

**SOUTH WHIDBEY FIRE/EMS  
REGULAR MEETING  
5579 Bayview Road, Langley, Washington  
June 8, 2023 – 5:30 PM  
Minutes - Approved**

Join Zoom Meeting  
<https://us06web.zoom.us/j/2208026387?pwd=WWNSR3JscUhZK3ZHU3JOV05ZOHF1UT09>  
Meeting ID: 220 802 6387  
Passcode: 926342  
One tap mobile  
+12532158782,,2208026387#,,,,\*926342# US (Tacoma)  
+12532050468,,2208026387#,,,,\*926342# US

**In Attendance:** Commissioner Towers, Commissioner Noblet, Commissioner Erickson, and Chief Walsh

**Audience:** Deputy Chief Ney and FF/EMT Hagen

**Zoom Audience:** Deputy Chief Beck, Int. Lt. Husom, FF/EMT Benenati, and Neil Rixe

**I. Call to Order**

Commissioner Towers called the meeting to order at 17:30

**II. Approval of Agenda**

Commissioner Noblet motioned to approve the agenda, Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

**III. Consent Agenda.** All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

**Approval of Minutes**

Regular Meeting on May 11, 2023

**Finance Officer's Reports**

Budget position Report

Treasurer's Report

**Monthly Vouchers**

*Dated 05/18/2023 for Payroll EFT in the amount of \$56,990.44*

*Dated 05/22/2023 for Accounts Payable Voucher 230503001-230503038 in the amount of \$47,777.63*

*Dated 05/26/2023 for Payroll Liabilities EFT and Voucher 230504001-230504004 in the amount of \$59,759.37*

*Dated 06/01/2023 for Payroll Liabilities EFT and Voucher 230601001-230601003 in the amount of \$54,106.88*

*Dated 06/01/2023 for Payroll EFT in the amount of \$59,687.92*

*Total Warrants Approved \$278,322.24*

Commissioner Noblet would like to have a sentence stricken from the May Meeting Minutes.

Commissioner Towers mentioned that Commissioner Erickson was not listed in attendance in the May Meeting Minutes. Commissioner Towers also mentioned budget balancing for next month.

Chief Walsh stated that they would be starting to present the budget at the next meeting.

Commissioner Erickson motioned to approve the Consent Agenda, Commissioner Noblet seconded the motion.

**The motion carried unanimously.**

**IV. Member Update**

Neil Rixe- Volunteer

Chief Walsh mentioned that we have several new volunteers currently in the onboarding process.

Mentioned Neil has been around for quite some time as a support member and now we are bringing him onboard and making it official.

Chief Ney mentioned how Neil responded to a fire that we had recently. He went to go grab Rehab and found that the battery was dead and without hesitation, he loaded his personal vehicle with Rehab supplies and drove to the scene.

Commissioner Erickson motioned to approve New Member, Commissioner Noblet seconded the motion.

**The motion carried unanimously.**

**Unfinished Business**

Policy 1018 Disciplinary Actions- Second reading

Commissioner Noblet motioned to approve Policy 1018 – second reading, Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

**I. New Business**

Resolution 2023-06 Warrant Cancellation

Landscaping Contract Out for Bid

Chief Walsh explained that we put in the budget to hire someone to maintain some of our grounds and was seeking permission from the Board to approve a contract if within the budget. Commissioner Noblet inquired as to what the budget was for that. Chief Walsh said it was ~ \$12,000

Commissioner Erickson motioned to approve, Commissioner Noblet seconded the motion.

**The motion carried unanimously.**

**II. Announcements**

Chief Walsh mentioned that our current mechanic is moving away and that they are working on a plan. Spoke to an interested candidate today. He would like to also look at the possibility of teaming up with Central Whidbey Island Fire or possibly bringing someone on in the interim. Commissioner Noblet asked how long until our current mechanic is gone. Chief Walsh stated weeks and that a lot of our work is currently being contracted out. Commissioner Towers mentioned that we had a number of vehicles waiting for completion. Chief Walsh stated that some are currently out being completed and we have some that are very close to being done.

Commissioner Towers asked for an update on the new engine. Chief Walsh said that he had received a spreadsheet of current tasks being completed on the new engine, but unsure of a completion date. Commissioner Towers asked for an apparatus update at the next meeting.

Chief Walsh recently went to a conference and learned about stored energy devices. Mentioned that we need to be prepared. Commissioner Towers mentioned that more and more vessels are electric.

Chief Walsh talked about an update to our current patch and presented some examples he and the team had been working on. He said it is not finalized yet and will bring it to the next meeting.

**III. Comments from Commissioners.**

Commissioner Erickson attended the recent volunteer fire academy graduation and was pleased with the presentation and the video production. Commissioner Towers agreed that it was a great ceremony and well done.

Commissioner Towers mentioned that in the 3<sup>rd</sup> quarter, the strategic plan is looked at, and as schedules are busy, to start looking at some Saturdays to sit down and look at the strategic plan.

Commissioner Towers asked for an ICOM meeting update. Commissioner Erickson stated that she would have that at the next meeting.

**IV. Executive Session**

None

**V. Action taken as a result of the Executive Session**

None

**VI. Conclude**

Commissioner Noblet motioned to adjourn the meeting, Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

The Regular Meeting of the Board was adjourned at 18:00

Nicole Hagen, in lieu of,  
District Secretary