. **New Business**

**Chief’s Report**

Chief Walsh went over our call volume for the month of April as well as our 4th, 5th & 6th seat coverage. Chief Walsh also stated that there has been an increase in volunteer participation.

**Resolution 2024-09 Surplus Items**

Commissioner Noblet motioned to approve Resolution 2024-09 Surplus Items; Commissioner Towers seconded the motion.

 **The motion carried unanimously.**

**Amendment to Tender Purchase**

Chief Walsh explained that Chief Ney reached out to Cascade Fire to add an additional tender to the agreement and lock in a lower cost. Chief Walsh stated that he has sent the agreement to legal council and hasn’t heard back yet.

Commissioner Towers motioned to approve the Amendment to Tender Purchase subject to legal approval; Commissioner Noblet seconded the motion.

 **The motion carried unanimously.**

1. **Announcements**

None

1. **Comments from Commissioners**

None

1. **Conclude**

Commissioner Noblet motioned to adjourn the meeting; Commissioner Towers seconded the motion.

 **The motion carried unanimously.**

Commissioner Erickson adjourned the Regular Meeting of the Board of Commissioners at 6pm.

Nicole Hagen,

Board Secretary