



# **SOUTH WHIDBEY FIRE / EMS**

5579 Bayview Road • Langley, WA 98260  
(360)321-1533 • Fax (360)321-9385 • www.swfe.org

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## **BOARD OF FIRE COMMISSIONERS REGULAR MEETING November 10, 2022 – 5:30 PM Agenda – *DRAFT***

Join Zoom Meeting

<https://us06web.zoom.us/j/87606433157?pwd=MmFjdjFDWjQvdS9waHRsdllmbkp0dz09>

Meeting ID: 876 0643 3157

Passcode: 015807

One tap mobile

+12532158782,,87606433157#,,,,\*015807# US (Tacoma)

+17207072699,,87606433157#,,,,\*015807# US (Denver)

- I. Call to Order.
- II. Approval of Agenda.
- III. Public input.
- IV. Consent Agenda.
- V. Member Update:
  - a) Jerry Beck- Station 31 Volunteer Tender Ops
- VI. Unfinished Business –
  - a) Policy Updates
    - i) Fire Chief Performance Evaluation Form – Third Reading
  - b) Budget Review
- VII. New Business –
  - a) Resolution 2022-15 Warrant Cancellation
  - b) Resolution 2022-16 Warrant Cancellation
  - c) Resolution 2022-17 New Fund
  - d) Resolution 2022-18 New Fund
- VIII. Committee Updates –
  - a) ICom Board – Commissioner Erickson
  - b) Budget – Commissioner Towers
- IX. Announcements
- X. Commissioner Comments.

- X. Executive Session:
  - a. *RCW 42.30.110(1)(f)*
  - b. *RCW 42.30.110(1)(i)*

XI. Action Taken as a result of Executive Session:

XII. Adjourn.

Kathryn Nguyen,  
District Board Secretary

# South Whidbey Fire/EMS

## Board of Fire Commissioner's Meeting

### CONSENT AGENDA DOCUMENT PACK FOR:

**\*\* November 10, 2022 Regular Meeting \*\***

#### Routine Items for Single Consent Agenda Approval:

- Previous Month's Draft Meeting(s) Minutes,
- Previous Month's Expenditure Approval Document
- Previous Month's Budget Position Report
- Chief's Report - Fourth Seat Coverage
- Chief's Report - Recruitment Report
- Outlook 365 Migration Update



# SOUTH WHIDBEY FIRE / EMS

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(360)321-1533 • Fax (360)321-9385 • www.swfe.org

## BOARD OF FIRE COMMISSIONERS REGULAR MEETING October 13, 2022 – 5:30 PM MEETING MINUTES – *DRAFT*

Join Zoom Meeting

<https://us06web.zoom.us/j/82330565019>

Meeting ID: 823 3056 5019

One tap mobile

+12532158782,,82330565019# US (Tacoma)

+16694449171,,82330565019# US

**In Attendance:** Commissioners Erickson, Commissioner Noblet, Commissioner Towers, Chief Walsh.

**Audience:** Deputy Chief Beck, Deputy Chief Ney, Lieutenant McKalahiki, FF/EMT Boyd, FF/EMT Greaves, FF/EMT Turner, Michael Hastings, and Andrew Weiner.

**Zoom Audience:** Deputy Chief Ney, Lt. McMahon, FF/EMT Benenati, FF/EMT Hagen, FF/EMT Crowe, FF/EMT Husom and Kat Nguyen.

- I. **Call to Order.** Chairman Commissioner Noblet called the meeting to order at 1731.
- II. **Approval of Agenda.** Commissioner Towers motioned to approve the agenda. Second by Commissioner Erickson. Motion passed unanimously.
- III. **Public input.** None
- IV. **Consent Agenda.** Commissioner Erickson requested the Budget Position Statement be removed from the consent agenda for further discussion as item G in new business. Commissioner Towers motioned to approve the agenda. Second by Commissioner Erickson. Motion passed unanimously.
- V. **Member Update:**
  - a) Andrew Weiner – Station 36 Volunteer EMT Recruit
  - b) Gabriel Itaya – Station 33 Volunteer EMT Lateral  
Commissioner Towers motioned to approve the new members Andrew Weiner and Gabriel Itaya. Second by Commissioner Erickson. Motion passed unanimously.
  - c) Jonathan Beck – Annual Step Increase  
Commissioner Erickson requested clarification on the step increase process.  
Commissioner Erickson motioned to approve the annual step increase of Deputy Chief Beck. Second by Commissioner Towers. Motion passed unanimously.
- VI. **Unfinished Business –**
  - a) **Policy Updates**
    - i) **Board of Fire Commissioner Policy 101 – Third Reading**  
Chairman Noblet reviewed the proposed changes to Policy 101. Commissioner Erickson commented on the revisions and reviewed a handout she provided the Board for review at the meeting. Discussion ensued on language and semantics of multiple sections in the proposed policy. Board agreed to strike section 3. Commissioner Erickson requested examples of prohibited activity listed in several sections and copy edits. Commissioner Erickson

motioned to approve Revised Section 101 for Board of Fire Commissioners to include the copy edits as presented by Commissioner Erickson. Second by Commissioner Towers. Motion passed unanimously.

**ii) Fire Chief Performance Evaluation Form – Second Reading**

Commissioner Towers reviewed the proposed Fire Chief Performance Evaluations form and discussed the proposed copy edits and corrections. Commissioner Towers motioned to approve the Fire Chief Performance Evaluation Form with amendments as discussed. Second by Commissioner Erickson. Motion passed unanimously.

**iii) Update/Review of Strategic Plan and Meeting**

Chief Walsh discussed the upcoming strategic planning meeting for Saturday the 22<sup>nd</sup> and how some of the items to be discussed may have budget implications. Chief Walsh requested Board support to involve one person from the staff, volunteers and bargaining unit. Commissioner Tower requested to go through the plan in depth next week prior to the meeting to make sure the meeting can move smoothly.

**VII. New Business –**

**a) Resolution 2022-11 Appointment of Finance Officer**

Chief Walsh reported Kat ??? has accepted the Finance Officer position and will start Monday the 17<sup>th</sup>. Commissioner Erickson motioned to approve Resolution 2022-11, Appointment of the District's Finance Officer. Second by Commissioner Towers. Motion passed unanimously.

**b) Resolution 2022-12 Transfer of Surplus Property**

Chief Walsh discussed the intent of the resolution is to transfer ownership of 4 units to Langley Police and 12 to Island County Sheriff's Office. Commissioner Towers motioned to approve Resolution 2022-12, Transfer of surplus defibrillators to City of Langley Police and Island County Sheriff's Office. Second by Commissioner Noblet. Motion passed 2-0, Commissioner Erickson abstained.

**c) Resolution 2022-13 Transfer of funds for Accounting Software**

Chief Walsh reported on the reasoning behind the resolution, \$6,000 to repair the failed septic controller at Station 36, the recent receipt of the \$20,700 invoice for ESCI for the Fire Chief search, and the last was \$10 to move to Springbrook cloud-based accounting software. Commissioner Erickson motioned to approve Resolution 2022-13, Transfer funds from Contingency Fund 4 to Operation Fund 1 to cover unforeseen cost for Station 36 septic repairs Fire Chief search consultant and accounting software migration. Second by Commissioner Towers. Motion passed unanimously.

**d) Resolution 2022-14 Transfer of funds for Continuity of Debt Payments**

Chief Walsh discussed the need for the movement of funds from Capital Fund 2 to Operations Fund 1 to cover general fund expenses as stated in the budget until tax payments come in. Commissioner Erickson motioned to approve Resolution 2022-14, Transfer funds from Capital Fund 2 to Operations Fund 1 to cover payroll and liabilities until second half taxes arrive. Second by Commissioner Towers. Motion passed unanimously.

**e) Emergency Planning**

Chairman Noblet discussed the potential for a large natural disaster and requested the Chief Walsh to get a plan where to go from here. Chief Walsh reported Chief Dilley has a PHD in Emergency Planning and in conjunction with Chief Ney to develop a plan. No action to be taken.

**f) Invoice for ESCI approval**

Chief Walsh reported this was covered in Resolution 2022-13.

**g) Budget Position Statement from Consent Agenda**

Chief Walsh reported that Cathy Niiro and he have been working closely on the current budget position as the one presented did not include any of the mid-year approved fund and inner-fund transfers. Chief Walsh answered several questions from the Board on the current position statement.

**VIII. Committee Updates –**

- a) **ICom Board** – Commissioner Erickson reported she forwarded the latest minutes from the last board meeting. Commissioner Erickson will be stepping up as the fire agency’s voting member.
- b) **Budget** – Commissioner Towers reported we are getting pretty close to get the budget in line with the current policies and get it in line with the budget sheets. There will be a special meeting next week to go over it.

**IX. Announcements**

Special Meeting October 20<sup>th</sup>, 2022 at 1630, Station 36 – First reading of 2023 budget review.

**X. Commissioner Comments:**

Chairman Noblet reviewed the all Island County Fire Commissioner’s meeting that took place two weeks ago. A primary concern of the group was developing a plan if Whidbey Health was no longer able to provide EMS Transport/response. Commissioner Towers discussed in this meeting how difficult the permitting process for new construction with Island County is. Chairman Noblet will be meeting with Janet Sinclair to discuss this issue.

**XI. Executive Session: None**

**XII. Action Taken as a result of Executive Session: None**

**XIII. Adjourn.** Meeting adjourned at 1911

Nick Walsh, in lieu of  
District Board Secretary

**SOUTH WHIDBEY FIRE/EMS**  
**BOARD OF FIRE COMMISSIONERS**  
**SPECIAL MEETING**

**5579 Bayview Road, Langley, Washington**

**October 20, 2022 – 4:30 pm**

**Special Meeting Minutes – Draft**

<https://meet.goto.com/181273717>

Meeting ID: 181273717

One tap mobile

+12532158782,,82870941334# US (Tacoma)

+17193594580,,82870941334# US

**In-Person Attendance:** Chairman Noblet, Commissioner Towers, Commissioner Erickson, Fire Chief Walsh, Deputy Chief Ney, Deputy Chief Beck, Lt. Jon Gabelein, Lt. Leah Kalahiki, and Kathryn Nguyen

**Attendance via GoTo Meeting:** FF/EMT Blake Benenati, Peter Lund

- I. **Call to Order.** Chairman Noblet called the meeting to order at 4:36 pm.
- II. **Approval of Agenda.** Commissioner Erickson motioned to approve the agenda, Commissioner Towers seconded.
- III. **Swearing in of Board Secretary.**  
Kathryn Nguyen took the Oath of Office at 4:40 pm
- IV. **2023 Preliminary Budget – First Reading**  
Chief Walsh stated that he would go through a narrative of each fund. He explained that one of the presentations was generated from the accounting system, and he would go through each line item and describe the increases and decreases. The second presentation, an excel spreadsheet, allows for more descriptive details for each line item. They worked through the budget with a small committee by taking the previous year’s totals and making the best assumption for 2023. Chief Walsh described the anticipated changes the district will need to take with expenses and strategic plans. The current staffing levels were concerned with recent activity and not seen as a good practice to continue. Chief Walsh stated that the district would need to hire three additional full-time firefighters to get to adequate staffing levels. To meet the current demand, a proposal for a new station was presented. The first step in this process would be identifying the cost and the revenue gained from selling the property.  
Chief Walsh explained that there would be significant areas within the budget that require assessing and redistributing. The transition from a primarily volunteer fire district to a staffed department will require the reduction of non-essential expenses to cover additional staff expenses. Another area of focus is increasing volunteer participation through increasing the pay system. Chief Walsh expressed concern about establishing a Capital Fund plan to ensure proper revenue for future expenses.  
Chief Walsh asked if there were any questions.  
None  
Chief Walsh went through the payroll and benefit worksheet and explained the calculations regarding the salary, benefits, and pay increases for all positions.  
Commissioner Noblet explained that the full-time red items indicate a 2023 impact.

Chief Walsh stated that a current list of candidates could be used to hire if additional staffing is approved.

Commissioner Towers if the wages budgeted were for the entire year.

Chief Walsh explained that the wages take into consideration the August step increase.

Commissioner Erickson asked for an explanation of the 'Floater' positions.

Chief Walsh stated that a floater is to float between duties while the two other positions are assigned to fill shifts.

Commissioner Erickson asked if there have been any Union interactions or input on the staff increases.

Chief Walsh explained that he received positive feedback overall but has not officially brought the proposal to the Union representative. He stated that most Unions are highly supportive of staff increases.

Chief Walsh describes the revenue worksheet indicating an increase in property taxes due to a higher AVI percentage.

Commissioner Noblet asks for an explanation of the items under Lieu/Local taxes.

Chief Beck stated that the school district had not increased its AV payment in the past 18 years. He explained that the ports have improved property by almost \$50 million. In regards to the hospital contract, revenues will increase with the increase of AVI.

Commissioner Noblet thanked Chief Beck and Chief Walsh for investigating the matters.

Commissioner Erickson asked if Chief Walsh could explain the total anticipated fund amount.

Chief Walsh stated that the amount in tax revenue would be reserved, and the other revenue accounts show the expected dollar amount. He continues to explain the possible budget options that outlay staffing and reserve fund levels.

Commissioner Towers said he would like to increase the amount put into the Reserve fund, putting the amount over \$600,000. He also expressed the desire to improve the Contingency Fund so there would be no need to pull from the Capital Fund when unexpected expenses arise.

Commissioner Erickson stated that getting proper permits for a new station may become an issue and asked what the timeframe looks like.

Chief Beck explained that the current station's conditions are not critical and will be maintained until the new station is built.

Commissioner Noblet stated there are no severe issues with keeping the current facilities. However, if it is expected to build and replace the stations, he would not wish to spend ample funding on the existing stations. He asked if the Chief would like to make a vote on the new station.

Commissioner Towers stated he fully supported the three firefighters and the new fire station. Although, it dilutes funding for any new sleeping quarters at the other stations. The previous staff increases have been very beneficial but have not reduced response times below 10 minutes. It can be presumed that a new station will be established within six years.

Commissioner Erickson expressed her concern with the low bottom line figure. She asked if it is in the community's best interest to increase spending on personal rather than material purchases.

Chief Walsh explained that a big part of the WSRB rating is attributed to reducing response times.

Commissioner Noblet stated that a special meeting in October or November might be essential if a decision is to be made by December.

Commissioner Erickson agreed.

Commissioner Towers suggested putting it on the agenda for a regular meeting in November and taking time to



evaluate all of the documents presented.

Commissioner Noblet stated that the staff needs to discuss if a special meeting before the regular meeting is necessary. He expressed his full support in funding a new station and increasing staffing levels.

Chief Walsh stated that he was hearing that the board favored funding a new station and additional firefighters.

Chief Beck addressed the bottom line by explaining that it is low due to the majority of funds being moved transferred to the contingency and reserve funds.

Commissioner Noblet asked if there were any additional questions.

None

V. **Adjourn.** Chairman Noblet concluded the meeting at 6:34 pm.

Kathryn Nguyen,

Board Secretary

**South Whidbey Fire/EMS**  
**Expenditure Approval Document**  
**Date of Approval: September 8th, 2022**  
**Warrants Approved From Sept 22, 2022 - November 2, 2022**

Batch Date	Batch #	Batch Type	Total Amount
9/22/2022	September Payroll	Direct Deposit Payroll	\$50,969.20
9/22/2022	Sept 22nd AP	Accounts Payable	\$224,479.72
10/6/2022	October Payroll	Direct Deposit Payroll	\$57,693.27
10/6/2022	October 6th AP	Accounts Payable	\$434.80
10/6/2022	October 6th Liabilities	Payroll Liabilities	\$141,811.52
10/12/2022	October 12th AP	Accounts Payable	\$63,697.78
10/20/2022	October Payroll	Payroll-Check	\$51,657.30
11/1/2022	November AP	Accounts Payable	\$52,866.99
11/2/2022	November Payroll	Payroll- Checks	\$71,388.52
		<b>Total Warrants Approved:</b>	<b>\$714,999.10</b>

We, the undersigned of the above-names governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Interim Fiscal Specialist: \_\_\_\_\_  
*Kathryn Nguyen*

Fire Chief: \_\_\_\_\_  
*Nick Walsh*

Commissioner: \_\_\_\_\_  
*Michael W. Noblet*

Commissioner: \_\_\_\_\_  
*Savannah Erickson*

Commissioner: \_\_\_\_\_  
*Jim Towers*

Batch 4

**CHECK REGISTER**

South Whidbey Fire EMS

Time: 09:36:50 Date: 11/01/2022

11/02/2022 To: 11/02/2022

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1434	11/02/2022	Payroll	1	661831	Charles C. Baker	108.97	Oct 15-Oct29 Payroll
1435	11/02/2022	Payroll	1	661832	Dennis Batey	168.08	Oct 15-Oct29 Payroll
1436	11/02/2022	Payroll	1	661833	Jonathan J. Beck	2,697.91	Oct 15-Oct29 Payroll
1437	11/02/2022	Payroll	1	661834	Blake Benenati	2,191.87	Oct 15-Oct29 Payroll
1438	11/02/2022	Payroll	1	661835	Naomi Blair	216.10	Oct 15-Oct29 Payroll
1439	11/02/2022	Payroll	1	661836	Brian Boyd	2,670.80	Oct 15-Oct29 Payroll
1440	11/02/2022	Payroll	1	661837	Judith Canfield	228.11	Oct 15-Oct29 Payroll
1441	11/02/2022	Payroll	1	661838	Alex B Carlson	2,616.43	Oct 15-Oct29 Payroll
1442	11/02/2022	Payroll	1	661839	Anne M Collins	338.38	Oct 15-Oct29 Payroll
1443	11/02/2022	Payroll	1	661840	Adam Conley	202.22	Oct 15-Oct29 Payroll
1444	11/02/2022	Payroll	1	661841	Jeffrey L Cravy	165.08	Oct 15-Oct29 Payroll
1445	11/02/2022	Payroll	1	661842	Katheryne Crowe	1,724.67	Oct 15-Oct29 Payroll
1446	11/02/2022	Payroll	1	661843	Taylor T Crowe	12.46	Oct 15-Oct29 Payroll
1447	11/02/2022	Payroll	1	661844	Brent C Davison	78.96	Oct 15-Oct29 Payroll
1448	11/02/2022	Payroll	1	661845	Karley Diffie	2,138.61	Oct 15-Oct29 Payroll
1449	11/02/2022	Payroll	1	661846	Joseph M Dilley	3,296.73	Oct 15-Oct29 Payroll
1450	11/02/2022	Payroll	1	661847	Savannah Erickson	352.93	Oct 15-Oct29 Payroll
1451	11/02/2022	Payroll	1	661848	Jon Gabelein	529.40	Oct 15-Oct29 Payroll
1452	11/02/2022	Payroll	1	661849	Tom P Gideon	609.51	Oct 15-Oct29 Payroll
1453	11/02/2022	Payroll	1	661850	Christopher Greaves	1,889.86	Oct 15-Oct29 Payroll
1454	11/02/2022	Payroll	1	661851	Jake D Greve	1,712.70	Oct 15-Oct29 Payroll
1455	11/02/2022	Payroll	1	661852	Nicole Hagen	4,320.08	Oct 15-Oct29 Payroll
1456	11/02/2022	Payroll	1	661853	Michael C Hastings	2,633.74	Oct 15-Oct29 Payroll
1457	11/02/2022	Payroll	1	661854	Robert Husom	4,302.97	Oct 15-Oct29 Payroll
1458	11/02/2022	Payroll	1	661855	Gregory Husted	750.20	Oct 15-Oct29 Payroll
1459	11/02/2022	Payroll	1	661856	Leah Kalahiki	3,072.25	Oct 15-Oct29 Payroll
1460	11/02/2022	Payroll	1	661857	Lianne Kniest	36.01	Oct 15-Oct29 Payroll
1461	11/02/2022	Payroll	1	661858	Vicki Lange	2,226.05	Oct 15-Oct29 Payroll
1462	11/02/2022	Payroll	1	661859	Corey K Luck	300.14	Oct 15-Oct29 Payroll
1463	11/02/2022	Payroll	1	661860	Kelly M McDonald	1,701.87	Oct 15-Oct29 Payroll
1464	11/02/2022	Payroll	1	661861	Sean C McDougald	2,827.05	Oct 15-Oct29 Payroll
1465	11/02/2022	Payroll	1	661862	Alexandra McMahan	2,806.56	Oct 15-Oct29 Payroll
1466	11/02/2022	Payroll	1	661863	Patricia J McMahan	112.21	Oct 15-Oct29 Payroll
1467	11/02/2022	Payroll	1	661864	Terrence Ney	2,985.26	Oct 15-Oct29 Payroll
1468	11/02/2022	Payroll	1	661865	Kathryn Nguyen	2,313.28	Oct 15-Oct29 Payroll
1469	11/02/2022	Payroll	1	661866	Michael W Noblet	235.30	Oct 15-Oct29 Payroll
1470	11/02/2022	Payroll	1	661867	Thomas T. Peterson	608.55	Oct 15-Oct29 Payroll
1471	11/02/2022	Payroll	1	661868	Rebekah A Pomeroy	261.81	Oct 15-Oct29 Payroll
1472	11/02/2022	Payroll	1	661869	Kirsti Ranta	36.01	Oct 15-Oct29 Payroll
1473	11/02/2022	Payroll	1	661870	Morgan A Ratcliff	2,217.85	Oct 15-Oct29 Payroll
1474	11/02/2022	Payroll	1	661871	Suzanne E Reynolds	236.88	Oct 15-Oct29 Payroll
1475	11/02/2022	Payroll	1	661872	Paul H Shimada	80.35	Oct 15-Oct29 Payroll
1476	11/02/2022	Payroll	1	661873	Jeffrey W. Simmons	305.57	Oct 15-Oct29 Payroll
1477	11/02/2022	Payroll	1	661874	Melissa Simmons	1,959.04	Oct 15-Oct29 Payroll
1478	11/02/2022	Payroll	1	661875	Mari St Armand	26.78	Oct 15-Oct29 Payroll
1479	11/02/2022	Payroll	1	661876	Marc G Swenson	266.66	Oct 15-Oct29 Payroll
1480	11/02/2022	Payroll	1	661877	James A. Towers	235.30	Oct 15-Oct29 Payroll
1481	11/02/2022	Payroll	1	661878	Christopher Turner	2,786.30	Oct 15-Oct29 Payroll
1482	11/02/2022	Payroll	1	661879	Cooper Ullman	999.73	Oct 15-Oct29 Payroll
1483	11/02/2022	Payroll	1	661880	James Ryan Valencic	170.52	Oct 15-Oct29 Payroll
1484	11/02/2022	Payroll	1	661881	Nicholas S Walsh	3,101.71	Oct 15-Oct29 Payroll
1485	11/02/2022	Payroll	1	661882	Teresa Welch	1,239.56	Oct 15-Oct29 Payroll
1486	11/02/2022	Payroll	1	661883	Carlee Wilkie	2,103.07	Oct 15-Oct29 Payroll
1487	11/02/2022	Payroll	1	661884	Cody Wilkie	120.05	Oct 15-Oct29 Payroll
1488	11/02/2022	Payroll	1	661885	Carson Wrightson	60.03	Oct 15-Oct29 Payroll

**CHECK REGISTER**

South Whidbey Fire EMS

Time: 09:36:50 Date: 11/01/2022

11/02/2022 To: 11/02/2022

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
						71,388.52	Payroll: 71,388.52

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against South Whidbey Island Fire & Rescue and that I am authorized to authenticate and certify to said claim.

Auditing Officer *Bob Wall* Date: 11/1/22

Auditing Officer *Katrin Nguyen* Date: 11.01.22

Baten 3

### CHECK REGISTER

South Whidbey Fire EMS

Time: 13:40:03 Date: 11/01/2022

11/01/2022 To: 11/30/2022

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1403	11/01/2022	Claims	1	661800	Amazon Capital Services	980.06	Test kit for DEF; Mobile Radio Repair Parts; Prinnter Toner- Black, Yellow, Cyan; Toner Cartridge
1404	11/01/2022	Claims	1	661801	Bound Tree Medical, LLC.	802.25	Medical Training Aids
1405	11/01/2022	Claims	1	661802	CDW Government, Inc.	2,112.34	Xerox Toner BLK; ST 34 Replant Project; Tonor cartridge's; Check Printer
1406	11/01/2022	Claims	1	661803	Canon Financial Services, Inc.	263.16	Copier Lease for October
1407	11/01/2022	Claims	1	661804	Corey Oil & Propane, LLC	519.31	Gas/Diesel
1408	11/01/2022	Claims	1	661805	Daily Dispatch	405.00	Employment Ad
1409	11/01/2022	Claims	1	661806	Electronic Business Machines	130.61	Per Copier Charges for 07/22-10/22
1410	11/01/2022	Claims	1	661807	BMO Harris Bank, N.A. Galls	788.18	Pant Hem- Benenati; Duty Crew Pants (5)
1411	11/01/2022	Claims	1	661808	Internal Revenue Service	10,239.25	4th Qrt 941 payment
1412	11/01/2022	Claims	1	661809	Island Auto Supply	548.48	Toggle Switch, trayler fuse
1413	11/01/2022	Claims	1	661810	Island Disposal, Inc.	608.00	Maint Facility; ST 36 Dumpster
1414	11/01/2022	Claims	1	661811	Kent D. Bruce Co. LLC	3,658.41	Core Base Harness (7); Seat Covers (2); Panorama Antennas for 2201 and 2202
1415	11/01/2022	Claims	1	661812	LabCorp Occupational Testing Service	100.50	Drug Screen
1416	11/01/2022	Claims	1	661813	Motor Trucks International	50.77	Finance Charge
1417	11/01/2022	Claims	1	661814	Rep Fitness	5,555.38	Fitness Equipment
1418	11/01/2022	Claims	1	661815	Roll N Rack LLC	86.00	Hose Repair
1419	11/01/2022	Claims	1	661816	Savage Screen Printing	5,264.64	Duty Crew T-Shirts
1420	11/01/2022	Claims	1	661817	Sebo's Do-it Center	8.27	Nuts and Bolts
1421	11/01/2022	Claims	1	661818	Simmons Glass	194.57	Sliding Screen Door
1422	11/01/2022	Claims	1	661819	Snure Law Office, PSC	371.25	General Council
1423	11/01/2022	Claims	1	661820	South Whidbey School District #206	4,478.85	Fuel Bill- September
1424	11/01/2022	Claims	1	661821	Stericycle, INC.	31.08	Bio Hazard Bin
1425	11/01/2022	Claims	1	661822	T-Mobile	823.22	Data Plans- September
1426	11/01/2022	Claims	1	661823	US Bank Visa	9,387.00	October Statement, Past Due Balance
1427	11/01/2022	Claims	1	661824	CM-9690 US Bank	300.00	Fiscal Agent
1428	11/01/2022	Claims	1	661825	WA Fire Chiefs	2,800.00	WFC Fire Agency Membership
1429	11/01/2022	Claims	1	661826	WA Fire Commissioner Association	1,155.00	Fire Commissioners Conference
1430	11/01/2022	Claims	1	661827	WA State Auditor's Office	116.00	2021 State Audit
1431	11/01/2022	Claims	1	661828	Waytek Inc	422.48	Wire for new Rigs; Wire Terminal for New Rigs
1432	11/01/2022	Claims	1	661829	West Marine Products, Inc.	141.10	Replant Life Ring farms
1433	11/01/2022	Claims	1	661830	Western Facilities Supply, Inc.	525.83	Disinfecting Wipes

001 General Fund  
300 Capital Fund

49,488.89  
3,378.10

52,866.99  
Claims: 52,866.99

**CHECK REGISTER**

South Whidbey Fire EMS

Time: 13:40:03 Date: 11/01/2022

11/01/2022 To: 11/30/2022

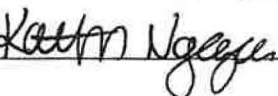
Page: 2

Trans Date Type Acct # Chk # Claimant Amount Memo

---

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against South Whidbey Island Fire & Rescue and that I am authorized to authenticate and certify to said claim.

Auditing Officer  Date: 11/1/22

Auditing Officer  Date: 11.01.22

batch 1

### CHECK REGISTER

South Whidbey Fire EMS

Time: 12:18:47 Date: 10/20/2022

10/20/2022 To: 10/20/2022

Page: 1

Trans.	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1375	10/20/2022	Payroll	1	661776	Jonathan J. Beck	2,700.11	Sept 30-Oct 14 payroll
1376	10/20/2022	Payroll	1	661777	Blake Benenati	1,557.10	Sept 30-Oct 14 payroll
1377	10/20/2022	Payroll	1	661778	Brian Boyd	2,459.75	Sept 30-Oct 14 payroll
1378	10/20/2022	Payroll	1	661779	Alex B Carlson	2,514.63	Sept 30-Oct 14 payroll
1379	10/20/2022	Payroll	1	661780	Katheryne Crowe	1,881.71	Sept 30-Oct 14 payroll
1380	10/20/2022	Payroll	1	661781	Karley Diffie	2,371.77	Sept 30-Oct 14 payroll
1381	10/20/2022	Payroll	1	661782	Joseph M Dilley	3,296.73	Sept 30-Oct 14 payroll
1382	10/20/2022	Payroll	1	661783	Savannah Erickson	117.64	Sept 30-Oct 14 payroll
1383	10/20/2022	Payroll	1	661784	Christopher Greaves	1,658.13	Sept 30-Oct 14 payroll
1384	10/20/2022	Payroll	1	661785	Jake D Greve	1,712.89	Sept 30-Oct 14 payroll
1385	10/20/2022	Payroll	1	661786	Nicole Hagen	2,670.26	Sept 30-Oct 14 payroll
1386	10/20/2022	Payroll	1	661787	Michael C Hastings	2,521.04	Sept 30-Oct 14 payroll
1387	10/20/2022	Payroll	1	661788	Robert Husom	2,882.04	Sept 30-Oct 14 payroll
1388	10/20/2022	Payroll	1	661789	Leah Kalahiki	3,067.69	Sept 30-Oct 14 payroll
1389	10/20/2022	Payroll	1	661790	Vicki Lange	2,225.96	Sept 30-Oct 14 payroll
1390	10/20/2022	Payroll	1	661791	Kelly M McDonald	1,699.80	Sept 30-Oct 14 payroll
1391	10/20/2022	Payroll	1	661792	Sean C McDougald	2,721.80	Sept 30-Oct 14 payroll
1392	10/20/2022	Payroll	1	661793	Alexandra McMahan	2,518.64	Sept 30-Oct 14 payroll
1393	10/20/2022	Payroll	1	661794	Terrence Ney	2,985.26	Sept 30-Oct 14 payroll
1394	10/20/2022	Payroll	1	661795	Michael W Noblet	117.64	Sept 30-Oct 14 payroll
1395	10/20/2022	Payroll	1	661796	James A. Towers	117.64	Sept 30-Oct 14 payroll
1396	10/20/2022	Payroll	1	661797	Christopher Turner	2,322.61	Sept 30-Oct 14 payroll
1397	10/20/2022	Payroll	1	661798	Nicholas S Walsh	3,101.71	Sept 30-Oct 14 payroll
1398	10/20/2022	Payroll	1	661799	Carlee Wilkie	2,434.75	Sept 30-Oct 14 payroll

001 General Fund

51,657.30

51,657.30 Payroll: 51,657.30

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against South Whidbey Island Fire & Rescue and that I am authorized to authenticate and certify to said claim.

Auditing Officer

Kathryn Nguyen

Date:

10-20-2022

# CHECK REGISTER

South Whidbey Fire EMS

Time: 10:55:47 Date: 11/04/2022

10/12/2022 To: 10/12/2022

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1331	10/12/2022	Claims	1	661739	Robert Coleman Absolute Pest Control	400.73	INV #10273
1332	10/12/2022	Claims	1	661740	All Battery Sales & Service	1,485.92	INV #50010292, INV #50010065
1333	10/12/2022	Claims	1	661741	All-Phase Electric Supply Co.	128.18	INV #0952-1092797
1334	10/12/2022	Claims	1	661742	Amazon Capital Services	220.32	INV #1KGM-11W1-4WYG, INV #1FWF-H6JJ-HLPJ
1335	10/12/2022	Claims	1	661743	ArchiveSocial, Inc.	5,988.00	INV #24026
1336	10/12/2022	Claims	1	661744	Ballard Industrial	214.88	INV #3753857
1337	10/12/2022	Claims	1	661745	Bound Tree Medical, LLC.	339.68	INV #84525530
1338	10/12/2022	Claims	1	661746	Builders Hardware & Supply Co Inc.	59.93	INV #53839313.001
1339	10/12/2022	Claims	1	661747	CDW Government, Inc.	7,042.21	INV #CP40850, INV #X388377
1340	10/12/2022	Claims	1	661748	Canon Financial Services, Inc.	263.16	INV #29208119
1341	10/12/2022	Claims	1	661749	Champion Bolt & Supply Inc	410.78	INV #753426, INV #753427
1342	10/12/2022	Claims	1	661750	Corey Oil & Propane, LLC	197.00	INV #098717, ACCT #43355
1343	10/12/2022	Claims	1	661751	Cummins Sales and Service	1,244.46	INV #15-84038, #15-84138, #15-84141
1344	10/12/2022	Claims	1	661752	Dreamseats LLC	250.00	INV #4749012
1345	10/12/2022	Claims	1	661753	Emergency Services Consulting Int.	20,700.00	INV #2022 FC
1346	10/12/2022	Claims	1	661754	FirstNet - AT&T MOBILITY	2,115.87	ACCT #287296038392
1347	10/12/2022	Claims	1	661755	Firstline Communications, INC	4,565.40	INV #175015
1348	10/12/2022	Claims	1	661756	Flying Wrench Inc.	4,672.51	Repair Order #27527
1349	10/12/2022	Claims	1	661757	Freeland Water District	113.00	ACCT #77466
1350	10/12/2022	Claims	1	661758	G12 Communications LLC	422.56	INV #87048
1351	10/12/2022	Claims	1	661759	Grainger	243.37	INV #9448760315
1352	10/12/2022	Claims	1	661760	Hanson's Building Supply	159.20	ACCT 268: INV# 2209-165567, 2209-166514, 2209-167308
1353	10/12/2022	Claims	1	661761	Island Auto Supply	35.90	ACCT 1340: INV #672223, INV #672523
1354	10/12/2022	Claims	1	661762	Kent D. Bruce Co. LLC	106.74	INV #12144
1355	10/12/2022	Claims	1	661763	Kroesen's	34.27	INV# 69993, Acct 1097
1356	10/12/2022	Claims	1	661764	Langley, City of	343.65	ACCT 1171.1
1357	10/12/2022	Claims	1	661765	McGavick Graves, P.S.	1,250.50	INV #32325
1358	10/12/2022	Claims	1	661766	Naomi's Self Serve	18.65	ACCT #820
1359	10/12/2022	Claims	1	661767	Puget Sound Energy	1,629.19	Acct #200010928691, #200010928238; ACCT #200013858705, #220017726922, #220017845409
1360	10/12/2022	Claims	1	661768	Purcell Tire & Service Center	3,180.38	Cust# 2420300, INV# 24255169
1361	10/12/2022	Claims	1	661769	Quality Cleaning Etc. Inc.	2,068.00	Station Cleaning - Sept 2022
1362	10/12/2022	Claims	1	661770	Saratoga Water District	80.00	ACCT #20320, Jul-Aug 2022
1363	10/12/2022	Claims	1	661771	Sebo's Do-it Center	236.35	ACCT# I3000: B1302272, A1414380, A1418638, B1303707, A1420255, A1414918
1364	10/12/2022	Claims	1	661772	T-Mobile	411.61	ACCT #972274840
1365	10/12/2022	Claims	1	661773	WA State Auditor's Office	348.00	INV #L150156, JV #230366
1366	10/12/2022	Claims	1	661774	WA State Ferries	107.45	ACCT #F111148
1367	10/12/2022	Claims	1	661775	Whidbey Telecom	2,609.93	ACCT #119643

001 General Fund  
300 Capital Fund

63,211.89  
485.89

Claims: 63,697.78  
63,697.78



**CHECK REGISTER**

South Whidbey Fire EMS

Time: 10:55:47 Date: 11/04/2022

10/12/2022 To: 10/12/2022

Page: 2

Trans Date Type Acct # Chk # Claimant Amount Memo

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CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against South Whidbey Island Fire & Rescue and that I am authorized to authenticate and certify to said claim.

Auditing Officer \_\_\_\_\_ Date: \_\_\_\_\_

Auditing Officer \_\_\_\_\_ Date: \_\_\_\_\_

South Whidbey Fire/EMS			
Batch Form Document			
October 2022			
Payment Date: 09/08/2022 thru 10/6/2022			
Fund: 638			
661730-661738			
Date	Check	Vendor	Amount
10/6/2022	661738	WA D/Retirement Systems	\$ 24,999.74
10/6/2022	661737	WA D/L&I Employer Services	\$ 27,882.44
10/6/2022	661736	WA D/Employment Security	\$ 2,126.20
10/6/2022	661735	WA D/Employment Security PFML	\$ 2,015.05
10/6/2022	661734	Trusted Plans Service Corp.	\$ 80,657.79
10/6/2022	661733	South Whidbey Firefighters Union	\$ 1,370.00
10/6/2022	661732	IAFF Local Union 5212	\$ 410.40
10/6/2022	661730	Aflac	\$ 2,349.90
			\$141,811.52
<p>I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim, is a just, due and unpaid obligation against South Whidbey Fire/EMS, and that I am</p>			
<p>Interim Finance Officer: <u>Cathy Niiro</u> Cathy Niiro</p>			
<p>Fire Chief: <u>Nick Walsh</u> Nick Walsh</p>			

South Whidbey Fire/EMS			
Batch Form Document			
September 22, 2022 AP Batch			
Payment Date: 10/06/2022			
Fund:	638		
Check #661675-661720			
Date	Check	Vendor	Amount
10/06/2022	661731	D-LUX BBQ, LLC	\$434.80
<p>I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim, is a just, due and unpaid obligation against South Whidbey Fire/EMS, and that I am</p>			
<p>Interim Finance Officer : <u><i>Cathy Niuro</i></u> Cathy Niuro</p>			
<p>Fire Chief: <u><i>Nick Walsh</i></u> Nick Walsh</p>			

▶ SCANNED ◀

OCT 10 2022

South Whidbey Fire/EMS  
 Batch Form Document  
 October 6, 2022 DD  
 Payment Date: 09/22/2022  
 Fund: 638  
 Check #EFT

Date	Check	Vendor	Amount	Memo
10/6/2022	EFT	Beck, Jonathan J.	2,700.11	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Benenati, Blake	1,447.19	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Boyd, Brian	3,244.20	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Carlson, Alex B	2,500.38	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Crowe, Katheryne	2,024.73	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Diffie, Karley	2,726.65	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Dilley, Joseph M	3,296.73	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Ensign, Eric D	3,544.17	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Greaves, Christopher	1,636.98	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Greve, Jake D	1,720.22	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Hagen, Nicole	1,867.34	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Hastings, Michael C	2,521.04	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Husom, Robert	3,520.25	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Kalahiki, Leah	3,031.48	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Lange, Vicki	2,229.13	Sept 16- Sept 29 Payrol
10/6/2022	EFT	McDonald, Kelly M	1,702.11	Sept 16- Sept 29 Payrol
10/6/2022	EFT	McDougald, Sean C	4,070.51	Sept 16- Sept 29 Payrol
10/6/2022	EFT	McMahon, Alexandra	3,599.60	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Ney, Terrence	2,985.26	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Turner, Christopher	1,893.22	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Walsh, Nicholas S	3,101.71	Sept 16- Sept 29 Payrol
10/6/2022	EFT	Wilkie, Carlee	2,330.26	Sept 16- Sept 29 Payrol
			<b>\$57,693.27</b>	

I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim, is a just, due and unpaid obligation against South Whidbey Fire/EMS, and that I am

Interim Finance Officer : Cathy Niiro  
 Cathy Niiro

Fire Chief: Nick Walsh  
 Nick Walsh



	A	B	C	D
1	South Whidbey Fire/EMS			
2	Batch Form Document			
3	September 22, 2022 AP Batch			
4	Payment Date: 09/22/2022			
5	Fund: 638			
6	Check #661675-661720			
7	Date	Check	Vendor	Amount
8	9/22/2022	661675	McDougald, Sean C	\$513.17
9	9/22/2022	661676	Turner, Christopher	\$534.35
10	9/22/2022	661677	Wilkie, Carlee	\$513.17
11	9/22/2022	661678	Absolute Pest Control, Robert Coleman	\$400.73
12	9/22/2022	661679	Amazon Capital Services	\$975.87
13	9/22/2022	661680	Canon Financial Services, Inc.	\$263.16
14	9/22/2022	661681	Clinton Water District	\$94.42
15	9/22/2022	661682	Corey Oil & Propane, LLC	\$61.87
16	9/22/2022	661683	Enduris	\$139,474.00
17	9/22/2022	661684	EzProducts International Inc	\$1,228.31
18	9/22/2022	661685	Fed Ex	\$113.50
19	9/22/2022	661686	Fire Com	\$326.42
20	9/22/2022	661687	FirstNet - AT&T MOBILITY	\$1,227.26
21	9/22/2022	661688	G12 Communications LLC	\$425.50
22	9/22/2022	661689	Galls, BMO Harris Bank, N.A.	\$124.17
23	9/22/2022	661690	General Fire Apparatus, Inc	\$2,096.75
24	9/22/2022	661691	Hanson's Building Supply	\$14.25
25	9/22/2022	661692	Harbor Marine Maintenance & Supply, INC.	\$10.73
26	9/22/2022	661693	IC E R & R Fund	\$51.96
27	9/22/2022	661694	Island Auto Supply	\$8.69
28	9/22/2022	661695	Island Disposal, Inc.	\$302.49
29	9/22/2022	661696	Jerry Beck & Company Inc.	\$618.33
30	9/22/2022	661697	Kent D. Bruce Co. LLC	\$4,637.06
31	9/22/2022	661698	LabCorp Occupational Testing Service	\$67.00
32	9/22/2022	661699	McGavick Graves, P.S.	\$427.00
33	9/22/2022	661700	Medline Industries	\$4,672.51
34	9/22/2022	661701	Motor Trucks International	\$3,384.42
35	9/22/2022	661702	NRS Rescue	\$1,345.83
36	9/22/2022	661703	North Cross Aluminum	\$1,646.10
37	9/22/2022	661704	Paladin Background Screening	\$203.00
38	9/22/2022	661705	Positive Promotions, Inc.	\$3,740.24
39	9/22/2022	661706	Puget Sound Energy	\$2,276.95
40	9/22/2022	661707	Quality Cleaning Etc. Inc.	\$2,068.00
41	9/22/2022	661708	SeaWestern Fire Apparatus & Equip.	\$32,598.80
42	9/22/2022	661709	Sebo's Do-It Center	\$169.10
43	9/22/2022	661710	Snure Law Office, PSC	\$82.50
44	9/22/2022	661711	Stericycle, INC.	\$20.72
45	9/22/2022	661712	Systems for Public Safety, Inc.	\$3,948.18
46	9/22/2022	661713	T-Mobile	\$411.61
47	9/22/2022	661714	True North Emergency Equipment	\$358.45
48	9/22/2022	661715	US Bank Visa	\$2,972.28
49	9/22/2022	661716	WA State Ferries	\$402.80
50	9/22/2022	661717	Waytek Inc	\$73.84
51	9/22/2022	661718	Whidbey Island EMS Council	\$7,091.52
52	9/22/2022	661719	Whidbey Telecom	\$2,122.26
53	9/22/2022	661720	Wiklie, Melody	\$380.45
54				\$224,479.72
55				
56	I the undersigned, do hereby certify under penalty of perjury that the materials have			
57	been furnished, the services rendered or the labor performed as described herein, that			
58	any advance payment is due and payable pursuant to a contract or is available as an			
59	option for full or partial fulfillment of a contractual obligation and that the claim, is a			
60	just, due and unpaid obligation against South Whidbey Fire/EMS, and that I am			
61				
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64	Interim Payroll Officer: <u>Cathy Niuro</u>			
65	Cathy Niuro			
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67				
68				
69	Fire Chief: <u>Nick Walsh</u>			
70	Nick Walsh			
71				
72				
73				

South Whidbey Fire/EMS				
Batch Form Document				
September 22, 2022 DD				
Payment Date:09/22/2022				
Fund:	638			
Check #EFT				
Date	Check	Vendor	Amount	Memo
9/22/2022	EFT	Beck, Jonathan J.	\$ 2,700.11	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Benenati, Blake	\$ 2,057.80	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Boyd, Brian	\$ 1,602.91	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Carlson, Alex B	\$ 2,637.52	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Crowe, Katheryne	\$ 2,289.16	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Diffie, Karley	\$ 2,226.42	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Dilley, Joseph M	\$ 3,296.73	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Erickson, Savannah	\$ 117.64	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Greaves, Christopher	\$ 1,744.42	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Greve, Jake D	\$ 1,713.56	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Hagen, Nicole	\$ 1,919.30	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Hastings, Michael C	\$ 2,521.61	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Husom, Robert	\$ 2,139.62	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Kalahiki, Leah	\$ 2,676.39	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Lange, Vicki	\$ 2,227.41	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Mazeres, Linda B	\$ 1,390.38	Sept 2- Sept 15 Payroll
9/22/2022	EFT	McDonald, Kelly M	\$ 1,700.76	Sept 2- Sept 15 Payroll
9/22/2022	EFT	McDougald, Sean C	\$ 2,027.09	Sept 2- Sept 15 Payroll
9/22/2022	EFT	McMahon, Alexandra	\$ 3,150.05	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Ney, Terrence	\$ 2,985.26	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Noblet, Michael W	\$ 117.64	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Towers, James A.	\$ 117.64	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Turner, Christopher	\$ 2,457.71	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Walsh, Nicholas S	\$ 3,101.71	Sept 2- Sept 15 Payroll
9/22/2022	EFT	Wilkie, Carlee	\$ 2,050.36	Sept 2- Sept 15 Payroll
			\$50,969.20	
<p>I the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim, is a just, due and unpaid obligation against South Whidbey Fire/EMS, and that I am</p>				
<p>Interim Finance Officer : <u>Cathy Niuro</u> Cathy Niuro</p>				
<p>Fire Chief: <u>Nick Walsh</u> Nick Walsh</p>				

## 2022 BUDGET POSITION

South Whidbey Fire EMS

Time: 10:02:48 Date: 11/04/2022

Page: 1

01/01/2022 To: 12/31/2022

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 91 00 00 Estimated Beginning Balance	642,252.11	642,252.11	0.00	100.0%
<b>308 Beginning Balances</b>	<b>642,252.11</b>	<b>642,252.11</b>	<b>0.00</b>	<b>100.0%</b>
<b>310 Taxes</b>				
311 10 00 00 Property Taxes 75%	3,667,819.06	2,880,901.71	786,917.35	78.5%
337 00 00 01 Leasehold Excise Tax	2,000.00	1,648.01	351.99	82.4%
337 00 00 02 Timber Tax	0.00	1,002.64	(1,002.64)	0.0%
<b>310 Taxes</b>	<b>3,669,819.06</b>	<b>2,883,552.36</b>	<b>786,266.70</b>	<b>78.6%</b>
<b>330 State Generated Revenues</b>				
331 97 03 00 FEMA Public Assistance Grant	0.00	14,964.76	(14,964.76)	0.0%
334 01 30 00 WSP Basic FF Academy Reimbursement Program	1,000.00	0.00	1,000.00	0.0%
334 01 80 00 State Direct/Indirect Grant From Military Department	0.00	0.00	0.00	0.0%
334 04 90 00 Dept. Of Health EMS Trauma Grant	1,220.00	1,180.00	40.00	96.7%
337 07 60 00 In-Lieu Tax - Ferries	3,923.10	0.00	3,923.10	0.0%
337 07 70 00 In-Lieu Tax - School District	1,620.00	1,408.48	211.52	86.9%
<b>330 State Generated Revenues</b>	<b>7,763.10</b>	<b>17,553.24</b>	<b>(9,790.14)</b>	<b>226.1%</b>
<b>340 Charges For Services</b>				
341 70 00 00 Sales Of Merchandise	0.00	0.00	0.00	0.0%
342 21 00 00 Hospital Payments For Consumable Supplies	167,198.32	98,791.51	68,406.81	59.1%
<b>340 Charges For Services</b>	<b>167,198.32</b>	<b>98,791.51</b>	<b>68,406.81</b>	<b>59.1%</b>
<b>360 Misc Revenues</b>				
361 11 00 01 Investment Interest	6,000.00	8,091.78	(2,091.78)	134.9%
362 10 00 00 CPR Public Class Registration	800.00	0.00	800.00	0.0%
362 50 00 00 Lease & Rental Payments	0.00	0.00	0.00	0.0%
369 10 00 00 Sale Of Surplus	0.00	0.00	0.00	0.0%
369 40 00 00 Judgements/Settlements	0.00	0.00	0.00	0.0%
369 91 00 00 Other Revenue	0.00	10,054.01	(10,054.01)	0.0%
<b>360 Misc Revenues</b>	<b>6,800.00</b>	<b>18,145.79</b>	<b>(11,345.79)</b>	<b>266.8%</b>
<b>380 Non Revenues</b>				
369 80 00 00 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
389 90 00 10 Other Custodial Activities	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>390 Other Revenues</b>				
395 10 00 00 Sale Of Capital Assets	0.00	0.00	0.00	0.0%

## 2022 BUDGET POSITION

South Whidbey Fire EMS

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Revenues	Amt Budgeted	Revenues	Remaining
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<b>390 Other Revenues</b>			
390 Other Revenues	0.00	0.00	0.00 0.0%

<b>397 Interfund Transfers</b>			
397 22 00 02 Transfer From Capital Fund	0.00	0.00	0.00 0.0%
397 Interfund Transfers	0.00	0.00	0.00 0.0%

<b>Fund Revenues:</b>	<b>4,493,832.59</b>	<b>3,660,295.01</b>	<b>833,537.58</b>	<b>81.5%</b>
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Expenditures	Amt Budgeted	Expenditures	Remaining
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<b>522 Fire Control</b>				
522 45 10 01 Authorized Overtime - Training	5,250.00	1,884.39	3,365.61	35.9%
522 45 20 10 FICA Medicare Benefits-FF OT Training	0.00	144.13	(144.13)	0.0%
522 45 20 20 L&I / Unemployment Premiums-FF OT Training	0.00	114.31	(114.31)	0.0%
522 45 20 30 Healthcare Benefits-FF OT Training	0.00	1.03	(1.03)	0.0%
522 45 20 40 Retirement Benefits-FF OT Training	0.00	99.53	(99.53)	0.0%
<b>522 Fire Control</b>	<b>5,250.00</b>	<b>2,243.39</b>	<b>3,006.61</b>	<b>42.7%</b>

<b>591 Debt Service</b>				
591 22 71 01 Principle Payments	185,000.00	0.00	185,000.00	0.0%
592 22 83 01 Interest Payments	134,160.00	67,130.77	67,029.23	50.0%
<b>591 Debt Service</b>	<b>319,160.00</b>	<b>67,130.77</b>	<b>252,029.23</b>	<b>21.0%</b>

<b>594 Capital Expenditures</b>				
594 20 35 12 Fire Safety Equipment - Capital	683,000.00	1,277.32	681,722.68	0.2%
594 20 35 60 Personal Safety Equipment - Capital	125,000.00	130,741.19	(5,741.19)	104.6%
594 20 42 10 Dispatch Services - Capital	20,093.42	20,093.42	0.00	100.0%
594 22 30 00 Communications Equipment	354,200.00	0.00	354,200.00	0.0%
<b>594 Capital Expenditures</b>	<b>1,182,293.42</b>	<b>152,111.93</b>	<b>1,030,181.49</b>	<b>12.9%</b>

### 010 ADMIN

<b>522 Fire Control</b>				
522 10 10 10 Chief's Wages	146,205.00	140,393.64	5,811.36	96.0%
522 10 10 20 Deputy Chiefs' Wages	296,762.12	228,818.79	67,943.33	77.1%
522 10 10 30 Division Chief's Wages	42,024.60	25,214.76	16,809.84	60.0%
522 10 10 40 Administration Wages	285,059.75	236,796.02	48,263.73	83.1%
522 10 10 60 Commissioner's Stipends	15,600.00	11,136.00	4,464.00	71.4%
522 10 10 85 Public Education Officer Wages	0.00	0.00	0.00	0.0%
522 10 10 90 Disability	4,000.00	900.00	3,100.00	22.5%
522 10 15 20 Deputy Chief Deferred Comp Match	6,900.42	5,523.32	1,377.10	80.0%
522 10 15 21 Admin Deferred Compensation Match	5,701.16	1,323.19	4,377.97	23.2%



## 2022 BUDGET POSITION

South Whidbey Fire EMS

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Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 10 20 10	FICA / Medicare Benefits-Admin	60,334.10	49,225.81	11,108.29 81.6%
522 10 20 20	L&I / Unemployment Premiums-Admin	27,664.72	18,115.71	9,549.01 65.5%
522 10 20 30	Admin Healthcare Benefits/ADD	209,375.58	202,624.19	6,751.39 96.8%
522 10 20 40	Retirement Benefits-ADMIN	62,269.89	35,734.76	26,535.13 57.4%
522 10 20 50	Tuition Reimbursement-Admin	2,500.00	0.00	2,500.00 0.0%
522 10 31 10	Office Supplies	6,650.00	5,894.82	755.18 88.6%
522 10 31 11	Printing - Newsletter	2,200.00	2,106.24	93.76 95.7%
522 10 31 12	Maps & Mapping Supplies	100.00	0.00	100.00 0.0%
522 10 31 20	Photographic Supplies	100.00	82.65	17.35 82.7%
522 10 32 10	Fuel - Administration	10,000.00	6,901.53	3,098.47 69.0%
522 10 35 10	Office Equipment	1,100.00	1,423.91	(323.91) 129.4%
522 10 35 20	Software	5,405.00	0.00	5,405.00 0.0%
522 10 35 30	Computer Hardware	28,850.00	25,132.23	3,717.77 87.1%
522 10 41 10	Legal Services	10,500.00	10,106.25	393.75 96.3%
522 10 41 20	Audit & Review Services	17,000.00	14,400.40	2,599.60 84.7%
522 10 41 30	Consulting Services	12,000.00	8,570.00	3,430.00 71.4%
522 10 41 33	Consulting Marketing Retention	0.00	0.00	0.00 0.0%
522 10 41 34	Consulting Website	0.00	0.00	0.00 0.0%
522 10 41 40	Professional Services	18,880.00	21,235.79	(2,355.79) 112.5%
522 10 41 70	Photography	500.00	380.45	119.55 76.1%
522 10 42 10	Postage & Shipping	9,490.00	3,872.59	5,617.41 40.8%
522 10 42 20	Internet Connections/Whidbey Telecom	10,800.00	9,895.72	904.28 91.6%
522 10 42 30	Cell & Digital Telephones	39,600.00	22,328.45	17,271.55 56.4%
522 10 42 40	Wired Telephones & FAX/Whidbey Telecom	9,540.00	8,453.02	1,086.98 88.6%
522 10 42 50	Alarm Monitoring	2,100.00	1,060.81	1,039.19 50.5%
522 10 43 01	Admin Ferry Fees	270.00	50.00	220.00 18.5%
522 10 43 10	Commissioner Travel	500.00	176.08	323.92 35.2%
522 10 43 20	Career Staff Travel	4,900.00	0.00	4,900.00 0.0%
522 10 44 10	Administrative Advertising	2,500.00	1,815.77	684.23 72.6%
522 10 44 30	Volunteer Recruit./Retention Advertising	2,500.00	1,006.75	1,493.25 40.3%
522 10 45 10	Admin Equipment Leases	7,656.00	3,444.36	4,211.64 45.0%
522 10 46 10	Liability/Umbrella-Enduris	104,890.00	139,517.00	(34,627.00) 133.0%
522 10 47 10	Election Expenses	0.00	6,163.80	(6,163.80) 0.0%
522 10 47 20	Timber Tax	17.90	0.00	17.90 0.0%
522 10 47 30	Clean Water Utility Taxes	448.33	453.93	(5.60) 101.2%
522 10 48 10	Computer Repair & Maintenance	6,000.00	717.78	5,282.22 12.0%
522 10 48 20	Office Equipment Repair & Maintenance	1,790.00	1,401.84	388.16 78.3%
522 10 49 10	Memberships	8,062.00	7,166.99	895.01 88.9%
522 10 49 20	Subscriptions	50,086.45	45,906.19	4,180.26 91.7%
522 10 49 30	Information Services	2,707.50	818.50	1,889.00 30.2%
522 10 49 40	Software Recuring Licenses	27,831.44	23,971.19	3,860.25 86.1%
522 10 49 50	Investment/Bank Fees	760.00	374.34	385.66 49.3%
<b>522 Fire Control</b>		<b>1,570,131.96</b>	<b>1,330,635.57</b>	<b>239,496.39 84.7%</b>
<b>010 ADMIN</b>		<b>1,570,131.96</b>	<b>1,330,635.57</b>	<b>239,496.39 84.7%</b>

**020 FIRE SUPPRESSION**

## 2022 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund		01/01/2022 To: 12/31/2022			
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>522 Fire Control</b>					
522 20 15 10	Volunteer Reimbursement	140,000.00	64,881.59	75,118.41	46.3%
522 20 15 20	Volunteer Deferred Compensation Match	3,000.00	2,000.00	1,000.00	66.7%
522 20 15 30	Volunteer Shift Reimbursement	0.00	0.00	0.00	0.0%
522 20 20 10	FICA/Medicare Benefits-Volunteers	10,710.00	5,169.68	5,540.32	48.3%
522 20 20 31	Accidental Death & Disability - VFIS	5,774.00	5,774.00	0.00	100.0%
522 20 20 41	Retirement Premium-Board Of Vol. FF's	4,500.00	1,800.00	2,700.00	40.0%
522 20 20 42	Retirement Premium-LOSAP	34,175.00	34,175.00	0.00	100.0%
522 20 20 50	Tuition Reimbursement-Part Time FFs & Volunteers	2,500.00	0.00	2,500.00	0.0%
522 20 23 10	Physicals	2,760.00	0.00	2,760.00	0.0%
522 20 23 20	Vaccinations	3,360.00	0.00	3,360.00	0.0%
522 20 23 30	Testing	1,050.00	0.00	1,050.00	0.0%
522 20 23 40	Fitness Equipment	7,586.47	7,310.88	275.59	96.4%
522 20 23 50	Fitness Supplies	0.00	0.00	0.00	0.0%
522 20 24 20	Board of Volunteer Firefighters - Liability Insura	2,500.00	0.00	2,500.00	0.0%
522 20 24 30	LOSAP - Life Insurance	0.00	0.00	0.00	0.0%
522 20 24 40	Trusteed Plans (WFCA)	950.00	1,041.42	(91.42)	109.6%
522 20 28 10	Recognition Awards	9,120.00	2,862.44	6,257.56	31.4%
522 20 28 20	Special Recognition & Activities	11,295.00	6,531.87	4,763.13	57.8%
522 20 28 30	Incidents, Special Projects & Out Of Area Meals	1,790.00	964.62	825.38	53.9%
522 20 28 40	Health & Wellness Activities	0.00	0.00	0.00	0.0%
522 20 31 10	Fire Operations Supplies	8,670.00	6,912.89	1,757.11	79.7%
522 20 31 11	Fire Rehab Supplies	2,070.00	220.18	1,849.82	10.6%
522 20 31 12	Fire Safety Supplies	450.00	26.07	423.93	5.8%
522 20 31 20	Medical Operations Supplies	22,833.00	6,988.69	15,844.31	30.6%
522 20 31 30	Marine Rescue Operations Supplies	1,806.00	2,242.39	(436.39)	124.2%
522 20 31 40	Technical Rescue Operations Supplies	0.00	66.76	(66.76)	0.0%
522 20 31 60	Uniforms & Badges	20,605.00	17,480.18	3,124.82	84.8%
522 20 32 10	Fuel - Fire Apparatus	21,450.00	9,957.05	11,492.95	46.4%
522 20 32 20	Fuel - Medical Apparatus	8,500.00	4,804.03	3,695.97	56.5%
522 20 32 30	Fuel - Marine Apparatus	4,200.00	1,569.22	2,630.78	37.4%
522 20 32 40	Fuel - Technical Rescue Apparatus	500.00	0.00	500.00	0.0%
522 20 35 10	Fire Equipment	40,716.69	8,668.45	32,048.24	21.3%
522 20 35 11	Rehab Equipment	50.00	54.34	(4.34)	108.7%
522 20 35 12	Fire Safety Equipment	2,570.00	2,451.66	118.34	95.4%
522 20 35 20	Medical Equipment	6,300.00	1,089.68	5,210.32	17.3%
522 20 35 30	Marine Rescue Equipment	17,090.00	9,607.05	7,482.95	56.2%
522 20 35 40	Technical Rescue Equipment	3,700.00	3,647.45	52.55	98.6%
522 20 35 50	Communications Equipment	45,236.14	43,471.50	1,764.64	96.1%
522 20 35 60	Personal Safety Equipment	62,260.00	38,634.09	23,625.91	62.1%
522 20 41 10	Hose Testing	5,000.00	350.96	4,649.04	7.0%
522 20 41 20	Apparatus Testing/Certification	7,830.00	5,825.12	2,004.88	74.4%
522 20 41 30	SCBA Flow Testing/Certification	7,912.50	0.00	7,912.50	0.0%
522 20 41 40	Biohazard Waste Disposal	264.00	134.68	129.32	51.0%
522 20 42 10	Dispatch Services	87,238.27	69,828.81	17,409.46	80.0%
522 20 45 10	Operations Equipment Leases	2,500.00	437.49	2,062.51	17.5%
522 20 45 20	Operations Rents And Fees	17,751.84	17,753.47	(1.63)	100.0%
522 22 10 00	Full Time Firefighter Wages	942,510.91	878,755.26	63,755.65	93.2%

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South Whidbey Fire EMS

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001 General Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 22 10 01	Authorized Overtime Full Time Firefighters	55,000.00	42,547.62	12,452.38 77.4%
522 22 15 20	Firefighter Deferred Compensation Match	18,750.24	0.00	18,750.24 0.0%
522 22 20 10	FICA Medicare Benefits-FT Firefighters	78,260.33	53,223.82	25,036.51 68.0%
522 22 20 20	L&I/ Unemployment Premiums- FT Firefighters	120,693.12	79,277.94	41,415.18 65.7%
522 22 20 30	Full Time Firefighters Healthcare Benefits/AD&D	344,208.29	278,931.04	65,277.25 81.0%
522 22 20 40	Retirement Benefits Full Time Firefighters	126,618.20	38,884.29	87,733.91 30.7%
<b>522 Fire Control</b>		<b>2,324,615.00</b>	<b>1,756,353.68</b>	<b>568,261.32 75.6%</b>
<b>020 FIRE SUPPRESSION</b>		<b>2,324,615.00</b>	<b>1,756,353.68</b>	<b>568,261.32 75.6%</b>

### 030 FIRE PREVENTION & INVESTIGATION

<b>522 Fire Control</b>				
522 30 31 51	Fire Prevention Supplies	500.00	0.00	500.00 0.0%
522 30 31 60	Public Education Operating Supplies	5,360.00	4,556.83	803.17 85.0%
522 30 32 10	Public Education Fuel	150.00	0.00	150.00 0.0%
522 30 49 00	Special Projects	3,600.00	902.91	2,697.09 25.1%
<b>522 Fire Control</b>		<b>9,610.00</b>	<b>5,459.74</b>	<b>4,150.26 56.8%</b>
<b>030 FIRE PREVENTION &amp; INVESTIGATION</b>		<b>9,610.00</b>	<b>5,459.74</b>	<b>4,150.26 56.8%</b>

### 045 TRAINING EMPLOYEE

<b>522 Fire Control</b>				
522 45 31 00	Administration Training Supplies	429.70	38.03	391.67 8.9%
522 45 31 10	Fire Training Supplies	7,953.78	2,999.16	4,954.62 37.7%
522 45 31 20	Medical Training Supplies	4,985.00	2,316.55	2,668.45 46.5%
522 45 31 21	Medical Training Supplies - WEMSC Grant	1,222.00	0.00	1,222.00 0.0%
522 45 31 30	Marine Training Supplies	330.00	802.25	(472.25) 243.1%
522 45 31 40	Technical Rescue Training Supplies	0.00	0.00	0.00 0.0%
522 45 32 10	Fuel - Training	400.00	46.41	353.59 11.6%
522 45 35 00	Administration Training Equipment	0.00	0.00	0.00 0.0%
522 45 35 10	Fire Training Equipment	34,353.28	10,140.17	24,213.11 29.5%
522 45 35 20	Medical Training Equipment	7,260.95	1,327.08	5,933.87 18.3%
522 45 35 30	Marine Training Equipment	1,320.00	1,534.08	(214.08) 116.2%
522 45 35 40	Technical Rescue Training Equipment	0.00	0.00	0.00 0.0%
522 45 41 10	Training Professional Services	7,800.00	0.00	7,800.00 0.0%
522 45 43 00	Administrative Training Travel	2,345.00	477.16	1,867.84 20.3%
522 45 43 01	Administrative Lodging & Food	12,508.00	1,187.33	11,320.67 9.5%
522 45 43 02	Training Ferry Fees	430.00	96.65	333.35 22.5%
522 45 43 10	Fire Training Travel	75.00	0.00	75.00 0.0%
522 45 43 11	Fire Lodging & Food	3,045.00	0.00	3,045.00 0.0%
522 45 43 20	Medical Training Travel	50.00	0.00	50.00 0.0%
522 45 43 21	Medical Lodging & Food	800.00	0.00	800.00 0.0%
522 45 43 30	Marine Training Travel	0.00	0.00	0.00 0.0%

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South Whidbey Fire EMS

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001 General Fund 01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 45 43 31	Marine Lodging & Food	0.00	0.00	0.00 0.0%
522 45 43 40	Technical Rescue Training Travel	0.00	0.00	0.00 0.0%
522 45 43 41	Technical Rescue Lodging & Food	0.00	0.00	0.00 0.0%
522 45 43 50	Maintenance Training Travel	2,400.00	0.00	2,400.00 0.0%
522 45 43 51	Maintenance Lodging & Food	4,250.00	2,050.54	2,199.46 48.2%
522 45 49 00	Administration Tuition & Registration	11,085.00	1,840.00	9,245.00 16.6%
522 45 49 10	Fire Tuition & Registration	17,185.00	1,254.44	15,930.56 7.3%
522 45 49 11	Fire Training Projects & Workshops	10,380.00	1,723.00	8,657.00 16.6%
522 45 49 20	Medical Tuition & Registration	8,220.00	7,599.45	620.55 92.5%
522 45 49 21	Medical Training Projects	784.00	0.00	784.00 0.0%
522 45 49 22	Medical Tuition - CBT Grant	0.00	0.00	0.00 0.0%
522 45 49 30	Marine Tuition & Registration	200.00	0.00	200.00 0.0%
522 45 49 31	Marine Rescue Training Projects	0.00	0.00	0.00 0.0%
522 45 49 40	Technical Rescue Tuition & Registration	10,095.00	9,839.00	256.00 97.5%
522 45 49 41	Technical Rescue Training Projects	0.00	0.00	0.00 0.0%
522 45 49 50	Maintenance Tuition & Registration	3,395.95	1,150.00	2,245.95 33.9%
522 45 49 60	Health & Wellness Training - Registration	0.00	0.00	0.00 0.0%
<b>522 Fire Control</b>		<b>153,302.66</b>	<b>46,421.30</b>	<b>106,881.36 30.3%</b>
<b>045 TRAINING EMPLOYEE</b>		<b>153,302.66</b>	<b>46,421.30</b>	<b>106,881.36 30.3%</b>

### 050 FACILITIES

<b>522 Fire Control</b>				
522 50 10 00	Maintenance Employees Wages	154,386.90	116,631.65	37,755.25 75.5%
522 50 10 01	Maintenance Employees Authorized Overtime	4,000.00	1,875.38	2,124.62 46.9%
522 50 15 20	Maintenance Deferred Compensation Match	2,691.16	0.00	2,691.16 0.0%
522 50 20 10	FICA/Medicare Benefits-Maintenance Employees	10,599.67	6,957.02	3,642.65 65.6%
522 50 20 20	L&I/Unemployment Premiums-Maintenance Employees	7,223.45	5,893.86	1,329.59 81.6%
522 50 20 30	Maintenance Healthcare Benefits/AD&D	57,982.56	58,048.11	(65.55) 100.1%
522 50 20 40	Retirement Benefits-Maintenance Employees	17,776.96	9,807.21	7,969.75 55.2%
522 50 20 50	Tuition Reimbursement-Maintenance Employees	2,500.00	0.00	2,500.00 0.0%
522 50 31 10	Janitorial Supplies	8,400.00	3,059.87	5,340.13 36.4%
522 50 31 20	Maintenance Parts & Supplies	8,064.00	818.32	7,245.68 10.1%
522 50 32 10	Fuel - Maintenance	4,500.00	2,407.20	2,092.80 53.5%
522 50 35 10	Small Tools	48,250.00	42,266.23	5,983.77 87.6%
522 50 35 20	Furnishings	700.00	310.51	389.49 44.4%
522 50 35 30	Appliances	750.00	0.00	750.00 0.0%
522 50 41 10	Janitorial Services	46,144.00	19,740.00	26,404.00 42.8%
522 50 41 20	Yard Maintenance	15,000.00	0.00	15,000.00 0.0%
522 50 41 30	Building Maintenance Services	25,508.00	9,367.10	16,140.90 36.7%
522 50 45 10	Maintenance Equipment Rental & Leases	2,000.00	638.25	1,361.75 31.9%
522 50 47 10	Electricity Consumed	47,424.00	23,774.72	23,649.28 50.1%
522 50 47 20	LPG Gas Consumed	5,610.90	3,402.77	2,208.13 60.6%

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001 General Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 50 47 30 Water Consumed	5,866.00	4,250.10	1,615.90	72.5%
522 50 47 40 Waste Disposal Used	4,220.00	3,393.99	826.01	80.4%
522 50 48 10 Facilities Repair & Maintenance	10,100.00	3,142.93	6,957.07	31.1%
<b>522 Fire Control</b>	<b>489,697.60</b>	<b>315,785.22</b>	<b>173,912.38</b>	<b>64.5%</b>
<b>050 FACILITIES</b>	<b>489,697.60</b>	<b>315,785.22</b>	<b>173,912.38</b>	<b>64.5%</b>

### 060 VEHICLE & EQUIP MAINTENANCE

<b>522 Fire Control</b>				
522 60 43 01 Maintenance Ferry Fees	1,000.00	1,223.20	(223.20)	122.3%
522 60 48 10 Fire Equipment Repair & Maintenance	27,662.04	10,698.85	16,963.19	38.7%
522 60 48 11 Fire Apparatus Repair & Maintenance	97,920.00	61,051.52	36,868.48	62.3%
522 60 48 12 Administrative Vehicle Repair & Maintenance	11,320.05	6,514.01	4,806.04	57.5%
522 60 48 20 Medical Equipment Repair & Maintenance	2,785.00	0.00	2,785.00	0.0%
522 60 48 21 Medical Vehicle Repair & Maintenance	6,160.00	6,130.02	29.98	99.5%
522 60 48 30 Marine Equipment Repair & Maintenance	2,000.00	861.43	1,138.57	43.1%
522 60 48 31 Marine Vehicle Repair & Maintenance	25,200.00	22,545.73	2,654.27	89.5%
522 60 48 40 Technical Rescue Equipment Repair & Maintenance	500.00	21.50	478.50	4.3%
522 60 48 41 Technical Rescue Vehicle Repair & Maintenance	950.00	0.00	950.00	0.0%
522 60 48 50 Training Equipment Repair & Maintenance	500.00	0.00	500.00	0.0%
522 60 48 60 Maintenance Equipment Repair & Maintenance	3,750.00	574.10	3,175.90	15.3%
522 60 48 61 Maintenance Vehicle Repair & Maintenance	1,450.00	324.60	1,125.40	22.4%
522 60 49 70 Collision/Accident	5,999.98	31.74	5,968.24	0.5%
<b>522 Fire Control</b>	<b>187,197.07</b>	<b>109,976.70</b>	<b>77,220.37</b>	<b>58.7%</b>
<b>060 VEHICLE &amp; EQUIP MAINTENANCE</b>	<b>187,197.07</b>	<b>109,976.70</b>	<b>77,220.37</b>	<b>58.7%</b>

### 062 CAPITAL FACILITIES

<b>594 Capital Expenditures</b>				
594 22 62 11 Bayview Road Property	319,160.00	782.62	318,377.38	0.2%
594 22 62 38 Station 32- Upgrade Transfer Switch & 30 KW Generator	0.00	0.00	0.00	0.0%
594 22 63 30 Cultus Bay Radio Tower Site	37,520.00	0.00	37,520.00	0.0%
594 22 63 31 Station 31 - 5535 Cameron Road	37,600.00	67.94	37,532.06	0.2%
594 22 63 32 Station 32 - 6435 Central Avenue	4,500.00	0.00	4,500.00	0.0%
594 22 63 33 Station 33 - 3405 French Road	50,468.12	1,361.53	49,106.59	2.7%
594 22 63 34 Station 34 - 820 Camano Avenue	9,100.00	0.00	9,100.00	0.0%
594 22 63 35 Station 35 - 3982 Saratoga Road	15,205.00	1,934.40	13,270.60	12.7%
594 22 63 36 Station 36 - 5579 Bayview Road	64,196.00	48,847.86	15,348.14	76.1%
594 22 63 37 Maintenance Facility - 2874 Verlane Street	31,654.84	2,486.13	29,168.71	7.9%
594 22 64 01 Bayview Facility Construction General Fund	0.00	0.00	0.00	0.0%

## 2022 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund

01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>594 Capital Expenditures</b>				
594 Capital Expenditures	569,403.96	55,480.48	513,923.48	9.7%
<b>062 CAPITAL FACILITIES</b>				
	<b>569,403.96</b>	<b>55,480.48</b>	<b>513,923.48</b>	<b>9.7%</b>
<b>070 OTHER</b>				
<b>580 Non Expenditures</b>				
588 10 00 00 Prior Period Adjustment	0.00	(702.31)	702.31	0.0%
589 00 00 10 Non Expenditure - Suspense	0.00	0.00	0.00	0.0%
589 90 00 00 Payroll Deduction Clearing	0.00	(35,985.91)	35,985.91	0.0%
580 Non Expenditures	0.00	(36,688.22)	36,688.22	0.0%
<b>597 Interfund Transfers</b>				
597 00 00 02 Transfer To Capital Fund	0.00	0.00	0.00	0.0%
597 00 00 03 Transfer To Reserve Fund	0.00	0.00	0.00	0.0%
597 00 00 04 Transfer To Contingency Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
<b>070 OTHER</b>				
	<b>0.00</b>	<b>(36,688.22)</b>	<b>36,688.22</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>6,810,661.67</b>	<b>3,804,910.56</b>	<b>3,005,751.11</b>	<b>55.9%</b>
<b>Fund Excess/(Deficit):</b>	<b>(2,316,829.08)</b>	<b>(144,615.55)</b>		

## 2022 BUDGET POSITION

South Whidbey Fire EMS

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003 Reserve Fund 01/01/2022 To: 12/31/2022

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 41 10 00 Estimated Beginning Balance	52,935.18	52,935.18	0.00	100.0%
308 Beginning Balances	52,935.18	52,935.18	0.00	100.0%
<b>397 Interfund Transfers</b>				
397 00 00 03 Transfer From General Fund To Reserve	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>52,935.18</b>	<b>52,935.18</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>52,935.18</b>	<b>52,935.18</b>		

## 2022 BUDGET POSITION

South Whidbey Fire EMS

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004 Contingency Fund		01/01/2022 To: 12/31/2022			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>308 Beginning Balances</b>					
308 91 11 00	Estimated Beginning Balance	168,476.26	168,476.26	0.00	100.0%
<b>308 Beginning Balances</b>		<b>168,476.26</b>	<b>168,476.26</b>	<b>0.00</b>	<b>100.0%</b>
<b>360 Misc Revenues</b>					
367 11 00 00	Donations & Gifts	0.00	1,000.00	(1,000.00)	0.0%
<b>360 Misc Revenues</b>		<b>0.00</b>	<b>1,000.00</b>	<b>(1,000.00)</b>	<b>0.0%</b>
<b>397 Interfund Transfers</b>					
397 00 00 04	Transfer From General Fund To Contingency	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>		<b>168,476.26</b>	<b>169,476.26</b>	<b>(1,000.00)</b>	<b>100.6%</b>
<b>Fund Excess/(Deficit):</b>		<b>168,476.26</b>	<b>169,476.26</b>		



## 2022 BUDGET POSITION

South Whidbey Fire EMS

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01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
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**308 Beginning Balances**

308 41 00 00 Estimated Beginning Balance	2,358,673.14	2,358,673.14	0.00	100.0%
<b>308 Beginning Balances</b>	<b>2,358,673.14</b>	<b>2,358,673.14</b>	<b>0.00</b>	<b>100.0%</b>

**310 Taxes**

311 10 00 01 Property Taxes 25%	907,648.06	280,630.94	627,017.12	30.9%
<b>310 Taxes</b>	<b>907,648.06</b>	<b>280,630.94</b>	<b>627,017.12</b>	<b>30.9%</b>

**397 Interfund Transfers**

397 00 00 02 Transfer From General Fund	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**Fund Revenues:**

	<b>3,266,321.20</b>	<b>2,639,304.08</b>	<b>627,017.12</b>	<b>80.8%</b>
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**Expenditures**

	Amt Budgeted	Expenditures	Remaining	
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**594 Capital Expenditures**

594 22 64 00 Bayview Facility Construction	0.00	0.00	0.00	0.0%
594 22 64 11 Vehicles	302,787.62	137,224.64	165,562.98	45.3%
594 22 64 13 Fire Apparatus	660,000.00	0.00	660,000.00	0.0%
594 22 65 00 Bayview Facility Building Permit & Design Work	0.00	0.00	0.00	0.0%
594 45 35 10 Fire Training Equipment - Capital	21,000.00	10,117.24	10,882.76	48.2%
594 60 48 31 Marine Vehicle Repair - Capital	25,000.00	611.79	24,388.21	2.4%
<b>594 Capital Expenditures</b>	<b>1,008,787.62</b>	<b>147,953.67</b>	<b>860,833.95</b>	<b>14.7%</b>

**999 Ending Balance**

508 41 00 00 Ending Balance	0.00	0.00	0.00	0.0%
<b>999 Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**070 OTHER**

**597 Interfund Transfers**

597 22 00 02 Transfer To General Fund	0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**070 OTHER**

	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
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**Fund Expenditures:**

	<b>1,008,787.62</b>	<b>147,953.67</b>	<b>860,833.95</b>	<b>14.7%</b>
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## 2022 BUDGET POSITION

South Whidbey Fire EMS

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300 Capital Fund

01/01/2022 To: 12/31/2022

**Fund Excess/(Deficit):**

**2,257,533.58**

**2,491,350.41**

## 2022 BUDGET POSITION

South Whidbey Fire EMS

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301 Bond Fund

01/01/2022 To: 12/31/2022

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 41 20 00 Estimated Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2022 BUDGET POSITION TOTALS

South Whidbey Fire EMS

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	4,493,832.59	3,660,295.01	81.5%	6,810,661.67	3,804,910.56	56%
003 Reserve Fund	52,935.18	52,935.18	100.0%	0.00	0.00	0%
004 Contingency Fund	168,476.26	169,476.26	100.6%	0.00	0.00	0%
300 Capital Fund	3,266,321.20	2,639,304.08	80.8%	1,008,787.62	147,953.67	15%
301 Bond Fund	0.00	0.00	0.0%	0.00	0.00	0%
	7,981,565.23	6,522,010.53	81.7%	7,819,449.29	3,952,864.23	50.6%

## **November**

### **Fire Chiefs Update**

#### **Consent Report**

#### **Fourth Seat Coverage**

September 39.38% of the time we had at station 36 (on duty)

September coverage was 33.54%

#### **Recruitment Report**

1 Ready for approval at October Meeting

3 Applications In process, not ready for approval

#### **-Total Volunteers**

October – 41 (Including those being approved tonight)

September - 40

#### **Information Technology and Security Update**

As of this past Friday, IS Outsource has started the Outlook 365 migration. They will first start mirroring the data and then slowly start moving each user one at a time over to Outlook 365, with all of it being completed by December 7.

BIAS software is now moved to Springbrook's cloud environment with many enhancements to the software from our previous older on-site version. This allowed us to shut down our oldest Windows 2008 server, which no longer received security patches from Microsoft.

**SOUTH WHIDBEY FIRE/EMS  
5579 BAYVIEW ROAD  
LANGLEY, WA 98260**

**RESOLUTION NO. 2022-15**

**A RESOLUTION TO CANCEL THE FOLLOWING WARRANTS:**

Check Date	Check #	Vendor	Amount	Memo
10/6/2022	661738	WA D/Retirement Systems	\$ 24,999.74	The total does not match the reporting total
		<b>Total Warrants:</b>	<b>\$ 24,999.74</b>	

**WHEREAS**, the above check was not issued, and a stop payment is not needed due to the District having the warrant in hand.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of South Whidbey Fire/EMS that the above warrants be canceled, and the funds returned to the Expense Fund of the District.

**ADOPTED** at a regular meeting of the Board of Commissioners of South Whidbey Fire/EMS on November 10, 2022, the following Commissioners being present:

\_\_\_\_\_  
Michael W. Noblet, Chairman

\_\_\_\_\_  
Jim Towers, Commissioner

\_\_\_\_\_  
Savannah Erickson, Commissioner

ATTEST:

\_\_\_\_\_  
Kathryn Nguyen

**SOUTH WHIDBEY FIRE/EMS  
5579 BAYVIEW ROAD  
LANGLEY, WA 98260**

**RESOLUTION NO. 2022-16**

**A RESOLUTION TO CANCEL THE FOLLOWING WARRANTS:**

Check Date	Check #	Vendor	Amount	Memo
10/12/2022	661753	Emergency Services Consulting Int.	\$ 20,700.00	Incorrect Vendor Address
		<b>Total Warrants:</b>	<b>\$ 20,700.00</b>	

**WHEREAS**, the above checks were issued, and a stop payment is needed due to the Check being sent to the incorrect address.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of South Whidbey Fire/EMS that the above warrant be canceled and the funds returned to the Expense Fund of the District.

**ADOPTED** at a regular meeting of the Board of Commissioners of South Whidbey Fire/EMS on November 10, 2022, the following Commissioners being present:

\_\_\_\_\_  
Michael W. Noblet, Chairman

\_\_\_\_\_  
Jim Towers, Commissioner

\_\_\_\_\_  
Savannah Erickson, Commissioner

ATTEST:

\_\_\_\_\_  
Kathryn Nguyen

**SOUTH WHIDBEY FIRE/EMS  
5579 BAYVIEW ROAD  
LANGLEY, WA 98260**

**RESOLUTION NO. 2022-17**

**A RESOLUTION** of South Whidbey Fire/EMS, Island County, Washington, to establish a new fund to meet any expense that the necessity or extent of which could not have been reasonably foreseen at the time of the annual budget adoption. The new fund will be called the Contingency Account.

**WHEREAS**, this fund is required per the district Fiscal Management Policy 103.5.2 FUNDS

**NOW, THEREFORE, BE IT RESOLVED** that, effective on the date of this Resolution, the Contingency Account be established

**ADOPTED** at a regular meeting of the Board of Commissioners of South Whidbey Fire/EMS on November 10, 2022, the following Commissioners being present:

\_\_\_\_\_  
Michael W. Noblet, Chairman

\_\_\_\_\_  
Jim Towers, Commissioner

\_\_\_\_\_  
Savannah Erickson, Commissioner

ATTEST:

\_\_\_\_\_  
Kathryn Nguyen



**SOUTH WHIDBEY FIRE/EMS  
5579 BAYVIEW ROAD  
LANGLEY, WA 98260**

**RESOLUTION NO. 2022-18**

**A RESOLUTION** of South Whidbey Fire/EMS, Island County, Washington, to establish a new fund to address temporary revenue losses due to economic cycles or other time-related causes. The new fund will be called the Reserve Account.

**WHEREAS**, this fund is required per the district Fiscal Management Policy 103.5.2 FUNDS

**NOW, THEREFORE, BE IT RESOLVED** that, effective on the date of this Resolution, the Reserve Account be established

**ADOPTED** at a regular meeting of the Board of Commissioners of South Whidbey Fire/EMS on November 10, 2022, the following Commissioners being present:

\_\_\_\_\_  
Michael W. Noblet, Chairman

\_\_\_\_\_  
Jim Towers, Commissioner

\_\_\_\_\_  
Savannah Erickson, Commissioner

ATTEST:

\_\_\_\_\_  
Kathryn Nguyen