



SOUTH WHIDBEY FIRE / EMS

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BOARD OF FIRE COMMISSIONERS SPECIAL MEETING

September 27, 2022 – 3:00 PM

Agenda – *DRAFT*

Join Zoom Meeting

<https://us06web.zoom.us/j/82870941334>

Meeting ID: 828 7094 1334

One tap mobile

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Commissioners

Jim Towers
Michael Noblet
Savannah Erickson

Fire Chief

Nicholas Walsh
chief@swfe.org
(360)321-6061

Operations

Deputy Chief
Terry Ney
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(360)321-2546

Resource

Deputy Chief
Jon Beck
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(360)321-2147

Training

Division Chief
Joseph Dilley
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(360)321-2645

Records

Records Manager
Vicki Lange
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(360)222-5011

Finance

Finance Officer

finance@swfe.org
(360)222-5012

Admin Specialist

Kelly McDonald
info@swfe.org
(360)222-5013

- I. Call to Order.
- II. Approval of Agenda.
- III. Resolution No. 2022-10 – Declaration of Interim Finance Officer/Audit Officer.
- IV. Executive Session – Pursuant to RCW 42.30.110(1)(f) to review a personnel matter.
- V. Action(s) Taken from Executive Session.
- VI. Conclude.

SOUTH WHIDBEY FIRE/EMS

RESOLUTION NO. 2022-10
DECLARATION OF INTERIM FINANCE OFFICER/AUDIT OFFICER WITH
ISLAND COUNTY TREASURER'S OFFICE

WHEREAS, The District finds, as the person filling the Finance Officer/Audit Officer position, leaves or changes, the district must appoint an individual(s) to fulfill this position for the District on an interim basis;

WHEREAS, The District appointed person(s) filling the Finance Officer/Audit Officer position require access to the District's financial and banking assets both in person and online, with the Island County Treasurer's Officer to perform the core functions of said position;

WHEREAS, The District's policy requires the person(s) filling the Finance Officer/Audit Officer position to sign checks as a second signer and have such authority with the Island County Treasurer's Officer financial institution of record to perform the core functions of said position;

WHEREAS, The Island County Treasurer's Office requires the District to specify the person(s) filling the Finance Officer/Audit Officer position, both permanent and interim, to be designated by resolution;

THEREFORE BE IT RESOLVED; the following individuals, acting as interim Finance Officer/Audit Officer, are authorized by the South Whidbey Fire/EMS Board of Commissioners to have signature authority, and all necessary form of access to the said South Whidbey Fire/EMS accounts with the Island County Treasurer's Office and associated financial institution for the performance of duties of that position:

- Cathy Niiro
- Sonja Lindenstien
- Vicki Lange

ADOPTED at the regular meeting of the Board of Fire Commissioners, September 27th, 2022.

By _____
Michael Noblet, Chairman

By _____
Jim Towers, Commissioner

ATTEST:

By _____
Savannah Erickson, Commissioner

Nicholas Walsh