**SOUTH WHIDBEY FIRE/EMS**

**REGULAR MEETING**

**5579 Bayview Road, Langley, WA 98260**

**July 11, 2024 – 5:30pm**

**Minutes**

**In Attendance:** Commissioner Erickson, Commissioner Towers, Commissioner Noblet, Chief Walsh & Nikki Hagen

**Audience:** Assistant Chief Ney, Deputy Chief Dilley, Division Chief Magallon, FF/EMT Osborne, EMT Stephens, FF Phillips, Mary Kaye Johansen

**Zoom:** Lt. Kalahiki, FF/EMT Lund, FF/EMT Benenati, FF/EMT Bannister, Amanda Robinson & Deb Kindinger

1. **Call to Order**

Commissioner Erickson called the meeting to order at 5:31pm

1. **Approval of Agenda**

Commissioner Noblet motioned to approve the agenda with the change to move up the Entrance Conference; Commissioner Towers seconded the motion.

 **The motion carried unanimously.**

1. **Public Input**

None

1. **Consent Agenda** All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS’s Board of Commissioners for reading and study. They are considered routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

**Approval of Minutes**

Regular Meeting June 20th

**Finance Reports**

Budget Position Report

Check Register

Treasurer’s Report

**Monthly Vouchers**

*Dated 6/7/2024 for Accounts Payable in the amount of $21,982.31*

*Dated 6/13/2024 for Payroll EFT in the amount of $65,603.84*

*Dated 6/14/2024 for Accounts Payable in the amount of $19,335.44*

*Dated 6/19/2024 for Accounts Payable in the amount of $14,619.21*

*Dated 6/27/2024 for Payroll EFT in the amount of $67,867.21*

*Dated 6/1-6/30/2024 for Payroll Liabilities in the amount of $71,201.05*

 *Total Warranties $260,609.06*

Commissioner Noblet motioned to approve the Consent Agenda; Commissioner Towers seconded the motion.

 **The motion carried unanimously.**

**Member Update**

None

1. **Unfinished Business**
2. **New Business**

**Audit Entrance Conference**

State auditor gave PowerPoint presentation as to the audit they will be performing of South Whidbey Fire/EMS.

**Chief’s Report**

Chief Walsh went over our call volume for the month of June as well as our 4th and 5th seat coverage. Currently have 4 members in the onboarding process. Went over upcoming events.

1. **Announcements**

Chief Walsh acknowledged the hard work of the crews on the 3rd and 4th of July.

1. **Comments from Commissioners**

Commissioner Noblet commended Chief Ney for getting an engineering report to secure the generators.

Commissioner Erickson thanked all those that staffed the Holiday. Also updated that ICOM is in the process to determine how to increase their revenue. Next ICOM meeting is Monday the 15th.

1. **Executive Session**

***RCW 42.30.110 (1)(c)*** *To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;*

***RCW 42.30.110(1)(f)*** *To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;*

Commissioner Erickson called the meeting into executive session at 6:02pm for 15 minutes.

Commissioner Erickson called the meeting back to regular session at 6:19pm

1. **Conclude**

Commissioner Noblet motioned to adjourn the meeting; Commissioner Towers seconded the motion.

 **The motion carried unanimously.**

Commissioner Erickson adjourned the Regular Meeting of the Board of Commissioners at 6:20pm.

Nicole Hagen,

Board Secretary