

## **January**

### **Fire Chiefs Update**

#### **Consent Report**

#### **Fourth Seat Coverage**

December 50% of the time we had at station 36 (on duty)

November coverage was 40%

#### **Recruitment Report**

1 Ready for approval at January Meeting

2 Applications In process, not ready for approval

#### **-Total Volunteers**

January– 43 (including candidate approved at board meeting)

December - 42

#### **Call Volume Report –see attached**

November call volume 252 calls for service

Year to date call volume 2658 calls for service

Calls as of this time last year 2860

**SOUTH WHIDBEY  
FIRE/EMS REGULAR  
MEETING  
December 8, 2022 – 5:30 pm  
Minute – DRAFT**

**In Attendance:** Commissioner Noblet, Commissioner Towers, Chief Walsh, and Kathryn Nguyen.

**Audience:** Chief Beck, Chad Glahart, Craig Sear,

**Zoom Audience:** Commissioner Erickson, Chief Ney,

**Call to Order.**

Commissioner Noblet called the meeting to order at 5:30 pm

**Approval of Agenda.**

Commissioner Erickson motioned to approve the agenda; Commissioner Towers seconded the motion.

**The motion carried unanimously.**

**Public Input**

Chad Glahart, Freeland Board Commissioner, said he would like to improve communication throughout the Districts. He expressed concerns about significant water equipment damages due to quick water release on fire hydrants.

Andy, from Freeland Water District, explained how several hydrants in Freeland have incurred damages due to water hammer issues. A water line experienced water hammer damage while the department was responding to a fire and using a hydrant. Additional problems have surfaced from hydrants not being completely closed after use. Andy expressed his desire to work with the department to ensure proper hydrant usage.

Chief Walsh addressed Andy by stating he had previously reached out requesting training for the department but did not receive a response.

Andy continued

Chief Beck asked how many water pipes had burst at random.

Andy replied, stating there had been some, but most were results from water hammer.

Commissioner Noblet agreed that there is an issue and would like to ensure that future department training and planning be taken.

Commissioner Erickson requested that the item be added to the following month's agenda for updates.

Chief Walsh is happy to meet and develop a plan moving forward.

**Consent Agenda.** All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a. Approval of Minutes.
  - i. Special Meeting on November 15, 2022
  - ii. Regular Meeting on November 10, 2022

- iii. Special Meeting on November 9, 2022
- iv. Special Meeting on October 22, 2022
- b. Finance Officer's Reports
  - i. Budget position Report
  - ii. Treasurer's Report
- c. Monthly Vouchers
  - i. \$1,453,731.21

Commissioner Noblet motioned to approve the Consent agenda; Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

### **Member Update**

- d. Nina Holmstrom
- e. Cory Jennings

Chief Walsh stated that Holmstrom and Jennings had gone through all the processes and would go to the fire academy in February.

Commissioner Noblet motioned to approve; Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

### **Unfinished Business**

None

### **New Business**

- f. Resolution No. 2022-23- Support of Firework Ban

Commissioner Noblet invited Craig Sear to speak to the Board.

With Safe and Human, Craig Sear requested the department's support in banning personal fireworks in Island County. The Island County commissioners are considering banning personal fireworks. Fireworks are severe threats to the wildland, environments, pets, first responders, and veterans.

Commissioner Towers request data on fireworks incidents.

Chief Walsh stated that the records manager reviewed the department's records and found two fireworks-related fires.

Commissioner Erickson stated she had a modification to the resolution but did not have any additional questions.

Commissioner Noblet acknowledged the effects of fireworks and the possible reduction in fire incidents alleviating personnel to respond to other significant calls that do not pertain to fireworks.

Commissioner Towers requested additional time to think on the matter and table the resolution until after the executive session.

Resolution tabled.

The Board revisited the item at 6:45 pm.

Commissioner Towers expressed his support from a fire department stand and not a political one.

Commissioner Erickson questioned if other districts have created a supporting resolution as well.

Sunny explained that resolution requests to other departments had been made, but no responses were received at the time.

Commissioner Erickson requested the date that Island County would act.

Sunny explained that the County still needed to make an official date for action. The requested resolution is to support action being taken by the County.

Commissioner Towers motioned to approve; Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

g. Resolution No. 2022-22- Warrant Cancellation

Commissioner Towers motioned to approve Resolution No. 2022-22; Commissioner Noblet seconded the motion.

**The motion carried unanimously.**

h. Resolution No. 2022-21- Transfer of Funds

Chief Walsh stated that the resolution was to transfer funding from the Capital account to the General account for the engine repairs.

Commissioner Towers motioned to approve; Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

i. 2023 Regular Meeting Schedule

Commissioner Noblet motioned to approve; Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

j. SWFE New Logo

Chief Walsh explained that the logo was designed with department members' input.

Commissioner Towers asked if the department plans to change the logos on all apparatus.

Chief Walsh plans to transition the logo slowly as time and funds allow.

## **II. Announcements:**

Chief Walsh stated that the Santa's Sleigh event was taking place from December 8, 2022, until December 10, 2022.

## **III. Comments from Commissioners.**

Commissioner Erickson expressed her satisfaction with the new website.

Commissioner Towers stated that the Board must schedule Chief Walsh's Performance Review for January 2023.

Commissioner Noblet stated that a Special Meeting should be scheduled before the next Regular Meeting on January 12, 2023.

Commissioner Erickson and Towers stated that January 5, 2023, would be most convenient for the Special Meeting.

Commissioner Towers requested that a Capital budget plan be established.

Chief Walsh stated that the department would like to take the first quarter of 2023 to compile data and documents for the Capital budget plan.

## **IV. Executive Session:**

a. RCW 42.30.110 (b) "To consider the selection of a site or the acquisition of real estate by lease or

purchase when public knowledge regarding such consideration would cause a likelihood of increased price;”

Commissioner Noblet called for an executive session at 6:30 pm for 15 minutes until 6:45 pm.

Commissioner Noblet called the meeting back to session at 6:45 pm.

**Action taken as a result of the Executive Session:**

No decisions were made.

**Adjourn**

Commissioner Towers motioned to adjourn the meeting; Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

The Regular Meeting of the Board was adjourned at 6:55 pm.

Kathryn Nguyen,  
District Secretary

## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 1

001 General Fund 01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
--	--------------	----------	-----------	--

### 308 Beginning Balances

308 91 00 00 Estimated Beginning Balance	0.00	2,284,330.47	(2,284,330.47)	0.0%
308 Beginning Balances	0.00	2,284,330.47	(2,284,330.47)	0.0%

### 310 Taxes

311 10 00 00 Property Taxes 75%	3,938,177.43	3,916,666.83	21,510.60	99.5%
337 00 00 01 Leasehold Excise Tax	2,000.00	3,154.29	(1,154.29)	157.7%
337 00 00 02 Timber Tax	0.00	1,002.64	(1,002.64)	0.0%
310 Taxes	3,940,177.43	3,920,823.76	19,353.67	99.5%

### 330 State Generated Revenues

331 97 03 00 FEMA Public Assistance Grant	0.00	14,964.76	(14,964.76)	0.0%
334 01 30 00 WSP Basic FF Academy Reimbursement Program	1,000.00	0.00	1,000.00	0.0%
334 01 80 00 State Direct/Indirect Grant From Military Department	0.00	0.00	0.00	0.0%
334 04 90 00 Dept. Of Health EMS Trauma Grant	1,220.00	1,180.00	40.00	96.7%
337 07 60 00 In-Lieu Tax - Ferries	3,923.10	0.00	3,923.10	0.0%
337 07 70 00 In-Lieu Tax - School District	1,620.00	1,408.48	211.52	86.9%
330 State Generated Revenues	7,763.10	17,553.24	(9,790.14)	226.1%

### 340 Charges For Services

341 70 00 00 Sales Of Merchandise	0.00	0.00	0.00	0.0%
342 21 00 00 Hospital Payments For Consumable Supplies	167,198.32	182,390.67	(15,192.35)	109.1%
340 Charges For Services	167,198.32	182,390.67	(15,192.35)	109.1%

### 360 Misc Revenues

361 11 00 01 Investment Interest	6,000.00	11,547.33	(5,547.33)	192.5%
362 10 00 00 CPR Public Class Registration	800.00	0.00	800.00	0.0%
362 50 00 00 Lease & Rental Payments	0.00	0.00	0.00	0.0%
369 10 00 00 Sale Of Surplus	0.00	0.00	0.00	0.0%
369 40 00 00 Judgements/Settlements	0.00	0.00	0.00	0.0%
369 91 00 00 Other Revenue	0.00	10,562.67	(10,562.67)	0.0%
360 Misc Revenues	6,800.00	22,110.00	(15,310.00)	325.1%

### 380 Non Revenues

369 80 00 00 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
389 90 00 10 Other Custodial Activities	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

### 390 Other Revenues

395 10 00 00 Sale Of Capital Assets	0.00	0.00	0.00	0.0%
-------------------------------------	------	------	------	------

## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 2

001 General Fund 01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
--	--------------	----------	-----------	--

### 390 Other Revenues

390 Other Revenues	0.00	0.00	0.00	0.0%
--------------------	------	------	------	------

### 397 Interfund Transfers

397 22 00 02 Transfer From Capital Fund	0.00	0.00	0.00	0.0%
-----------------------------------------	------	------	------	------

397 Interfund Transfers	0.00	0.00	0.00	0.0%
-------------------------	------	------	------	------

<b>Fund Revenues:</b>	<b>4,121,938.85</b>	<b>6,427,208.14</b>	<b>(2,305,269.29)</b>	<b>155.9%</b>
-----------------------	---------------------	---------------------	-----------------------	---------------

	Amt Budgeted	Expenditures	Remaining	
--	--------------	--------------	-----------	--

### 522 Fire Control

522 45 10 01 Authorized Overtime - Training	5,250.00	7,869.61	(2,619.61)	149.9%
---------------------------------------------	----------	----------	------------	--------

522 45 20 10 FICA Medicare Benefits-FF OT Training	0.00	172.78	(172.78)	0.0%
----------------------------------------------------	------	--------	----------	------

522 45 20 20 L&I / Unemployment Premiums-FF OT Training	0.00	114.31	(114.31)	0.0%
---------------------------------------------------------	------	--------	----------	------

522 45 20 30 Healthcare Benefits-FF OT Training	0.00	1.19	(1.19)	0.0%
-------------------------------------------------	------	------	--------	------

522 45 20 40 Retirement Benefits-FF OT Training	0.00	119.38	(119.38)	0.0%
-------------------------------------------------	------	--------	----------	------

522 Fire Control	5,250.00	8,277.27	(3,027.27)	157.7%
------------------	----------	----------	------------	--------

### 591 Debt Service

591 22 71 01 Principle Payments	185,000.00	185,000.00	0.00	100.0%
---------------------------------	------------	------------	------	--------

592 22 83 01 Interest Payments	134,160.00	134,210.77	(50.77)	100.0%
--------------------------------	------------	------------	---------	--------

591 Debt Service	319,160.00	319,210.77	(50.77)	100.0%
------------------	------------	------------	---------	--------

### 594 Capital Expenditures

594 20 35 12 Fire Safety Equipment - Capital	616,156.50	682,127.89	(65,971.39)	110.7%
----------------------------------------------	------------	------------	-------------	--------

594 20 35 60 Personal Safety Equipment - Capital	125,000.00	133,850.30	(8,850.30)	107.1%
--------------------------------------------------	------------	------------	------------	--------

594 20 42 10 Dispatch Services - Capital	20,093.42	20,093.42	0.00	100.0%
------------------------------------------	-----------	-----------	------	--------

594 22 30 00 Communications Equipment	354,200.00	0.00	354,200.00	0.0%
---------------------------------------	------------	------	------------	------

594 Capital Expenditures	1,115,449.92	836,071.61	279,378.31	75.0%
--------------------------	--------------	------------	------------	-------

## 010 ADMIN

### 522 Fire Control

522 10 10 10 Chief's Wages	146,205.00	161,059.03	(14,854.03)	110.2%
----------------------------	------------	------------	-------------	--------

522 10 10 20 Deputy Chiefs' Wages	302,997.54	264,839.11	38,158.43	87.4%
-----------------------------------	------------	------------	-----------	-------

522 10 10 30 Division Chief's Wages	42,024.60	42,024.60	0.00	100.0%
-------------------------------------	-----------	-----------	------	--------

522 10 10 40 Administration Wages	285,059.75	289,401.69	(4,341.94)	101.5%
-----------------------------------	------------	------------	------------	--------

522 10 10 60 Commissioner's Stipends	12,288.00	13,184.00	(896.00)	107.3%
--------------------------------------	-----------	-----------	----------	--------

522 10 10 85 Public Education Officer Wages	0.00	0.00	0.00	0.0%
---------------------------------------------	------	------	------	------

522 10 10 90 Disability	4,000.00	1,950.00	2,050.00	48.8%
-------------------------	----------	----------	----------	-------

522 10 15 20 Deputy Chief Deferred Comp Match	6,900.42	6,659.12	241.30	96.5%
-----------------------------------------------	----------	----------	--------	-------

522 10 15 21 Admin Deferred Compensation Match	5,701.16	1,669.84	4,031.32	29.3%
------------------------------------------------	----------	----------	----------	-------

522 10 20 10 FICA / Medicare Benefits-Admin	60,334.10	72,134.88	(11,800.78)	119.6%
---------------------------------------------	-----------	-----------	-------------	--------

522 10 20 20 L&I / Unemployment Premiums-Admin	27,664.72	18,115.71	9,549.01	65.5%
------------------------------------------------	-----------	-----------	----------	-------

## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 3

001 General Fund 01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 10 20 30 Admin Healthcare Benefits/ADD	209,375.58	233,752.29	(24,376.71)	111.6%
522 10 20 40 Retirement Benefits-ADMIN	62,269.89	46,650.72	15,619.17	74.9%
522 10 20 50 Tuition Reimbursement-Admin	2,500.00	0.00	2,500.00	0.0%
522 10 31 10 Office Supplies	6,650.00	7,737.90	(1,087.90)	116.4%
522 10 31 11 Printing - Newsletter	2,200.00	2,106.24	93.76	95.7%
522 10 31 12 Maps & Mapping Supplies	100.00	0.00	100.00	0.0%
522 10 31 20 Photographic Supplies	100.00	82.65	17.35	82.7%
522 10 32 10 Fuel - Administration	10,000.00	6,974.14	3,025.86	69.7%
522 10 35 10 Office Equipment	1,100.00	2,142.29	(1,042.29)	194.8%
522 10 35 20 Software	5,405.00	0.00	5,405.00	0.0%
522 10 35 30 Computer Hardware	28,850.00	25,132.23	3,717.77	87.1%
522 10 41 10 Legal Services	10,500.00	16,629.50	(6,129.50)	158.4%
522 10 41 20 Audit & Review Services	17,000.00	14,400.40	2,599.60	84.7%
522 10 41 30 Consulting Services	12,000.00	9,170.00	2,830.00	76.4%
522 10 41 33 Consulting Marketing Retention	0.00	0.00	0.00	0.0%
522 10 41 34 Consulting Website	0.00	0.00	0.00	0.0%
522 10 41 40 Professional Services	18,880.00	36,774.59	(17,894.59)	194.8%
522 10 41 70 Photography	500.00	516.33	(16.33)	103.3%
522 10 42 10 Postage & Shipping	9,490.00	3,963.00	5,527.00	41.8%
522 10 42 20 Internet Connections/Whidbey Telecom	10,800.00	11,805.90	(1,005.90)	109.3%
522 10 42 30 Cell & Digital Telephones	39,600.00	27,374.12	12,225.88	69.1%
522 10 42 40 Wired Telephones & FAX/Whidbey Telecom	9,540.00	9,900.04	(360.04)	103.8%
522 10 42 50 Alarm Monitoring	2,100.00	1,060.81	1,039.19	50.5%
522 10 43 01 Admin Ferry Fees	270.00	70.70	199.30	26.2%
522 10 43 10 Commissioner Travel	500.00	353.58	146.42	70.7%
522 10 43 20 Career Staff Travel	4,900.00	3,824.89	1,075.11	78.1%
522 10 44 10 Administrative Advertising	2,500.00	1,815.77	684.23	72.6%
522 10 44 30 Volunteer Recruit./Retention Advertising	2,500.00	1,832.87	667.13	73.3%
522 10 45 10 Admin Equipment Leases	7,656.00	3,970.68	3,685.32	51.9%
522 10 46 10 Liability/Umbrella-Enduris	104,890.00	142,473.00	(37,583.00)	135.8%
522 10 47 10 Election Expenses	0.00	6,163.80	(6,163.80)	0.0%
522 10 47 20 Timber Tax	17.90	0.00	17.90	0.0%
522 10 47 30 Clean Water Uility Taxes	448.33	453.93	(5.60)	101.2%
522 10 48 10 Computer Repair & Maintenance	6,000.00	1,447.38	4,552.62	24.1%
522 10 48 20 Office Equipment Repair & Maintenance	1,790.00	1,401.84	388.16	78.3%
522 10 49 10 Memberships	8,062.00	7,827.62	234.38	97.1%
522 10 49 20 Subscriptions	50,086.45	49,245.96	840.49	98.3%
522 10 49 30 Information Services	2,707.50	1,401.21	1,306.29	51.8%
522 10 49 40 Software Recuring Licenses	20,861.78	31,652.47	(10,790.69)	151.7%
522 10 49 50 Investment/Bank Fees	610.00	374.34	235.66	61.4%
<b>522 Fire Control</b>	<b>1,565,935.72</b>	<b>1,581,521.17</b>	<b>(15,585.45)</b>	<b>101.0%</b>
<b>010 ADMIN</b>	<b>1,565,935.72</b>	<b>1,581,521.17</b>	<b>(15,585.45)</b>	<b>101.0%</b>

### 020 FIRE SUPPRESSION

<b>522 Fire Control</b>				
522 20 15 10 Volunteer Reimbursement	140,000.00	65,223.04	74,776.96	46.6%
522 20 15 20 Volunteer Deferred Compensation Match	3,000.00	2,000.00	1,000.00	66.7%
522 20 15 30 Volunteer Shift Reimbursement	0.00	0.00	0.00	0.0%



## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 4

001 General Fund 01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 20 20 10	FICA/Medicare Benefits-Volunteers	10,710.00	6,512.86	4,197.14 60.8%
522 20 20 31	Accidental Death & Disability - VFIS	5,774.00	5,774.00	0.00 100.0%
522 20 20 41	Retirement Premium-Board Of Vol. FF's	4,500.00	4,020.00	480.00 89.3%
522 20 20 42	Retirement Premium-LOSAP	34,175.00	34,175.00	0.00 100.0%
522 20 20 50	Tuition Reimbursement-Part Time FFs & Volunteers	2,500.00	0.00	2,500.00 0.0%
522 20 23 10	Physicals	2,760.00	0.00	2,760.00 0.0%
522 20 23 20	Vaccinations	3,360.00	0.00	3,360.00 0.0%
522 20 23 30	Testing	1,050.00	0.00	1,050.00 0.0%
522 20 23 40	Fitness Equipment	7,586.47	7,310.88	275.59 96.4%
522 20 23 50	Fitness Supplies	0.00	0.00	0.00 0.0%
522 20 24 20	Board of Volunteer Firefighters - Liability Insura	2,500.00	0.00	2,500.00 0.0%
522 20 24 30	LOSAP - Life Insurance	0.00	0.00	0.00 0.0%
522 20 24 40	Trusteed Plans (WFCA)	950.00	1,190.98	(240.98) 125.4%
522 20 28 10	Recognition Awards	9,120.00	4,743.72	4,376.28 52.0%
522 20 28 20	Special Recognition & Activities	11,295.00	8,630.21	2,664.79 76.4%
522 20 28 30	Incidents, Special Projects & Out Of Area Meals	1,790.00	1,010.37	779.63 56.4%
522 20 28 40	Health & Wellness Activities	0.00	0.00	0.00 0.0%
522 20 31 10	Fire Operations Supplies	8,670.00	7,379.99	1,290.01 85.1%
522 20 31 11	Fire Rehab Supplies	2,070.00	612.67	1,457.33 29.6%
522 20 31 12	Fire Safety Supplies	450.00	26.07	423.93 5.8%
522 20 31 20	Medical Operations Supplies	23,633.00	6,988.69	16,644.31 29.6%
522 20 31 30	Marine Rescue Operations Supplies	1,806.00	2,383.49	(577.49) 132.0%
522 20 31 40	Technical Rescue Operations Supplies	0.00	66.76	(66.76) 0.0%
522 20 31 60	Uniforms & Badges	34,655.00	17,621.62	17,033.38 50.8%
522 20 32 10	Fuel - Fire Apparatus	21,450.00	9,957.05	11,492.95 46.4%
522 20 32 20	Fuel - Medical Apparatus	8,500.00	4,804.03	3,695.97 56.5%
522 20 32 30	Fuel - Marine Apparatus	4,200.00	1,569.22	2,630.78 37.4%
522 20 32 40	Fuel - Technical Rescue Apparatus	500.00	0.00	500.00 0.0%
522 20 35 10	Fire Equipment	40,716.69	29,814.10	10,902.59 73.2%
522 20 35 11	Rehab Equipment	50.00	54.34	(4.34) 108.7%
522 20 35 12	Fire Safety Equipment	1,770.00	2,451.66	(681.66) 138.5%
522 20 35 20	Medical Equipment	6,300.00	1,089.68	5,210.32 17.3%
522 20 35 30	Marine Rescue Equipment	17,090.00	10,373.32	6,716.68 60.7%
522 20 35 40	Technical Rescue Equipment	3,700.00	3,647.45	52.55 98.6%
522 20 35 50	Communications Equipment	45,236.14	43,471.50	1,764.64 96.1%
522 20 35 60	Personal Safety Equipment	62,260.00	39,894.98	22,365.02 64.1%
522 20 41 10	Hose Testing	5,000.00	515.94	4,484.06 10.3%
522 20 41 20	Apparatus Testing/Certification	7,830.00	5,825.12	2,004.88 74.4%
522 20 41 30	SCBA Flow Testing/Certification	7,912.50	0.00	7,912.50 0.0%
522 20 41 40	Biohazard Waste Disposal	264.00	134.68	129.32 51.0%
522 20 42 10	Dispatch Services	87,238.27	94,146.55	(6,908.28) 107.9%
522 20 45 10	Operations Equipment Leases	2,500.00	1,147.49	1,352.51 45.9%
522 20 45 20	Operations Rents And Fees	17,751.84	17,753.47	(1.63) 100.0%
522 22 10 00	Full Time Firefighter Wages	942,510.91	978,085.66	(35,574.75) 103.8%
522 22 10 01	Authorized Overtime Full Time Firefighters	55,000.00	122,635.85	(67,635.85) 223.0%
522 22 15 20	Firefighter Deferred Compensation Match	18,750.24	2,125.11	16,625.13 11.3%
522 22 20 10	FICA Medicare Benefits-FT Firefighters	78,260.33	87,765.93	(9,505.60) 112.1%
522 22 20 20	L&I/ Unemployment Premiums- FT Firefighters	120,693.12	79,277.94	41,415.18 65.7%

## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 5

001 General Fund 01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 22 20 30 Full Time Firefighters Healthcare Benefits/AD&D	344,208.29	315,526.87	28,681.42	91.7%
522 22 20 40 Retirement Benefits Full Time Firefighters	126,618.20	50,116.37	76,501.83	39.6%
522 Fire Control	2,338,665.00	2,077,854.66	260,810.34	88.8%
<b>020 FIRE SUPPRESSION</b>	<b>2,338,665.00</b>	<b>2,077,854.66</b>	<b>260,810.34</b>	<b>88.8%</b>

### 030 FIRE PREVENTION & INVESTIGATION

<b>522 Fire Control</b>				
522 30 31 51 Fire Prevention Supplies	500.00	0.00	500.00	0.0%
522 30 31 60 Public Education Operating Supplies	5,360.00	4,641.83	718.17	86.6%
522 30 32 10 Public Education Fuel	150.00	14.93	135.07	10.0%
522 30 49 00 Special Projects	3,600.00	2,577.25	1,022.75	71.6%
522 Fire Control	9,610.00	7,234.01	2,375.99	75.3%
<b>030 FIRE PREVENTION &amp; INVESTIGATION</b>	<b>9,610.00</b>	<b>7,234.01</b>	<b>2,375.99</b>	<b>75.3%</b>

### 045 TRAINING EMPLOYEE

<b>522 Fire Control</b>				
522 45 31 00 Administration Training Supplies	429.70	428.03	1.67	99.6%
522 45 31 10 Fire Training Supplies	7,953.78	2,999.16	4,954.62	37.7%
522 45 31 20 Medical Training Supplies	4,985.00	2,316.55	2,668.45	46.5%
522 45 31 21 Medical Training Supplies - WEMSC Grant	1,222.00	0.00	1,222.00	0.0%
522 45 31 30 Marine Training Supplies	330.00	2,207.08	(1,877.08)	668.8%
522 45 31 40 Technical Rescue Training Supplies	0.00	0.00	0.00	0.0%
522 45 32 10 Fuel - Training	400.00	46.41	353.59	11.6%
522 45 35 00 Administration Training Equipment	0.00	0.00	0.00	0.0%
522 45 35 10 Fire Training Equipment	12,200.00	10,792.97	1,407.03	88.5%
522 45 35 20 Medical Training Equipment	7,260.95	10,733.23	(3,472.28)	147.8%
522 45 35 30 Marine Training Equipment	1,320.00	1,534.08	(214.08)	116.2%
522 45 35 40 Technical Rescue Training Equipment	0.00	0.00	0.00	0.0%
522 45 41 10 Training Professional Services	7,800.00	1,209.55	6,590.45	15.5%
522 45 43 00 Administrative Training Travel	2,345.00	477.16	1,867.84	20.3%
522 45 43 01 Administrative Lodging & Food	12,508.00	4,203.61	8,304.39	33.6%
522 45 43 02 Training Ferry Fees	430.00	96.65	333.35	22.5%
522 45 43 10 Fire Training Travel	75.00	0.00	75.00	0.0%
522 45 43 11 Fire Lodging & Food	3,045.00	0.00	3,045.00	0.0%
522 45 43 20 Medical Training Travel	50.00	0.00	50.00	0.0%
522 45 43 21 Medical Lodging & Food	800.00	0.00	800.00	0.0%
522 45 43 30 Marine Training Travel	0.00	0.00	0.00	0.0%
522 45 43 31 Marine Lodging & Food	0.00	0.00	0.00	0.0%
522 45 43 40 Technical Rescue Training Travel	0.00	0.00	0.00	0.0%
522 45 43 41 Technical Rescue Lodging & Food	0.00	0.00	0.00	0.0%
522 45 43 50 Maintenance Training Travel	2,400.00	0.00	2,400.00	0.0%
522 45 43 51 Maintenance Lodging & Food	4,250.00	2,050.54	2,199.46	48.2%
522 45 49 00 Administration Tuition & Registration	11,085.00	1,840.00	9,245.00	16.6%

## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 6

001 General Fund

01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 45 49 10	Fire Tuition & Registration	17,185.00	1,629.44	15,555.56 9.5%
522 45 49 11	Fire Training Projects & Workshops	10,380.00	1,723.00	8,657.00 16.6%
522 45 49 20	Medical Tuition & Registration	8,220.00	7,599.45	620.55 92.5%
522 45 49 21	Medical Training Projects	784.00	0.00	784.00 0.0%
522 45 49 22	Medical Tuition - CBT Grant	0.00	0.00	0.00 0.0%
522 45 49 30	Marine Tuition & Registration	200.00	0.00	200.00 0.0%
522 45 49 31	Marine Rescue Training Projects	0.00	0.00	0.00 0.0%
522 45 49 40	Technical Rescue Tuition & Registration	10,095.00	9,839.00	256.00 97.5%
522 45 49 41	Technical Rescue Training Projects	0.00	0.00	0.00 0.0%
522 45 49 50	Maintenance Tuition & Registration	3,395.95	1,150.00	2,245.95 33.9%
522 45 49 60	Health & Wellness Training - Registration	0.00	0.00	0.00 0.0%
<b>522 Fire Control</b>		<b>131,149.38</b>	<b>62,875.91</b>	<b>68,273.47 47.9%</b>
<b>045 TRAINING EMPLOYEE</b>		<b>131,149.38</b>	<b>62,875.91</b>	<b>68,273.47 47.9%</b>

### 050 FACILITIES

<b>522 Fire Control</b>				
522 50 10 00	Maintenance Employees Wages	140,793.17	137,894.21	2,898.96 97.9%
522 50 10 01	Maintenance Employees Authorized Overtime	4,000.00	3,224.70	775.30 80.6%
522 50 15 20	Maintenance Deferred Compensation Match	2,691.16	0.00	2,691.16 0.0%
522 50 20 10	FICA/Medicare Benefits-Maintenance Employees	10,599.67	11,215.94	(616.27) 105.8%
522 50 20 20	L&I/Unemployment Premiums-Maintenance Employees	7,223.45	5,893.86	1,329.59 81.6%
522 50 20 30	Maintenance Healthcare Benefits/AD&D	57,982.56	66,404.73	(8,422.17) 114.5%
522 50 20 40	Retirement Benefits-Maintenance Employees	17,776.96	12,724.19	5,052.77 71.6%
522 50 20 50	Tuition Reimbursement-Maintenance Employees	2,500.00	0.00	2,500.00 0.0%
522 50 31 10	Janitorial Supplies	8,400.00	3,059.87	5,340.13 36.4%
522 50 31 20	Maintenance Parts & Supplies	8,064.00	818.32	7,245.68 10.1%
522 50 32 10	Fuel - Maintenance	4,500.00	2,472.71	2,027.29 54.9%
522 50 35 10	Small Tools	48,250.00	43,814.71	4,435.29 90.8%
522 50 35 20	Furnishings	700.00	310.51	389.49 44.4%
522 50 35 30	Appliances	750.00	0.00	750.00 0.0%
522 50 41 10	Janitorial Services	46,244.00	24,252.00	21,992.00 52.4%
522 50 41 20	Yard Maintenance	15,000.00	223.04	14,776.96 1.5%
522 50 41 30	Building Maintenance Services	24,208.00	18,126.37	6,081.63 74.9%
522 50 45 10	Maintenance Equipment Rental & Leases	2,000.00	747.05	1,252.95 37.4%
522 50 47 10	Electricity Consumed	47,424.00	30,125.80	17,298.20 63.5%
522 50 47 20	LPG Gas Consumed	5,610.90	6,979.74	(1,368.84) 124.4%
522 50 47 30	Water Consumed	5,866.00	5,224.20	641.80 89.1%
522 50 47 40	Waste Disposal Used	4,220.00	4,310.52	(90.52) 102.1%
522 50 48 10	Facilities Repair & Maintenance	10,100.00	3,142.93	6,957.07 31.1%
<b>522 Fire Control</b>		<b>474,903.87</b>	<b>380,965.40</b>	<b>93,938.47 80.2%</b>

## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 7

001 General Fund

01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>050 FACILITIES</b>	<b>474,903.87</b>	<b>380,965.40</b>	<b>93,938.47</b>	<b>80.2%</b>

### 060 VEHICLE & EQUIP MAINTENANCE

522 Fire Control

522 60 43 01	Maintenance Ferry Fees	1,000.00	1,337.15	(337.15)	133.7%
522 60 48 10	Fire Equipment Repair & Maintenance	27,662.04	11,368.15	16,293.89	41.1%
522 60 48 11	Fire Apparatus Repair & Maintenance	92,920.00	62,196.01	30,723.99	66.9%
522 60 48 12	Administrative Vehicle Repair & Maintenance	7,640.00	6,718.34	921.66	87.9%
522 60 48 20	Medical Equipment Repair & Maintenance	2,785.00	0.00	2,785.00	0.0%
522 60 48 21	Medical Vehicle Repair & Maintenance	6,160.00	6,444.82	(284.82)	104.6%
522 60 48 30	Marine Equipment Repair & Maintenance	2,000.00	861.43	1,138.57	43.1%
522 60 48 31	Marine Vehicle Repair & Maintenance	25,200.00	22,525.37	2,674.63	89.4%
522 60 48 40	Technical Rescue Equipment Repair & Maintenance	500.00	21.50	478.50	4.3%
522 60 48 41	Technical Rescue Vehicle Repair & Maintenance	950.00	0.00	950.00	0.0%
522 60 48 50	Training Equipment Repair & Maintenance	500.00	0.00	500.00	0.0%
522 60 48 60	Maintenance Equipment Repair & Maintenance	3,750.00	606.43	3,143.57	16.2%
522 60 48 61	Maintenance Vehicle Repair & Maintenance	1,450.00	324.60	1,125.40	22.4%
522 60 49 70	Collision/Accident	5,999.98	31.74	5,968.24	0.5%
<b>522 Fire Control</b>		<b>178,517.02</b>	<b>112,435.54</b>	<b>66,081.48</b>	<b>63.0%</b>

<b>060 VEHICLE &amp; EQUIP MAINTENANCE</b>	<b>178,517.02</b>	<b>112,435.54</b>	<b>66,081.48</b>	<b>63.0%</b>
--------------------------------------------	-------------------	-------------------	------------------	--------------

### 062 CAPITAL FACILITIES

594 Capital Expenditures

594 22 62 11	Bayview Road Property	0.00	782.62	(782.62)	0.0%
594 22 62 38	Station 32- Upgrade Transfer Switch & 30 KW Generator	0.00	0.00	0.00	0.0%
594 22 63 30	Cultus Bay Radio Tower Site	100.00	0.00	100.00	0.0%
594 22 63 31	Station 31 - 5535 Cameron Road	25,520.00	67.94	25,452.06	0.3%
594 22 63 32	Station 32 - 6435 Central Avenue	4,500.00	0.00	4,500.00	0.0%
594 22 63 33	Station 33 - 3405 French Road	18,550.00	1,361.53	17,188.47	7.3%
594 22 63 34	Station 34 - 820 Camano Avenue	100.00	0.00	100.00	0.0%
594 22 63 35	Station 35 - 3982 Saratoga Road	7,250.00	1,934.40	5,315.60	26.7%
594 22 63 36	Station 36 - 5579 Bayview Road	7,800.00	49,120.80	(41,320.80)	629.8%
594 22 63 37	Maintenance Facility - 2874 Verlane Street	24,700.00	2,486.13	22,213.87	10.1%
594 22 64 01	Bayview Facility Construction General Fund	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>		<b>88,520.00</b>	<b>55,753.42</b>	<b>32,766.58</b>	<b>63.0%</b>

<b>062 CAPITAL FACILITIES</b>	<b>88,520.00</b>	<b>55,753.42</b>	<b>32,766.58</b>	<b>63.0%</b>
-------------------------------	------------------	------------------	------------------	--------------

### 070 OTHER

580 Non Expenditures

## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 8

001 General Fund 01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>580 Non Expenditures</b>				
588 10 00 00    Prior Period Adjustment	0.00	(702.31)	702.31	0.0%
589 00 00 10    Non Expenditure - Suspense	0.00	0.00	0.00	0.0%
589 90 00 00    Payroll Deduction Clearing	0.00	58,679.32	(58,679.32)	0.0%
580 Non Expenditures	0.00	57,977.01	(57,977.01)	0.0%
<b>597 Interfund Transfers</b>				
597 00 00 02    Transfer To Capital Fund	0.00	0.00	0.00	0.0%
597 00 00 03    Transfer To Reserve Fund	0.00	0.00	0.00	0.0%
597 00 00 04    Transfer To Contingency Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
<b>070 OTHER</b>	<b>0.00</b>	<b>57,977.01</b>	<b>(57,977.01)</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>6,227,160.91</b>	<b>5,500,176.77</b>	<b>726,984.14</b>	<b>88.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>(2,105,222.06)</b>	<b>927,031.37</b>		

## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 9

003 Reserve Fund 01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 41 10 00 Estimated Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>				
397 00 00 03 Transfer From General Fund To Reserve	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 10

004 Contingency Fund 01/01/2022 To: 12/31/2022

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 91 11 00    Estimated Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%
<b>360 Misc Revenues</b>				
367 11 00 00    Donations & Gifts	0.00	1,000.00	(1,000.00)	0.0%
360 Misc Revenues	0.00	1,000.00	(1,000.00)	0.0%
<b>397 Interfund Transfers</b>				
397 00 00 04    Transfer From General Fund To Contingency	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>1,000.00</b>	<b>(1,000.00)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>1,000.00</b>		

## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 11

300 Capital Fund 01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
--	--------------	----------	-----------	--

308 Beginning Balances

308 41 00 00 Estimated Beginning Balance	0.00	1,208,387.51	(1,208,387.51)	0.0%
308 Beginning Balances	0.00	1,208,387.51	(1,208,387.51)	0.0%

310 Taxes

311 10 00 01 Property Taxes 25%	1,312,725.81	1,305,555.19	7,170.62	99.5%
310 Taxes	1,312,725.81	1,305,555.19	7,170.62	99.5%

397 Interfund Transfers

397 00 00 02 Transfer From General Fund	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

<b>Fund Revenues:</b>	<b>1,312,725.81</b>	<b>2,513,942.70</b>	<b>(1,201,216.89)</b>	<b>191.5%</b>
-----------------------	---------------------	---------------------	-----------------------	---------------

	Amt Budgeted	Expenditures	Remaining	
--	--------------	--------------	-----------	--

594 Capital Expenditures

594 22 64 00 Bayview Facility Construction	0.00	0.00	0.00	0.0%
594 22 64 11 Vehicles	212,486.00	240,195.28	(27,709.28)	113.0%
594 22 64 13 Fire Apparatus	660,000.00	637,253.45	22,746.55	96.6%
594 22 65 00 Bayview Facility Building Permit & Design Work	0.00	0.00	0.00	0.0%
594 45 35 10 Fire Training Equipment - Capital	22,153.28	10,117.24	12,036.04	45.7%
594 60 48 31 Marine Vehicle Repair - Capital	25,000.00	611.79	24,388.21	2.4%
594 Capital Expenditures	919,639.28	888,177.76	31,461.52	96.6%

999 Ending Balance

508 41 00 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

**070 OTHER**

597 Interfund Transfers

597 22 00 02 Transfer To General Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

<b>070 OTHER</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
------------------	-------------	-------------	-------------	-------------

<b>Fund Expenditures:</b>	<b>919,639.28</b>	<b>888,177.76</b>	<b>31,461.52</b>	<b>96.6%</b>
---------------------------	-------------------	-------------------	------------------	--------------

<b>Fund Excess/(Deficit):</b>	<b>393,086.53</b>	<b>1,625,764.94</b>		
-------------------------------	-------------------	---------------------	--	--



## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 12

301 Bond Fund		01/01/2022 To: 12/31/2022			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>308 Beginning Balances</b>					
308 41 20 00 Estimated Beginning Balance	84.64	0.00	84.64	0.0%	
308 Beginning Balances	84.64	0.00	84.64	0.0%	
<b>Fund Revenues:</b>	<b>84.64</b>	<b>0.00</b>	<b>84.64</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>84.64</b>	<b>0.00</b>			

## 2022 BUDGET POSITION TOTALS

South Whidbey Fire EMS

Time: 09:17:37 Date: 01/05/2023

Page: 13

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	4,121,938.85	6,427,208.14	155.9%	6,227,160.91	5,500,176.77	88%
003 Reserve Fund	0.00	0.00	0.0%	0.00	0.00	0%
004 Contingency Fund	0.00	1,000.00	0.0%	0.00	0.00	0%
300 Capital Fund	1,312,725.81	2,513,942.70	191.5%	919,639.28	888,177.76	97%
301 Bond Fund	84.64	0.00	0.0%	0.00	0.00	0%
	<u>5,434,749.30</u>	<u>8,942,150.84</u>	<u>164.5%</u>	<u>7,146,800.19</u>	<u>6,388,354.53</u>	<u>89.4%</u>

Island County, WA

Treasurer's Report  
Transactions from 11/1/2022 to 11/30/2022

638 - FIRE DIST #3 EXPENSE

<b>Cash Balance at 10/31/2022</b>				<b>3,235,897.44</b>
11/01/2022	WARRANT ISSUE	0.00	52,866.99	
11/02/2022	WARRANTS PAID	31,896.36	0.00	
11/02/2022	WARRANT ISSUE	0.00	71,388.52	
11/03/2022	WARRANTS PAID	20,570.37	0.00	
11/04/2022	WARRANTS PAID	95,745.78	0.00	
11/04/2022	WARRANT ISSUE	0.00	2,001.80	
11/07/2022	WARRANTS PAID	25,650.28	0.00	
11/08/2022	WARRANTS PAID	8,358.81	0.00	
11/09/2022	WARRANTS PAID	14,645.76	0.00	
11/10/2022	WARRANTS PAID	18,163.73	0.00	
11/14/2022	WARRANTS PAID	708.50	0.00	
11/15/2022	WARRANTS CANCELLED	24,999.74	0.00	
11/15/2022	WARRANTS PAID	4,988.32	0.00	
11/16/2022	WARRANTS PAID	17,550.24	0.00	
11/17/2022	WARRANTS PAID	11,274.78	0.00	
11/17/2022	WARRANT ISSUE	0.00	58,935.45	
11/18/2022	WARRANTS PAID	25,144.12	0.00	
11/21/2022	WARRANTS PAID	2,314.04	0.00	
11/22/2022	WARRANTS PAID	2,800.00	0.00	
11/23/2022	WARRANTS PAID	2,643.53	0.00	
11/23/2022	WARRANT ISSUE	0.00	56,188.11	
11/30/2022	WARRANT ISSUE	0.00	76,700.55	
11/30/2022	WARRANT ISSUE	0.00	56,720.17	
11/30/2022	WARRANT ISSUE	0.00	47,714.81	
11/30/2022	WARRANTS PAID	15,448.81	0.00	
	<b>Warrant Payable Total</b>	<b>322,903.17</b>	<b>422,516.40</b>	<b>99,613.23</b>
11/09/2022	SOUTH WHIDBEY F FD#3 DEPOSIT	KY	0.00	183,749.50
11/18/2022	SOUTH WHIDBEY F FD#3 DEPOSIT	KY	0.00	341.25
11/30/2022	Distribute NOV 22 COMP Tax		23.69	0.00
11/30/2022	NOV 22 PROP TAX DISTRIBUTION		0.00	373,129.69
11/30/2022	Distribute NOV 22 COMP Tax		0.00	23.69
11/30/2022	OCT 2022 LEASEHOLD COLLEX		0.00	129.15
11/30/2022	Qtr 4 2022 Forest Excise Distr		0.00	54.06
11/30/2022	2022 Forest Excise Windfall		0.00	992.47
11/30/2022	ICTIP INV INTEREST - NOV 2022		0.00	1,875.28
	<b>Revenue Total</b>		<b>23.69</b>	<b>560,295.09</b>
11/01/2022	WARRANT ISSUE	52,866.99	0.00	
11/02/2022	WARRANT ISSUE	71,388.52	0.00	
11/04/2022	WARRANT ISSUE	2,001.80	0.00	
11/04/2022	FD3 DRS	71,169.51	0.00	
11/15/2022	WARRANTS CANCELLED	0.00	24,999.74	
11/17/2022	WARRANT ISSUE	58,935.45	0.00	
11/18/2022	FD3 DRS	22,830.40	0.00	
11/23/2022	WARRANT ISSUE	56,188.11	0.00	
11/30/2022	WARRANT ISSUE	76,700.55	0.00	
11/30/2022	WARRANT ISSUE	56,720.17	0.00	
11/30/2022	WARRANT ISSUE	47,714.81	0.00	
11/30/2022	FD3 IRS	19,686.27	0.00	
11/30/2022	FD3 IRS	22,544.71	0.00	
11/30/2022	FD3 IRS	22,746.79	0.00	

Island County, WA

Treasurer's Report  
Transactions from 11/1/2022 to 11/30/2022

638 - FIRE DIST #3 EXPENSE

11/30/2022	FD3 IRS	25,585.95	0.00	
	<b>Expenditure Total</b>	<u>607,080.03</u>	<u>24,999.74</u>	<b>-582,080.29</b>
	<b>Ending Cash Balance</b>		<b>Calculated Total</b>	<b>3,313,701.78</b>
			<b>Book Total</b>	<b>3,313,701.78</b>
			<b>Difference</b>	<b>0.00</b>



**Participants - Earning Allocat Selected**  
**Cash/Checking Activity**  
**November 1, 2022 - November 30, 2022**

Island County

**Fire District #3 Maintenance**

Page 1

Investment #	Current Rate	Transaction Date	Deposits	Withdrawals	Interest Received	Balance
638						1,208,387.51
	1.480	11/01/2022			1,540.02	1,208,387.51
	1.862	11/01/2022				1,208,387.51
<b>Subtotal and Ending Balance</b>	<b>1.862</b>		<b>0.00</b>	<b>0.00</b>	<b>1,540.02</b>	<b>1,208,387.51</b>
<b>Totals and Ending Balance for Fire District #3 Maintenance</b>			<b>0.00</b>	<b>0.00</b>	<b>1,540.02</b>	<b>1,208,387.51</b>

Island County, WA

Treasurer's Report  
Transactions from 11/1/2022 to 11/30/2022

641 - FIRE DISTRICT #3 BOND

Cash Balance at 10/31/2022		86.60
Ending Cash Balance	Calculated Total	86.60
	Book Total	86.60
	Difference	0.00

# TREASURER'S REPORT

## Account Totals

South Whidbey Fire EMS

Time: 09:21:19 Date: 01/05/2023

11/01/2022 To: 11/30/2022

Page: 3

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 General Fund-Island County Mai	3,100,194.81	560,271.40	1,537,166.79	2,123,299.42	0.00	1,190,402.36	3,313,701.78
5 Capital Reserve Investment	1,208,387.51	0.00	0.00	1,208,387.51	0.00	0.00	1,208,387.51
7 Keybank (Direct Deposit)	51,064.73	0.00	0.00	51,064.73	-50,969.20	0.00	95.53
9 Petty Cash	5,000.00	0.00	0.00	5,000.00	0.00	0.00	5,000.00
Total Cash:	4,364,647.05	560,271.40	1,537,166.79	3,387,751.66	-50,969.20	1,190,402.36	<b>4,527,184.82</b>
	4,364,647.05	560,271.40	1,537,166.79	3,387,751.66	-50,969.20	1,190,402.36	<b>4,527,184.82</b>

# TREASURER'S REPORT

## Outstanding Vouchers

South Whidbey Fire EMS

11/01/2022 To: 11/30/2022

As Of: 11/30/2022 Date: 01/05/2023

Time: 09:21:19 Page: 4

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	1103	08/15/2022	Payroll	1	EFT	WA D/Retirement Systems	25,933.57	Pay Cycle(s) 08/11/2022 To 08/11/2022 - DRS 457 (Deferred Comp); Pay Cycle(s) 08/11/2022 To 08/11/2022 - DEFERRED COMP; Pay Cycle(s) 07/28/2022 To 08/11/2022 - LEOFF 2; Pay Cycle(s) 07/28/2022 To 08/1
2022	1180	06/30/2022	Payroll	1	EFT	WA D/Retirement Systems	1,860.56	Pay Cycle(s) 06/30/2022 To 06/30/2022 - DEFERRED COMP
2022	1499	11/08/2022	Payroll	1	EFT	Internal Revenue Service	21,441.40	941 Deposit for Pay Cycle(s) 09/08/2022 - 09/08/2022
2022	1543	11/21/2022	Claims	1	EFT	IC Island County	252,080.00	INV# 2098104,
2022	155	02/11/2022	Payroll	1	661126	Mari St Amand	53.56	Q4 Volunteer Points
2022	541	05/06/2022	Claims	1	661352	Savannah Erickson	83.06	SWFE
2022	1022	08/11/2022	Payroll	1	661596	Lianne Kniest	36.01	Q2 Volunteer Points
2022	1069	08/10/2022	Claims	1	661605	Champion Bolt & Supply Inc	45.80	INV #750665
2022	1145	08/24/2022	Claims	1	661663	Cooper Ullman	20.00	Fair Meal Reimbursement
2022	1434	11/02/2022	Payroll	1	661831	Charles C. Baker	108.97	Oct 15-Oct29 Payroll
2022	1435	11/02/2022	Payroll	1	661832	Dennis Batey	168.08	Oct 15-Oct29 Payroll
2022	1438	11/02/2022	Payroll	1	661835	Naomi Blair	216.10	Oct 15-Oct29 Payroll
2022	1440	11/02/2022	Payroll	1	661837	Judith Canfield	228.11	Oct 15-Oct29 Payroll
2022	1443	11/02/2022	Payroll	1	661840	Adam Conley	202.22	Oct 15-Oct29 Payroll
2022	1444	11/02/2022	Payroll	1	661841	Jeffrey L Cravy	165.08	Oct 15-Oct29 Payroll
2022	1447	11/02/2022	Payroll	1	661844	Brent C Davison	78.96	Oct 15-Oct29 Payroll
2022	1458	11/02/2022	Payroll	1	661855	Gregory Husted	750.20	Oct 15-Oct29 Payroll
2022	1460	11/02/2022	Payroll	1	661857	Lianne Kniest	36.01	Oct 15-Oct29 Payroll
2022	1462	11/02/2022	Payroll	1	661859	Corey K Luck	300.14	Oct 15-Oct29 Payroll
2022	1466	11/02/2022	Payroll	1	661863	Patricia J McMahon	112.21	Oct 15-Oct29 Payroll
2022	1469	11/02/2022	Payroll	1	661866	Michael W Noblet	235.30	Oct 15-Oct29 Payroll
2022	1470	11/02/2022	Payroll	1	661867	Thomas T. Peterson	608.55	Oct 15-Oct29 Payroll
2022	1472	11/02/2022	Payroll	1	661869	Kirsti Ranta	36.01	Oct 15-Oct29 Payroll
2022	1474	11/02/2022	Payroll	1	661871	Suzanne E Reynolds	236.88	Oct 15-Oct29 Payroll
2022	1475	11/02/2022	Payroll	1	661872	Paul H Shimada	80.35	Oct 15-Oct29 Payroll
2022	1479	11/02/2022	Payroll	1	661876	Marc G Swenson	266.66	Oct 15-Oct29 Payroll
2022	1480	11/02/2022	Payroll	1	661877	James A. Towers	235.30	Oct 15-Oct29 Payroll
2022	1482	11/02/2022	Payroll	1	661879	Cooper Ullman	999.73	Oct 15-Oct29 Payroll
2022	1483	11/02/2022	Payroll	1	661880	James Ryan Valencic	170.52	Oct 15-Oct29 Payroll
2022	1485	11/02/2022	Payroll	1	661882	Teresa Welch	1,239.56	Oct 15-Oct29 Payroll



# TREASURER'S REPORT

## Outstanding Vouchers

South Whidbey Fire EMS

11/01/2022 To: 11/30/2022

As Of: 11/30/2022 Date: 01/05/2023

Time: 09:21:19 Page: 5

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	1488	11/02/2022	Payroll	1	661885	Carson Wrightson	60.03	Oct 15-Oct29 Payroll
2022	1509	11/17/2022	Payroll	1	661891	Brian Boyd	3,063.90	Oct 28-Nov11 Payroll
2022	1527	11/17/2022	Payroll	1	661909	Michael W Noblet	235.30	Oct 28-Nov11 Payroll
2022	1528	11/17/2022	Payroll	1	661910	James A. Towers	574.04	Oct 28-Nov11 Payroll
2022	1534	11/30/2022	Payroll	1	661914	IAFF Local Union 5212	46.32	Pay Cycle(s) 08/01/2022 To 08/31/2022 - FF Union Dues
2022	1535	11/30/2022	Payroll	1	661915	South Whidbey Firefighters Union	285.96	Pay Cycle(s) 08/01/2022 To 08/31/2022 - FF Association Dues
2022	1536	11/30/2022	Payroll	1	661916	Trusteed Plans Service Corp.	76,368.27	Pay Cycle(s) 11/01/2022 To 11/30/2022 - Medical/Dental; Pay Cycle(s) 11/01/2022 To 11/30/2022 - Life Insurance
2022	1544	11/21/2022	Claims	1	661917	Robert Coleman Absolute Pest Control	400.36	INV #10550
2022	1545	11/21/2022	Claims	1	661918	Blue Card Across The Street Productions, Inc.	375.00	INV12731
2022	1546	11/21/2022	Claims	1	661919	All Whidbey Topsoil & Construction Inc.	108.80	INV187033
2022	1547	11/21/2022	Claims	1	661920	Amazon Capital Services	435.75	INV#1083461; INV#1H93N1DH4QFD; INV#1LQ6X96Q64YL; INV#11CW13K1KGTK; 1DTYMFKTKPDJ
2022	1548	11/21/2022	Claims	1	661921	Awards Forever	101.65	INV#2885
2022	1549	11/21/2022	Claims	1	661922	Board of Volunteer Firefighters	120.00	INV#11152022; INV#12302022
2022	1550	11/21/2022	Claims	1	661923	Bound Tree Medical, LLC.	2,789.63	INV#84742015
2022	1551	11/21/2022	Claims	1	661924	CDW Government, Inc.	3,339.77	INV#36460
2022	1552	11/21/2022	Claims	1	661925	Clinton Water District	94.42	INV#113020220068; INV#113020220134
2022	1554	11/21/2022	Claims	1	661927	FirstNet - AT&T MOBILITY	2,112.08	INV#28729603839210272022
2022	1555	11/21/2022	Claims	1	661928	G12 Communications LLC	423.77	INV#89862
2022	1556	11/21/2022	Claims	1	661929	BMO Harris Bank, N.A. Galls	200.63	INV#22477817
2022	1557	11/21/2022	Claims	1	661930	Health & Safety Institute HSI	390.00	INV#1675102; INV#1676423; INV#1675101
2022	1558	11/21/2022	Claims	1	661931	I-COM	24,317.74	INV#202310
2022	1559	11/21/2022	Claims	1	661932	ISOOutsource	3,261.60	INV#272408
2022	1560	11/21/2022	Claims	1	661933	Island Auto Supply	169.75	INV#675220, 673907, 673811, 673822
2022	1561	11/21/2022	Claims	1	661934	Island Disposal, Inc.	611.02	INV#7340553S144; INV#7340617S144
2022	1563	11/21/2022	Claims	1	661936	McGavick Graves, P.S.	335.50	INV#103120225293
2022	1564	11/21/2022	Claims	1	661937	North Sound Hose and Fittings Inc	275.20	INV#48505
2022	1565	11/21/2022	Claims	1	661938	P&S Maintenance LLC	223.04	INV#3352
2022	1567	11/21/2022	Claims	1	661940	Quality Cleaning Etc. Inc.	2,444.00	INV#661769
2022	1568	11/21/2022	Claims	1	661941	Quill Corporation	211.06	INV#28434298
2022	1569	11/21/2022	Claims	1	661942	Saratoga Water District	80.00	INV#1203202220320

# TREASURER'S REPORT

## Outstanding Vouchers

South Whidbey Fire EMS

11/01/2022 To: 11/30/2022

As Of: 11/30/2022 Date: 01/05/2023

Time: 09:21:19 Page: 6

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	1570	11/21/2022	Claims	1	661943	Snure Law Office, PSC	2,572.00	INV#11012022
2022	1571	11/21/2022	Claims	1	661944	Snure Seminars	50.00	INV#169
2022	1572	11/21/2022	Claims	1	661945	Sound Business Center	532.41	INV#205708
2022	1573	11/21/2022	Claims	1	661946	Springbrook Software	7,681.28	INV#001141
2022	1574	11/21/2022	Claims	1	661947	T-Mobile	415.45	INV#111320224840
2022	1575	11/21/2022	Claims	1	661948	Vistaire Water System	224.87	INV#10312022049; INV#103020221000
2022	1576	11/21/2022	Claims	1	661949	West Marine Products, Inc.	461.99	INV#8319, 9425956
2022	1577	11/21/2022	Claims	1	661950	Whidbey Telecom	1,429.34	INV#110120226070; INV#112520229643
2022	1578	11/23/2022	Claims	1	661951	Amazon Capital Services	43.82	INV# 1YKFPF7GDQDG
2022	1579	11/23/2022	Claims	1	661952	Cascade Fire & Safety	637,253.45	INV# 1621795
2022	1580	11/23/2022	Claims	1	661953	Fed Ex	80.89	INV# 794356747, INV#785737210, INV# 785737209
2022	1581	11/23/2022	Claims	1	661954	Harbor Marine Maintenance & Supply, INC.	138.99	INV# 438233
2022	1582	11/23/2022	Claims	1	661955	L.N. Curtis & Sons	13,736.25	INV# 636002; INV# 637080; INV# 637942; INV# 639413; INV# 642184
2022	1583	11/23/2022	Claims	1	661956	LabCorp Occupational Testing Service	100.50	INV# 74501021
2022	1584	11/23/2022	Claims	1	661957	Langley, City of	339.94	Acct # 1171.1
2022	1585	11/23/2022	Claims	1	661958	MRSC Rosters	135.00	INV# 64128
2022	1586	11/23/2022	Claims	1	661959	Minuteman Promotions, LLC	1,881.28	INV# 221118
2022	1587	11/23/2022	Claims	1	661960	Paladin Background Screening	289.21	INV# 3523; INV# 3495
2022	1588	11/23/2022	Claims	1	661961	Puget Sound Energy	2,375.44	ACCT 200010928691; Acct# 220017845409; Acct# 200010928238; Acct#220008899761; Acct# 220008900312; Acct# 220017726922; Acct# 200013858705
2022	1589	11/23/2022	Claims	1	661962	Sebo's Do-it Center	190.59	INV# C910107; INV# A1429497; INV# B1307516; INV# B1308061
2022	1590	11/30/2022	Payroll	1	661963	Jonathan J. Beck	2,677.54	Nov11-Nov25
2022	1591	11/30/2022	Payroll	1	661964	Blake Benenati	3,301.07	Nov11-Nov25
2022	1592	11/30/2022	Payroll	1	661965	Brian Boyd	2,818.50	Nov11-Nov25
2022	1594	11/30/2022	Payroll	1	661967	Katheryne Crowe	2,405.80	Nov11-Nov25
2022	1595	11/30/2022	Payroll	1	661968	Karley Diffie	2,106.77	Nov11-Nov25
2022	1596	11/30/2022	Payroll	1	661969	Joseph M Dilley	3,292.32	Nov11-Nov25
2022	1597	11/30/2022	Payroll	1	661970	Savannah Erickson	117.64	Nov11-Nov25
2022	1598	11/30/2022	Payroll	1	661971	Christopher Greaves	1,423.37	Nov11-Nov25
2022	1599	11/30/2022	Payroll	1	661972	Jake D Greve	1,781.90	Nov11-Nov25
2022	1600	11/30/2022	Payroll	1	661973	Nicole Hagen	3,338.91	Nov11-Nov25
2022	1602	11/30/2022	Payroll	1	661975	Robert Husom	2,304.05	Nov11-Nov25

# TREASURER'S REPORT

## Outstanding Vouchers

South Whidbey Fire EMS

11/01/2022 To: 11/30/2022

As Of: 11/30/2022 Date: 01/05/2023

Time: 09:21:19 Page: 7

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	1606	11/30/2022	Payroll	1	661979	Sean C McDougald	1,588.76	Nov11-Nov25
2022	1607	11/30/2022	Payroll	1	661980	Alexandra McMahan	2,592.75	Nov11-Nov25
2022	1608	11/30/2022	Payroll	1	661981	Terrence Ney	2,980.85	Nov11-Nov25
2022	1609	11/30/2022	Payroll	1	661982	Kathryn Nguyen	2,315.49	Nov11-Nov25
2022	1610	11/30/2022	Payroll	1	661983	Michael W Noblet	117.64	Nov11-Nov25
2022	1611	11/30/2022	Payroll	1	661984	James A. Towers	235.30	Nov11-Nov25
2022	1613	11/30/2022	Payroll	1	661986	Nicholas S Walsh	3,092.90	Nov11-Nov25
2022	1614	11/30/2022	Payroll	1	661987	Carlee Wilkie	2,779.80	Nov11-Nov25
2022	1615	11/30/2022	Claims	1	661988	Bud Clary Ford/Hyundai	47,658.06	INV# 3NS757
2022	1616	11/30/2022	Claims	1	661989	WA D/Licensing	56.75	VIN#1FM5K8AW7NNA09849

1,190,402.36

Receipts Outstanding:

1,190,402.36

Fund	Claims	Payroll	Total
001 General Fund	325,183.31	177,705.22	502,888.53
300 Capital Fund	687,513.83	0.00	687,513.83
	<u>1,012,697.14</u>	<u>177,705.22</u>	<u>1,190,402.36</u>

# TREASURER'S REPORT

## Signature Page

South Whidbey Fire EMS

Time: 09:21:19 Date: 01/05/2023

11/01/2022 To: 11/30/2022

Page: 8

---

We, the undersigned officers for South Whidbey Fire/EMS, have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
Chief / Date Finance Officer / Date

Signed: \_\_\_\_\_  
Board Chairman / Date



# SOUTH WHIDBEY FIRE / EMS

5579 Bayview Road • Langley, WA 98260  
(360)321-1533 • Fax (360)321-9385 • www.swfe.org

Expenditure Approval Document  
Date of Approval: January 12, 2023  
Fund: 638

Warrants Approved from November 04, 2022-November 30, 2022

Date	Check	Vendor	Amount
12/09/2022	EFT	Payroll Liabilities	\$25,593.19
12/12/2022	661990-662022	Accounts Payable	\$47,106.36
12/14/2022	662050-662051	Payroll	\$968.21
12/14/2022	662023-662049	Payroll	\$53,329.67
12/15/2022	662059-662070	Accounts Payable	\$69,064.92
12/15/2022	662052-662058	Payroll	\$4,242.23
12/29/2022	EFT	Payroll Liabilities	\$2,313.48
12/29/2022	EFT	Payroll	\$55,769.85
12/31/2022	662071-662101	Accounts Payable	\$795,497.94
<b>Total Warrants Approved</b>			<b>\$1,053,885.85</b>

*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable according to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim is a just, due and unpaid obligation against South Whidbey Fire/EMS, and that I am authorized to authenticate and certify to said claim.*

Finance Officer: \_\_\_\_\_  
Kathryn Nguyen

Fire Chief: \_\_\_\_\_  
Nick Walsh

Commissioner: \_\_\_\_\_  
Michael Noblet

Commissioner: \_\_\_\_\_  
Savannah Erickson

Commissioner: \_\_\_\_\_  
Jim Towers

Serving the communities of Bayview - Clinton - Freeland - Langley - Maxwelton - Saratoga  
Our mission: "To protect and prepare the South Whidbey community through service and education."

# CHECK REGISTER

South Whidbey Fire EMS

Time: 09:15:20 Date: 01/05/2023

12/09/2022 To: 12/31/2022

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1631	12/09/2022	Payroll	1	EFT	Internal Revenue Service	21,941.57	941 Deposit for Pay Cycle(s) 11/30/2022 - 11/30/2022
1632	12/09/2022	Payroll	1	EFT	WA D/Retirement Systems	2,054.48	Pay Cycle(s) 09/22/2022 To 09/22/2022 - DEFERRED COMP
1633	12/09/2022	Payroll	1	EFT	WA D/Retirement Systems	1,597.14	Pay Cycle(s) 10/06/2022 To 10/06/2022 - DEFERRED COMP
1712	12/15/2022	Payroll	1	EFT	Internal Revenue Service	20,141.43	941 Deposit for Pay Cycle(s) 12/14/2022 - 12/14/2022
1713	12/15/2022	Payroll	1	EFT	WA D/Retirement Systems	34,136.46	Pay Cycle(s) 11/01/2022 To 11/30/2022 - LEOFF 2; Pay Cycle(s) 11/01/2022 To 11/30/2022 - PERS 2; Pay Cycle(s) 11/01/2022 To 11/30/2022 - PERS 3; Pay Cycle(s) 10/20/2022 To 10/20/2022 - DEFERRED COMP
1726	12/29/2022	Payroll	1	EFT	WA D/Retirement Systems	2,313.48	Pay Cycle(s) 11/02/2022 To 11/02/2022 - DRS 457 (Deferred Comp); Pay Cycle(s) 11/02/2022 To 11/02/2022 - DEFERRED COMP
1751	12/31/2022	Payroll	1	EFT	Internal Revenue Service	21,207.84	941 Deposit for Pay Cycle(s) 12/29/2022 - 12/29/2022
1634	12/12/2022	Claims	1	661990	Robert Coleman Absolute Pest Control	400.36	INV# 10728
1635	12/12/2022	Claims	1	661991	All Battery Sales & Service	154.30	INV#80332274
1636	12/12/2022	Claims	1	661992	Jason Allen	300.00	Evaluator Fee
1637	12/12/2022	Claims	1	661993	Joseph Biller	359.55	Evaluator Fee
1638	12/12/2022	Claims	1	661994	Bound Tree Medical, LLC.	6,616.52	INV#84752396
1639	12/12/2022	Claims	1	661995	Canon Financial Services, Inc.	263.16	INV# 29523877
1640	12/12/2022	Claims	1	661996	Cascade Fire & Safety	1,586.73	INV#1621804
1641	12/12/2022	Claims	1	661997	Central Whidbey Island Fire & Rescue	7,923.91	INV#202201
1642	12/12/2022	Claims	1	661998	Corey Oil & Propane, LLC	41.32	INV# 99030
1643	12/12/2022	Claims	1	661999	CostCo Wholesale Corporation	1,104.26	Order #287841362
1644	12/12/2022	Claims	1	662000	Enduris	275.00	INV# R234003
1645	12/12/2022	Claims	1	662001	Fed Ex	8.12	INV# 788501244
1646	12/12/2022	Claims	1	662002	G12 Communications LLC	423.77	INV#91825
1647	12/12/2022	Claims	1	662003	Grainger	28.52	INV# 9527127956
1648	12/12/2022	Claims	1	662004	Health & Safety Institute HSI	42.50	INV# 2420958
1649	12/12/2022	Claims	1	662005	Hanson's Building Supply	34.62	INV# 2211-181986; INV#2211-181738
1650	12/12/2022	Claims	1	662006	ISOOutsource	6,012.00	INV#CW272665; INV#CW272634; INV#CW274054; INV#CW273945
1651	12/12/2022	Claims	1	662007	Jerry Beck & Company Inc.	712.76	INV#10046; INV#10025
1652	12/12/2022	Claims	1	662008	McGavick Graves, P.S.	335.50	INV#33249
1653	12/12/2022	Claims	1	662009	Onsite Construction	7,783.55	INV#22040
1654	12/12/2022	Claims	1	662010	PNW Emergency Equipment	567.48	INV#15495
1655	12/12/2022	Claims	1	662011	Paladin Background Screening	193.00	INV#3583
1656	12/12/2022	Claims	1	662012	Puget Sound Energy	781.61	ONV# 1214228238; INV# 1214228691
1657	12/12/2022	Claims	1	662013	Quality Cleaning Etc. Inc.	2,068.00	12012022
1658	12/12/2022	Claims	1	662014	Quill Corporation	15.97	IVNV# 28936062
1659	12/12/2022	Claims	1	662015	Safeguard Business Systems	404.11	INV#35116822
1660	12/12/2022	Claims	1	662016	Sebo's Do-it Center	53.28	Transaction# 1436208, 1439443, 1439772
1661	12/12/2022	Claims	1	662017	Streamline	600.00	d3ac1cab-0002, d3ac1cab-0003
1662	12/12/2022	Claims	1	662018	True North Emergency Equipment	345.16	INV#012927
1663	12/12/2022	Claims	1	662019	US Bank Visa	7,114.55	INV#112520222148
1664	12/12/2022	Claims	1	662020	WA D/Licensing	56.75	VIN#4EN6AHA80N2005889
1665	12/12/2022	Claims	1	662021	Zimmerman, Lyle	250.00	Evaluator Fee

# CHECK REGISTER

South Whidbey Fire EMS

Time: 09:15:20 Date: 01/05/2023

12/09/2022 To: 12/31/2022

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1666	12/12/2022	Claims	1	662022	James Zimmerman	250.00	Evaluator Fee
1676	12/14/2022	Payroll	1	662023		2,679.75	Nov25-Dec9
1677	12/14/2022	Payroll	1	662024		823.30	Nov25-Dec9
1678	12/14/2022	Payroll	1	662025		2,402.65	Nov25-Dec9
1679	12/14/2022	Payroll	1	662026		2,505.63	Nov25-Dec9
1680	12/14/2022	Payroll	1	662027		2,533.22	Nov25-Dec9
1681	12/14/2022	Payroll	1	662028		1,833.26	Nov25-Dec9
1682	12/14/2022	Payroll	1	662029		3,280.65	Nov25-Dec9
1683	12/14/2022	Payroll	1	662030		118.10	Nov25-Dec9
1684	12/14/2022	Payroll	1	662031		2,259.13	Nov25-Dec9
1685	12/14/2022	Payroll	1	662032		1,615.64	Nov25-Dec9
1686	12/14/2022	Payroll	1	662033		2,013.01	Nov25-Dec9
1687	12/14/2022	Payroll	1	662034		2,525.32	Nov25-Dec9
1688	12/14/2022	Payroll	1	662035		2,708.06	Nov25-Dec9
1689	12/14/2022	Payroll	1	662036		1,085.19	Nov25-Dec9
1690	12/14/2022	Payroll	1	662037		3,907.73	Nov25-Dec9
1691	12/14/2022	Payroll	1	662038		2,227.17	Nov25-Dec9
1692	12/14/2022	Payroll	1	662039		1,701.53	Nov25-Dec9
1693	12/14/2022	Payroll	1	662040		1,252.61	Nov25-Dec9
1694	12/14/2022	Payroll	1	662041		2,661.81	Nov25-Dec9
1695	12/14/2022	Payroll	1	662042		2,976.45	Nov25-Dec9
1696	12/14/2022	Payroll	1	662043		2,314.48	Nov25-Dec9
1697	12/14/2022	Payroll	1	662044		118.10	Nov25-Dec9
1698	12/14/2022	Payroll	1	662045		53.56	Nov25-Dec9
1699	12/14/2022	Payroll	1	662046		117.54	Nov25-Dec9
1700	12/14/2022	Payroll	1	662047		2,043.95	Nov25-Dec9
1701	12/14/2022	Payroll	1	662048		3,092.90	Nov25-Dec9
1702	12/14/2022	Payroll	1	662049		2,478.93	Nov25-Dec9
1703	12/14/2022	Claims	1	662050	Alexandra McMahon	532.00	Santa Sleigh Reimb.
1704	12/14/2022	Claims	1	662051	Christopher Turner	436.21	Boot Reimb., Santa Sleigh Reimb
1705	12/15/2022	Payroll	1	662052		503.10	Holiday Pay Correction
1706	12/15/2022	Payroll	1	662053		547.72	Holiday Pay Correction
1707	12/15/2022	Payroll	1	662054		227.33	Holiday Pay Correction
1708	12/15/2022	Payroll	1	662055		530.11	Holiday Pay Correction
1709	12/15/2022	Payroll	1	662056		1,122.11	Holiday Pay Correction
1710	12/15/2022	Payroll	1	662057		674.78	Holiday Pay Correction
1711	12/15/2022	Payroll	1	662058		637.08	Holiday Pay Correction
1714	12/15/2022	Claims	1	662059	Amazon Capital Services	452.27	INV# 1T4TTYQW4LD3
1715	12/15/2022	Claims	1	662060	Bound Tree Medical, LLC.	1,404.83	INV# 84789208
1716	12/15/2022	Claims	1	662061	FirstNet - AT&T MOBILITY	2,110.37	INV#287296038392X11272022
1717	12/15/2022	Claims	1	662062	Puget Sound Energy	1,980.68	INV#122120226922; INV# 121620225409; INV# 122020228705
1718	12/15/2022	Claims	1	662063	Snure Law Office, PSC	3,280.25	INV#12012022
1719	12/15/2022	Claims	1	662064	T-Mobile	407.77	INV#121320224840
1720	12/15/2022	Claims	1	662065	Vistaire Water System	234.87	INV#113020221000; INV#113020220420
1721	12/15/2022	Claims	1	662066	West Marine Products, Inc.	766.27	INV# 9446197
1722	12/15/2022	Claims	1	662067	Whidbey Telecom	1,255.32	INV#122520229643
1723	12/15/2022	Payroll	1	662068	Aflac	2,349.90	Pay Cycle(s) 11/01/2022 To 11/30/2022 - AFLAC (Post-Tax)
1724	12/15/2022	Payroll	1	662069	IAFF Local Union 5212	76.00	Pay Cycle(s) 12/14/2022 To 12/14/2022 - FF Union Dues
1725	12/15/2022	Payroll	1	662070	South Whidbey Firefighters Union	468.50	Pay Cycle(s) 12/14/2022 To 12/14/2022 - FF Association Dues
1752	12/31/2022	Claims	1	662071	All Battery Sales & Service	148.86	INV# 72267636
1753	12/31/2022	Claims	1	662072	Amazon Capital Services	107.36	INV# 1JC9PVJYT76Q
1754	12/31/2022	Claims	1	662073	Blake Benenati	69.73	Reimbur. for butter for christmas party

# CHECK REGISTER

South Whidbey Fire EMS

Time: 09:15:20 Date: 01/05/2023

12/09/2022 To: 12/31/2022

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1755	12/31/2022	Claims	1	662074	Board of Volunteer Firefighters	3,150.00	2023 Annual Fees
1756	12/31/2022	Claims	1	662075	Bud Clary Ford/Hyundai	51,572.38	INV# 3NS7565756
1757	12/31/2022	Claims	1	662076	Canon Financial Services, Inc.	263.16	INV# 29684879
1758	12/31/2022	Claims	1	662077	Diamond Rentals	710.00	INV# 1627775
1759	12/31/2022	Claims	1	662078	Karley Diffie	95.11	Payroll Reimb. 12/29/2022
1760	12/31/2022	Claims	1	662079	Enduris	2,681.00	INV# R234004
1761	12/31/2022	Claims	1	662080	Fed Ex	86.23	INV# 788501244, 798652772, 797884203
1762	12/31/2022	Claims	1	662081	Grainger	144.04	INV# 9549200369
1763	12/31/2022	Claims	1	662082	Health & Safety Institute HSI	42.50	INV# 1689872
1764	12/31/2022	Claims	1	662083	Humphrey Sign Co	826.12	INV# 22592
1765	12/31/2022	Claims	1	662084	ISOOutsource	6,994.80	INV# CW275062; INV# CW274157; INV# CW274516; INV# CW274197
1766	12/31/2022	Claims	1	662085	Island Auto Supply	44.60	INV# 677073
1767	12/31/2022	Claims	1	662086	Island Disposal, Inc.	305.51	INV# 7377917S144; INV# 7377857S144
1768	12/31/2022	Claims	1	662087	L.N. Curtis & Sons	12,606.78	OINV# 660190; INV# 657961
1769	12/31/2022	Claims	1	662088	DBA Northwest Recycling Laut's Inc.	652.80	INV# 192129
1770	12/31/2022	Claims	1	662089	MWRIGHTSONPHOTOGRAPHY	135.88	INV# 1003
1771	12/31/2022	Claims	1	662090	Municipal Emergency Services	141.44	INV# 1803419
1772	12/31/2022	Claims	1	662091	Nicholson & Associates Insurance, LLC	500.63	INV# 35806
1773	12/31/2022	Claims	1	662092	Payless Food Store	45.75	INV# 122220220160
1774	12/31/2022	Claims	1	662093	Puget Sound Energy	1,213.35	INV# 011020230312; INCV# 011320238691; INV# 011320238238
1775	12/31/2022	Claims	1	662094	Quill Corporation	18.23	INV# 29570713
1776	12/31/2022	Claims	1	662095	SeaWestern Fire Apparatus & Equip.	683,959.68	INV# 20274; INV# 20404
1777	12/31/2022	Claims	1	662096	Skagit Farmers Supply	3,576.97	INV# 113020225573
1778	12/31/2022	Claims	1	662097	US Bank Visa	1,776.00	December Statement
1779	12/31/2022	Claims	1	662098	WA State Ferries	134.65	Nov-Dec Receipts
1780	12/31/2022	Payroll	1	662099	Aflac	1,566.60	INV# 72195
1781	12/31/2022	Payroll	1	662100	IAFF Local Union 5212	100.36	Pay Cycle(s) 12/29/2022 To 12/29/2022 - FF Union Dues
1782	12/31/2022	Payroll	1	662101	South Whidbey Firefighters Union	619.58	Pay Cycle(s) 12/29/2022 To 12/29/2022 - FF Association Dues
1727	12/29/2022	Payroll	10	EFT		2,685.25	Dec9-Dec23
1728	12/29/2022	Payroll	10	EFT		2,278.40	Dec9-Dec23
1729	12/29/2022	Payroll	10	EFT		2,535.62	Dec9-Dec23
1730	12/29/2022	Payroll	10	EFT		2,511.96	Dec9-Dec23
1731	12/29/2022	Payroll	10	EFT		1,906.90	Dec9-Dec23
1732	12/29/2022	Payroll	10	EFT		1,988.16	Dec9-Dec23
1733	12/29/2022	Payroll	10	EFT		3,299.81	Dec9-Dec23
1734	12/29/2022	Payroll	10	EFT		413.73	Dec9-Dec23
1735	12/29/2022	Payroll	10	EFT		2,164.00	Dec9-Dec23
1736	12/29/2022	Payroll	10	EFT		1,635.64	Dec9-Dec23
1737	12/29/2022	Payroll	10	EFT		2,210.75	Dec9-Dec23
1738	12/29/2022	Payroll	10	EFT		2,522.58	Dec9-Dec23
1739	12/29/2022	Payroll	10	EFT		2,766.74	Dec9-Dec23
1740	12/29/2022	Payroll	10	EFT		1,641.48	Dec9-Dec23
1741	12/29/2022	Payroll	10	EFT		2,820.47	Dec9-Dec23
1742	12/29/2022	Payroll	10	EFT		2,229.47	Dec9-Dec23
1743	12/29/2022	Payroll	10	EFT		1,702.68	Dec9-Dec23
1744	12/29/2022	Payroll	10	EFT		2,688.15	Dec9-Dec23
1745	12/29/2022	Payroll	10	EFT		2,821.10	Dec9-Dec23
1746	12/29/2022	Payroll	10	EFT		2,976.45	Dec9-Dec23



# CHECK REGISTER

South Whidbey Fire EMS

Time: 09:15:20 Date: 01/05/2023

12/09/2022 To: 12/31/2022

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1747	12/29/2022	Payroll	10	EFT		2,314.38	Dec9-Dec23
1748	12/29/2022	Payroll	10	EFT		2,166.50	Dec9-Dec23
1749	12/29/2022	Payroll	10	EFT		3,092.90	Dec9-Dec23
1750	12/29/2022	Payroll	10	EFT		2,396.73	Dec9-Dec23
		001 General Fund				1,001,175.59	
		300 Capital Fund				52,710.26	
						<hr/>	
						1,053,885.85	Claims: 831,970.76 Payroll: 221,915.09

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against South Whidbey Island Fire/EMS and that I am authorized to authenticate and certify to said claim.

Auditing Officer \_\_\_\_\_ Date: \_\_\_\_\_

Auditing Officer \_\_\_\_\_ Date: \_\_\_\_\_



**Maximum Performance**

**Alliance Laundry Systems LLC**

PO Box 990, Shepard Street

Ripon WI 54971-0990, USA

T | +1.800.587.5458

[www.unimac.com](http://www.unimac.com)

November 21, 2022

South Whidbey Fire / EMS  
5579 Bayview Road  
Langley, WA 98260

To whom it may concern:

The intent of this letter is to confirm that Dynamic Sales & Service is the sole factory authorized distributor for UniMac commercial laundry equipment, UniMac factory authorized parts, and UniMac authorized service and warranty provider solely for the state of Washington.

Kind Regards,

A handwritten signature in black ink that reads "Marc Forsythe". The signature is written in a cursive, flowing style.

Marc Forsythe  
Regional Sales Manager

UniMac  
PO Box 990  
Ripon, WI 54971

# EQUIPMENT PROPOSAL

steve@dynamiccss.com



11/17/2022

**SOLD TO:** South Whidbey Fire / EMS  
**STATION #31**  
**Address:** 5535 Cameron Road  
**City, State, Zip:** Freeland, WA 98249  
**Contact:** Jonathan Beck  
**Work Phone:** (360) 321-2147  
**Cell#:** (360) 661-2817  
**e-mail:** [resource@swfe.org](mailto:resource@swfe.org)

**Install At:** Same as sold to  
**Address:**  
**City, State, Zip:**  
**Phone:**  
**Preferred Delivery:**

ITEM #	QNTY	MODEL	DESCRIPTION	UNIT PRICE	TOTAL
1	1	UWT045V40LX	UniMac 45lb. UW Series Hardmount Washer/Extractor	\$ 13,464.00	\$ 13,464.00
		050EA00	UniLinc TOUCH Controls		\$ -
			Custom Fire Industry Cycles		\$ -
			With Temperature Controlled Fill		\$ -
			100 G Extract Speed		\$ -
			With OPTispray (Spray Rinse)		\$ -
			All Stainless Steel Panels		\$ -
			NFPA 1851 Compliant		\$ -
			Voltage: 200-240/50-60/1 or 3 Phase		\$ -
					\$ -
					\$ -
					\$ -
					\$ -
			DSS will disconnect and reconnect Soap Pump and Program Pump and Washer to work together.		\$ -
					\$ -

<b>Special Provisions:</b>	Above prices are valid for 90 day from proposal. Electrical connections to be made by others.	Total Equipment	\$ 13,464.00
		Factory Freight	\$ 598.00
		Installation	\$ 1,897.00
<b>Installation Includes :</b>	<b>Remove and dispose of old unit if needed.</b> Deliver new washer and rig into place. Level, grout, and bolt washer to the floor. Connect unit to utilities within 36". Start up and test and program if needed. Train staff and maintenance personel.	8.7000% Sales Tax	\$ 1,388.43
		<b>GRAND TOTAL</b>	<b>\$ 17,347.43</b>
		25% Down Payment	\$ 4,336.86
		Deferred Balance Due on Delivery	\$ 13,010.57

**All necessary permits are customer responsibility**

BUYER ACKNOWLEDGES RECEIPT OF AN EXACT COPY OF THIS AGREEMENT

Pricing includes a 3% discount when paying cash, check, or funding.  
Credit card payments do not receive the 3% discount.

**SELLER:** Steve Carrow  
 Dynamic Sales and Service  
 12910 NE 125th Way , Bldg. B-3  
 Kirkland , WA 98034

**BUYER:**  
 (Print Name) \_\_\_\_\_  
 (Signature) \_\_\_\_\_  
 (Signature) \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_

# EQUIPMENT PROPOSAL

steve@dynamicss.com



11/17/2022

**SOLD TO:** South Whidbey Fire / EMS  
**STATION #34**  
**Address:** 820 Camano Avenue  
**City, State, Zip:** Langley, WA 98260  
**Contact:** Jonathan Beck  
**Work Phone:** (360) 321-2147  
**Cell#:** (360) 661-2817  
**e-mail:** [resource@swfe.org](mailto:resource@swfe.org)

**Install At:** Same as sold to  
**Address:**  
**City, State, Zip:**  
**Phone:**  
**Preferred Delivery:**

ITEM #	QNTY	MODEL	DESCRIPTION	UNIT PRICE	TOTAL
1	1	UWT045V40LX	UniMac 45lb. UW Series Hardmount Washer/Extractor	\$ 13,464.00	\$ 13,464.00
		050EA00	UniLinc TOUCH Controls		\$ -
			Custom Fire Industry Cycles		\$ -
			With Temperature Controlled Fill		\$ -
			100 G Extract Speed		\$ -
			With OPTIspray (Spray Rinse)		\$ -
			All Stainless Steel Panels		\$ -
			NFPA 1851 Compliant		\$ -
			Voltage: 200-240/50-60/1 or 3 Phase		\$ -
					\$ -
					\$ -
					\$ -
					\$ -
			DSS will disconnect and reconnect Soap Pump and Program Pump and Washer to work together.		\$ -
					\$ -

<b>Special Provisions:</b>		Above prices are valid for 90 day from proposal.	Total Equipment	\$	13,464.00
		Electrical connections to be made by others.	Factory Freight	\$	598.00
			Installation	\$	1,897.00
<b>Installation Includes :</b>		<b>Remove and dispose of old unit if needed.</b>	8.7000% Sales Tax	\$	1,388.43
		<b>Deliver new washer and rig into place. Level, grout, and bolt washer to the floor. Connect unit to utilities within 36". Start up and test and program if needed. Train staff and maintenance personel.</b>	<b>GRAND TOTAL</b>	<b>\$</b>	<b>17,347.43</b>
			25% Down Payment	\$	4,336.86
			Deferred Balance Due on Delivery	\$	13,010.57

All necessary permits are customer responsibility

BUYER ACKNOWLEDGES RECEIPT OF  
AN EXACT COPY OF THIS AGREEMENT

Pricing includes a 3% discount when paying cash, check, or funding.  
Credit card payments do not receive the 3% discount.

**SELLER:**  
Steve Carrow  
 Dynamic Sales and Service  
 12910 NE 125th Way , Bldg. B-3  
 Kirkland , WA 98034

**BUYER:**  
 (Print Name) \_\_\_\_\_  
 (Signature) \_\_\_\_\_  
 (Signature) \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_

**SOUTH WHIDBEY FIRE/EMS  
5579 BAYVIEW ROAD  
LANGLEY, WA 98260**

**RESOLUTION NO. 2023-01**

**A RESOLUTION** authorizing the Investment of South Whidbey Fire/EMS funds in the Island County Treasurer Investment Pool, a local government pool.

**WHEREAS**, according to RCW 36.29.022, one or several units of local government may request the County Treasurer to combine those units' money for investment; and

**WHEREAS**, South Whidbey Fire/EMS does hereby find that the deposit and withdrawal of money in a local government investment pool by the provisions of the chapter for investment as stated therein are in the best interests of South Whidbey Fire/EMS; and

**WHEREAS**, we attest by our signatures that we have been duly authorized and empowered to enter into this agreement;

**WHEREAS**, the District's Finance Officer, Kathryn Nguyen, and Fire Chief, Nicholas Walsh, are hereby appointed the Investment Officers for the duration of 2023;

**BE IT RESOLVED** that the SWFE Board of Commissioners does hereby authorize the deposit and withdrawal of monies in a local government investment pool with the County Treasurer per this chapter for investment as stated therein; and

**BE IT RESOLVED** that the stated investment officer(s) shall be authorized to order the deposit or withdrawal of monies in a local government investment pool.

**PASSED AND ADOPTED** by South Whidbey Fire/EMS of the County of Island on this 12th day of January, 2023.

---

Michael W. Noblet, Chairman

---

Jim Towers, Commissioner

---

Savannah Erickson, Commissioner

ATTEST:

---

Kathryn Nguyen



**MEMORANDUM OF UNDERSTANDING**

**By and Between**

**SOUTH WHIDBEY FIRE/EMS**

**And**

**SOUTH WHIDBEY FIREFIGHTERS, IAFF LOCAL NO. 5212**

**Regarding Step Increases**

This Memorandum of Understanding (MOU) is entered into by and between South Whidbey Fire/EMS (The District) and the South Whidbey Firefighters, International Association of Fire Fighters, Local No. 5212 (IAFF).

**Section 1 – Purpose of the MOU**

The District and the IAFF are parties to a Collective Bargaining Agreement (CBA), with a term of August 1, 2021 through July 31, 2024. The parties have agreed to a clarification addition to Article 20 – Salaries, by adding Section 20.3, 20.4, and 20.5 as follows.

**Section 2 – Amendment to Article 20 – Salaries, Section 20.3**

Addition of the following language:

20.3 Step Increases shown in **Appendix 1, Wage Matrix** outline the pay progression from an entry level Firefighter/EMT for years 1-5 of employment and Lieutenants and Captains for years 1 and 2 from date of promotion to or hire at rank. Ordinarily, a step increase will take place annually on the anniversary of the date of hire or promotion of the Firefighter/EMT, Lieutenant, or Captain until the top step is reached.

Classification	Step 1	Step 2	Step 3	Step 4	Step 5
Firefighter/EMT	Hiring Date	After 12 months	After 2 years service	After 3 years service	After 4 years service
Lieutenant	Hiring or Promotion Date	After 12 months			
Captain	Hiring or Promotion Date	After 12 months			

20.4 Progression through the proficiency levels of a salary range will be based upon the employee’s performance in conjunction with time in job classification. Each employee will receive a written performance evaluation prior to consideration of advancement to the next proficiency level. A satisfactory performance evaluation is recognized with a step increase.

- 20.5 Conditions under which a Firefighter/EMT, Lieutenant or Captain would not receive a step increase are
- A. The Firefighter/EMT, Lieutenant or Captain receives an extension of his/her/their probationary period.
  - B. The Firefighter/EMT, Lieutenant or Captain receives an unsatisfactory annual performance evaluation.
  - C. The Firefighter/EMT, Lieutenant or Captain is under a disciplinary action.
- 20.6 Should a step increase be not received for one of these conditions, performance evaluations shall continue quarterly until satisfactory, at which time the step increase shall take place. If the disciplinary action is limited in scope by time, the step increase may be postponed until the completion of the disciplinary action.
- 20.7 If the disciplinary action involves reduction in rank or demotion within grade, the next subsequent step increase shall proceed from the step commensurate with the new reduced rank or grade. Subsequent annual step increases would then follow on the anniversary of the date of hire or date of promotion.
- 20.8 An extension of the probationary period shall move an initial step increase to the date of the successful completion of the probationary period. Annual step increases afterward would follow on the anniversary of the date of hire or date of promotion.

### **Section 3 – Signatures**

By signing below, the parties agree that the above represents their full and entire agreement with respect to the subject matter of the MOU. This MOU shall not be interpreted to create a past practice, nor does it waive either party's right to bargain over wages, hours and working conditions as provided by the statute and other applicable law.

This MOU shall be deemed executed and effective as of this \_\_\_\_\_ day of January 2023.

*The term of this MOU shall expire July 31, 2024 unless extended or adopted into a subsequent Collective Bargaining Agreement.*

For the District:

For the IAFF:

---

Nicholas Walsh  
Fire Chief

---

Leah Kalahiki  
President, IAFF Local No. 5212



## MEMORANDUM OF UNDERSTANDING

By and Between

SOUTH WHIDBEY FIRE/EMS

And

SOUTH WHIDBEY FIREFIGHTERS, IAFF LOCAL NO. 5212



### Medical Expense Reimbursement Plan (MERP)

This Memorandum of Understanding (MOU) is entered into by and between South Whidbey Fire/EMS (The District) and the South Whidbey Firefighters, International Association of Fire Fighters, Local No. 5212 (IAFF).

#### Section 1 – Purpose of the MOU

The District and the IAFF are parties to a Collective Bargaining Agreement (CBA), with a term of August 1, 2021 through July 31, 2024. The parties have agreed, in accordance with Article 31 of that agreement, to add the following article Article 23 B – Medical Expense Reimbursement Plan (MERP), Section 23.B as indicated below.

#### Section 2 – Addition of Article 23.B

**1. Defined Class of Employees Receiving Contributions.** For this Section of the Memorandum of Understanding, the “Defined Class” of employees receiving contributions to the Medical Expense Reimbursement Plan (hereafter, the “MERP”) of the WSCFF Employee Benefit Trust (hereafter, the “Trust”), as set forth below, consists of all employees of South Whidbey Fire/EMS (hereafter, the “Employer”) represented by the South Whidbey Firefighters Union – Local 5212 (hereafter, the “Local”).

**2. Employee Contribution Amount.** The Employer and the Local agree that the Employer shall withhold a mandatory contribution of \$23.08\* per *pay period* on a pre-tax basis from the pay of every employee in the Defined Class who is a member of the bargaining unit represented by the Local and shall transmit such contributions to the Trust pursuant to the requirements in Section 5 below. No employee in the Defined Class shall be permitted to opt-out of the mandatory contributions or receive any portion of the contribution in cash.

**3. Sick and/or Vacation Leave Transfer.**

The Employer and the Local agree that the Employer will make the following mandatory transfers, on a pre-tax basis, to the Trust on behalf of every employee who is represented by the Local:

- a. **Mandatory Accrued Leave Contribution to Trust at Retirement.** For every employee who is represented by Local 5212, the Employer shall, upon the employee’s retirement from the Employer and on behalf of the employee, irrevocably contribute to the Trust on a pre-tax basis, an amount equal in value to 0% of the payments that would otherwise be paid to the employee for unused sick [*and/or vacation*] leave under this Memorandum of Understanding. The remaining 100% of the accrued leave payout entitlement under



this Memorandum of Understanding shall continue to be paid in cash to the employee upon retirement.

- b. **No Individual Employee Election.** The employee shall not have the option to receive a cash payout for the value of the accrued leave contributed to the Trust in lieu of making contributions to the Trust. In addition, the employee shall not have the option to contribute a larger or smaller percentage of accrued leave than the percentage indicated in Section 3(a) above.

**4. Employer Contribution Amount.** The Employer shall make a mandatory contribution of \$0.00\* per *pay period* on a pre-tax basis for every employee in the Defined Class. No employee in the Defined Class shall be permitted to opt-out of the mandatory contributions or receive any portion of the contribution in cash.

**5. Remittance of Contributions.** The Employer shall remit the above accrued leave contributions directly to the Trust for the duration of the Memorandum of Understanding. Those contributions shall be remitted directly to the custodian of the Trust within 30 days of the date the payment would have been payable to the employee.

The Employer hereby acknowledges receipt of the Trust Agreement governing the Trust and will comply with rules set by the Trust Office in regard to reporting and depositing the required contributions set forth herein.

**6. Reporting to Trust Office.** The Employer shall electronically submit to the Trust Office a *per pay period* report of contributing employees for each contribution sent to the Trust, in the format requested by the Trust, and received by the Trust Office within five (5) days of receipt of the contribution funds.

The Employer shall also provide an initial report of information for all contributing employees, as reasonably requested by the Trust; and shall send updates to this information to the Trust Office whenever the Employer has notice of changes to the information.

**7. Modification of Employee Contribution and Leave Amounts.** The Employer and the Local agree that the Local has the right, subject to approval of its members according to the Local's internal rules, to prospectively modify the amount of the mandatory employee monthly contribution (Section 2), or the percent of the mandatory employee leave contribution (Section 3) during the course of this Agreement, so long as the modification is mandatory for all employees covered by this Agreement. The union will limit changes, if any, to once per calendar year.

### **Section 3 – Signatures**

By signing below, the parties agree that the above represents their full and entire agreement with respect to the subject matter of the MOU. This MOU shall not be interpreted to create a past practice, nor does it waive either party's right to bargain over wages, hours and working conditions as provided by the statute and other applicable law.

This MOU shall be deemed executed and effective as of this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

*The term of this MOU shall expire July 31, 2024 unless extended or adopted into a subsequent Collective Bargaining Agreement.*

For the District:

For the IAFF:

\_\_\_\_\_  
Nicholas Walsh  
Fire Chief

\_\_\_\_\_  
Alex McMahon  
President, IAFF Local No. 5212

DRAFT



**MEMORANDUM OF UNDERSTANDING**

**By and Between**

**SOUTH WHIDBEY FIRE/EMS**

**And**

**SOUTH WHIDBEY FIREFIGHTERS, IAFF LOCAL NO. 5212**

**Regarding LEOFF**

This Memorandum of Understanding (MOU) is entered into by and between South Whidbey Fire/EMS (The District) and the South Whidbey Firefighters, International Association of Fire Fighters, Local No. 5212 (IAFF).

**Section 1 – Purpose of the MOU**

The District and the IAFF are parties to a Collective Bargaining Agreement (CBA), with a term of August 1, 2021 through July 31, 2024. The parties have agreed, in accordance with Article 31 of that agreement, to add the following addition to Article 20 – Salaries, as indicated below.

**Section 2 – Amendment to Article 20 — Salaries**

20.3 Membership in the Law Enforcement Officers’ and Firefighters’ Retirement System (LEOFF)

In accordance with **WAC 415-104-225** Firefighter/EMTs employed by the District “as a full-time, fully compensated... firefighter,... are required to be a LEOFF member.”

**Section 3 – Signatures**

By signing below, the parties agree that the above represents their full and entire agreement with respect to the subject matter of the MOU. This MOU shall not be interpreted to create a past practice, nor does it waive either party’s right to bargain over wages, hours and working conditions as provided by the statute and other applicable law.

This MOU shall be deemed executed and effective as of this \_\_\_\_\_ day of January 2023.

*The term of this MOU shall expire July 31, 2024 unless extended or adopted into a subsequent Collective Bargaining Agreement.*

For the District:

For the IAFF:

\_\_\_\_\_  
Nicholas Walsh  
Fire Chief

\_\_\_\_\_  
Leah Kalahiki  
President, IAFF Local No. 5212

## Freeland Water Report

### 1. Water usage reports

Chief Ney maintains a water usage spreadsheet for the hydrants in Freeland which is submitted quarterly. As of the end of Quarter 3 2022 we had submitted 11 usage reports totaling 11,200 gallons for our district. We are unaware of any usage which was not reported, although that is a possibility.

### 2. Hydrant use and water system joint training

Chief Walsh contacted water district director via email July 15<sup>th</sup> requesting dates to train in August.

Forwarded to Chief Dilley to take over on July 18<sup>th</sup>

Chief Dilley contacted water district director via email July 18<sup>th</sup> and August 17<sup>th</sup> requesting the same training.

### 3. Main failure on Pleasant View Ln.

On the night of November 5, 2022 There was a water main failure on Pleasant View lane in Freeland. This failure did occur during the same time we were fighting a fire on Tyler Lane just outside of Freeland. We filled water tenders for that fight out of the Freeland water system. Although I cannot determine whether our actions contributed to that water main failure, I can confirm that there have been previous water main failures on Pleasant View Lane. Pleasant View Lane was studied and determined to be a geologically unstable hillside, which is prone to such failures.

On 1/15/21 South Whidbey Fire EMS responded to Pleasant View Lane for one of these water main failures which was flooding homes. On that response a sinkhole opened up in the street beneath our fire engine. The engine and crew was saved by the quick actions of the engineer Eldon Baker who, when the road began to give way beneath him, accelerated to safety out of the sink hole.

If our actions in operating the fire hydrant (which was at the most remote portion of the system from the failure) contributed to the failure, it was likely a "straw that broke the camel's back" scenario. South Whidbey Fire EMS will continue to work to train our staff in the best practices for hydrant operation and to foster positive relations with all water districts in our area.