# SOUTH WHIDBEY FIRE/EMS 

REGULAR MEETING
5579 Bayview Road, Langley, Washington
December 8, 2022 - 5:30 PM
DRAFT Agenda

Join Zoom Meeting
https://us06web.zoom.us/j/2208026387?pwd=WWNSR3J scUhZK3ZHU3JOV05ZOHF1UT09

Meeting ID: 2208026387
Passcode: 926342
One tap mobile
+12532158782,,2208026387\#,,,,*926342\# US (Tacoma)
+12532050468,,2208026387\#,,,,*926342\# US

## I. Call to Order.

## II. Approval of Agenda.

III. Public In
IV. Consent Agenda. All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
a. Approval of Minutes.
i. Special Meeting on November 15, 2022
ii. Regular Meeting on November 10, 2022
iii. Special Meeting on November 9, 2022
iv. Special Meeting on October 22, 2022
b. Finance Officer's Reports
i. Budget position Report
ii. Treasurer's Report
c. Monthly Vouchers
i. $\$ 1,453,731.21$

## V. Member Update

a. Nina Holmstrom
b. Cory Jennings

## VI. Unfinished Business

## VII. New Business

a. Resolution No. 2022-23- Support of Firework Ban
b. Resolution No. 2022-22- Warrant Cancellation
c. Resolution No. 2022-21- Transfer of Funds
d. 2023 Regular Meeting Schedule
e. SWFE New Logo

## VIII. Announcements:

## IX. Comments from Commissioners.

## X. Executive Session:

a. RCW 42.30.110 (b) "To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;"

## XI. Action taken as a result of the Executive Session:

XII. Conclude.

Kathryn Nguyen,
District Secretary

## December

## Fire Chiefs Update

## Consent Report

## Fourth Seat Coverage

November 40\% of the time we had at station 36 (on duty)
October coverage was $39.38 \%$

## Recruitment Report

2 Ready for approval at October Meeting
3 Applications In process, not ready for approval
-Total Volunteers
November - 42 (one resignation of a volunteer that had not been active in several months)
October-41

## Call Volume Report -see attached

November call volume 308 calls for service
Year to date call volume 2406 calls for service
Calls as of this time last year 2608

## South Whidbey Fire / EMS

5579 Bayview Road • Langley, WA 98260
(360)321-1533•Fax (360)321-9385 • www.swfe.org

## BOARD OF FIRE COMMISSIONERS Special MEETING <br> November 15, 2022-5:00 pm <br> Minutes - DRAFT

https://us06web.zoom.us/j/2208026387?pwd=WWNSR3JscUhZK3ZHU3JOV05ZOHF1UT09
In Attendance: Commissioner Towers, Chief Walsh, Kathryn Nguyen
Audience: FF McDougald, FF Kalahiki, Chief Dilley
Zoom Audience: Chief Ney, Commissioner Noblet, Commissioner Erickson, FF Benenati

## I. Call to Order.

Commissioner Noblet called the meeting to order at 5:02 pm
II. Approval of Agenda.

Commissioner Towers motioned to approve the agenda; Commissioner Noblet seconded the motion.

The motion carried unanimously.
III. Public input.

None
IV. Resolution No. 2022-19-Adopting the Budget for 2023

Chief Walsh presented the annual 2023 budget presentation. He explained that page one represented the begging balance of 2023 for the Capital, Reserve, Bond, Contingency, and General Funds. The operating expenses are $\$ 5,365,940.63$, and the Capital expense is $\$ 2,338,930.00$. The ending balance for 2023 would be $\$ 742,935.18$ in Reserve, $\$ 168,476.26$ in Contingency, and $\$ 1,338,792.43$ in the Capital Account. The most significant changes in the Budget were adding three additional Fulltime firefighters and purchasing a new fire station. The Capital expenditure includes bond payments, property acquisition, communication equipment contingent on grant funding, Station 36 new septic updates, and new fire apparatus to replace old versions. Chief Walsh mentioned that additional apparatus could improve the Districts rating. The Contingency fund was unable to be funded by the initially discussed amount. Revenues increased due to the annual CPIW, the hospital contracted payments, and in-lieu taxes.

Commissioner Noblet asked Chief Walsh what was considered a consumable supply.
Chief Walsh explained that a consumable supply is any supply used by the department.
Commissioner Tower expressed the need to evaluate certain expenses for future budgeting years.

Commissioner Erickson entered the meeting via Zoom at 5:33 pm. Chief Walsh reviewed the previous documents for Commissioner Erickson.

Commissioner Noblet requested the correction to line 594.22.62.11, which should read 'Station 3233 Replacement.'

Chief Walsh explained that two new water tenders would be purchased in 2023. Initially funded in the 2023 Budget, a new fire engine will instead be purchased out of the 2022 Budget.
Commissioner Noblet asked if there were any other significant items that the commissioners should be aware of.

Chief Walsh stated that the salary for additional firefighters is the only other major item in the 2023 budget proposal.
Commissioner Noblet questioned the new IT services.
Chief Walsh explained that the department had experienced issues staying up to date with the latest systems and 24/7 services. The new contracted provider will provide continuous updates and 24/7 surveillance.

Commissioner Erickson asked if the district would share the cost with Central Whidbey Fire and Rescue.

Chief Walsh stated that the cost would not be shared, although Central will likely follow up with the same IT provider.
Commissioner Noblet asked what encumbered the Recognition Awards and Special Recognition and Activities budgeted amounts.
Chief Walsh stated that the funding had been based on historical costs.
Commissioner Erickson expressed her enthusiasm for the department becoming more transparent with information and funding.

Commissioner Towers motioned to approve the 2023 Budget; Commissioner Erickson seconded the motion.

## The motion carried unanimously.

## V. Resolution No. 2022-20- Transferring Funds from General Fund

Chief Walsh stated that Resolution 2022-20 was designed to transfer funding from the General fund to the Capital, Contingency, and Reserve funds. The Contingency and Reserve fund accounts were established at the previous Special Meeting.

Commissioner Erickson motioned to approve Resolution No. 2022-20; Commissioner Towers seconded the motion.

## The motion carried unanimously.

## VI. Approval of the 2023 Budget

Commissioner Towers motioned to approve the 2023 Budget; Commissioner Noblet seconded the motion.

## VII. Adjourn.

Commissioner Noblet motioned to adjourn the meeting; Commissioner Towers seconded the motion.

## The motion carried unanimously.

The Regular Meeting of the Board was adjourned at 6:07 pm.

Kathryn Nguyen,
District Board Secretary

# BOARD OF FIRE COMMISSIONERS <br> REGULAR MEETING <br> November 10, 2022 - 5:30 pm <br> Minutes - DRAFT 

https://us06web.zoom.us/j/87606433157?pwd=MmFIdjFDWjQvdS9waHRsdllmbkp0dz09
In Attendance: Commissioner Noblet, Commissioner Towers, Chief Walsh, Kathryn Nguyen
Audience: Jerry Beck
Zoom Audience: Chief Ney
I. Call to Order.

Commissioner Noblet called the meeting to order at 5:30 pm
II. Approval of Agenda.

Commissioner Towers motioned to approve the agenda; Commissioner Noblet seconded the motion.

The motion carried unanimously.
III. Public input.

None
IV. Consent Agenda.

Commissioner Towers motioned to approve the Consent agenda; Commissioner Noblet seconded the motion.

The motion carried unanimously.

## V. Member Update.

a) Jerry Beck- Station 31 Volunteer Tender Ops

Chief Walsh stated that Jerry Beck had been a volunteer member of the department over the past several years. Jerry Beck will be a new Tender Operator if approved.

Commissioner Towers motioned to approve; Commissioner Noblet seconded the motion.
The motion carried unanimously.
VI. Unfinished Business -
a) Policy Updates
i) Fire Chief Performance Evaluation Form - Third Reading Commissioner Towers said he was delighted with the form and is ready to approve it. Commissioner Noblet stated that the Evaluation Form is a tracking system that will provide a review of accomplishments and improvements over the years.
Commissioner Towers motioned to approve the Consent agenda; Commissioner Noblet seconded the motion.

The motion carried unanimously.
b) Budget Review

Chief Walsh stated that the preliminary budget previously presented was missing some information due to the vacancy in the Finance Officer position. The budget was updated and ready for approval at the next meeting. Chief Walsh stated that a Special Meeting to approve the budget will be scheduled for the following week.

## VII. New Business -

a) Resolution 2022-15 Warrant Cancellation

Kathryn Nguyen explained that the warrant was issued to the Department of Retirement Systems with inadequate funds. A Department requires exact payment amounts to process reports. An updated payment will be processed for the corrected amount.
Commissioner Towers motioned to approve the Consent agenda; Commissioner Noblet seconded the motion.

The motion carried unanimously.
b) Resolution 2022-16 Warrant Cancellation

Kathryn Nguyen stated that the billing address was incorrect when issued over a month ago and still needed to be received by the vendor. The correct address was input into the accounting system and would appear on the replicated check.
Commissioner Towers motioned to approve the Consent agenda; Commissioner Noblet seconded the motion.

The motion carried unanimously.
c) Resolution 2022-17 New Fund

Chief Walsh stated that the Fund was established in the department's policy and accounting system by earmarking the funding. However, the fund accounts were not yet established at the county bank level. The contingency fund is to be established for any unforeseen expenses.
Commissioner Towers motioned to approve the Consent agenda; Commissioner Noblet seconded the motion.

## The motion carried unanimously.

d) Resolution 2022-18 New Fund

Chief Walsh stated that the Fund was to be established to assist in revenue losses due to economic cycles or time-related issues.
Commissioner Towers motioned to approve the Consent agenda; Commissioner Noblet seconded the motion.
VIII. Committee Updates -
a) ICom Board - Commissioner Erickson

Commissioner Noblet stated that there was no update to be resented at the time.
b) Budget - Commissioner Towers

Commissioner Towers stated that the last committee budget meeting was scheduled for Monday.

## IX. Announcements

Chief Walsh announced that the department extended an offer letter to Volunteer firefighter Hustead for a full-time firefighter position. Hustead accepted the offer.

## X. Commissioner Comments.

Commissioner Noblet expressed his gratitude to all the members who participated in the events and calls that followed the weather storm.

## X. Executive Session:

a. $R C W 42 \cdot 30 \cdot 110(1)(f)$
b. RCW 42.30.110(1)(i)

Commissioner Noblet called for an executive session at 5:55 pm for 10 minutes until 6:05 pm.
Commissioner Noblet called the meeting back to session at 6:05 pm.
XI. Action Taken as a result of Executive Session

No decisions were made.
XII. Adjourn.

Commissioner Noblet motioned to adjourn the meeting; Commissioner Towers seconded the motion.

The motion carried unanimously.
The Regular Meeting of the Board was adjourned at 6:11 pm.

Kathryn Nguyen,
District Board Secretary

# BOARD OF FIRE COMMISSIONERS <br> SPECIAL MEETING <br> October 22 2022-8:30 am <br> Minute - DRAFT 

https://us06web.zoom.us/j/81802843636?pwd=U2p4UzBUSmdJUy9RVDlvaGZVK0poUT09
In Attendance: Commissioner Noblet, Commissioner Towers, Commissioner Erickson, Chief
Walsh, Chief Beck, and Kathryn Nguyen.
Audience: Chief Dilley, Chief Ney, Lt Gabeleih, Lt Kalahiki
Zoom Audience: Blake Benenati and Peter Lund.

## I. Call to Order.

Commissioner Noblet called the meeting to order at 8:30 am
II. Approval of Agenda.

Commissioner Towers motioned to approve the agenda; Commissioner Noblet seconded the motion.

## The motion carried unanimously.

## III. Strategic Plan Review and Update

Chief Walsh presented the Strategic Plan for reviews and updates. He explained that the department was experiencing a decrease in volunteer participation over the past several years despite efforts in point value increases. The steps continue through improvement with morale, communication, website, uniforms, and involvement. Issues not outlined in the plan are response time, number of responders on scene, and station location. Issues arise when high call volume areas increase response time. The solution would be for stations placed five miles apart. The department's realtor had been investigating potential properties for a new station.
Commissioner Erickson questioned if the presented data represents the most effective placement and staffing levels for all stations in the future.
Chief Walsh confirmed that the data did represent the ideal location for essential response times. Commissioner towers stated that the east and west stations are the most desired staff, while the central station may be the most effective volunteer station.
Lt Kalahiki commented on the data representing the need for additional stations and sleeping quarters within the stations.

Objective 1.1.1 - Provide a minimum daily staffing level of at least five fire responders and one chief officer (six total) throughout the district

Chief Walsh explained that the plan describes a minimum staffing level of five firefighters and one Chief, which must be maintained $50 \%$ of the time. The defined staffing levels are kept around $30 \%$ of the time. To accomplish the desired levels, volunteer participation and staffing levels must increase.

Commissioner Noblet requested that the timeline be updated to represent an accurate timeframe.
Objective 1.1.2 - Contain structure fires to the room of origin 20\% of the time or better.
Chief Walsh stated that the Objective is obtainable with the increased staff and a decrease in response time.
Commissioner Towers stated that the Objective relies on the district and the community and may not be the best evaluation method.
Objective 1.1.3 - Zero civilian fire fatalities or significant injuries measured annually.
Chief Walsh expressed his satisfaction with no human fatalities during the year. The key to sustaining the Objective is continuous training, debriefing, and smoke detection installations. Objective 1.1.4 - Arrive on the scene of structure fires within 14 minutes, $80 \%$ of the time.
Commissioner Noblet questioned if the statistics were from the district or regional statistics.
Chief Walsh stated he would have to get back with the answer.
Objective 1.1.5 - Explore the implementation of a residential sprinkler ordinance for waterdeficient areas.
Chief Walsh stated that the department has an inter-code agreement with Island County. Although, the district has taken full responsibility for inspections due to the lack of participation with Island County. The island faces the same issue, with fire departments only conducting inspections. The department is hopeful for future collaboration efforts with Island County.

Objective 1.2.1 - Maintain cardiac survival rate at or above 15\% (ROSC).
Chief Walsh stated that the department does a great job sustaining the Objective. The only cases that hinder results are due to calls received farther away from a station than usual.

Objective 1.2.2 - Explore accessing Cardiac Arrest Registry to Enhance Survival (CARES) data to track "Utstein" level performance.

No action was taken.
Objective 1.2.3 - Explore the feasibly of implementing the PulsePoint application for improved frequency of bystander CPR.
Chief Walsh stated that Island County deployed a program focusing on this Objective. Commissioner Noblet asked if this Objective could be placed on the alternate list of supported items.

Chief Walsh agreed.
Objective 1.2.4 - Participate in activities that improve bystander "hands-only CPR" participation. Chief Walsh explained that the district is entirely out of Covid stipulations and is back to normal operations.

Objective 1.2.5 - Explore the development of a BLS transport program.
Chief Walsh stated that with South Whidbey being a remote location if highways or ferries are not accessible, there are limited transport abilities. The district responded to this issue by purchasing an Aid vehicle that can get patients at least to landing zones.

Commissioner Erickson questioned the district's position in executing such transportation to hospitals.
Chief Walsh explained that the department could currently transport with the Aid vehicle, but it is not ideal. The rig equipped to make such transportation was getting repaired.
Objective 1.2.6 - Arrive on the scene of medical emergencies within 10 minutes, $80 \%$ of the time. No action was taken
Objective 1.2.7 - Provide a minimum staffing level of at least two EMS responders for all emergency medical responses
Chief Walsh stated that the department sustains a $30 \%$ level of this Objective. To better support the Objective, an increase in staff is required.
Objective 1.3.1 - Implement policies, strategies, and training that limit firefighter exposure to high-risk operations.
Chief Walsh stated that the department's participation in L\&I programs is essential in achieving the Objective.

Objective 1.3.2 - Provide at least one qualified Safety Officer at all "working" incidents.
Objective achieved and should be removed.
Objective 1.3.3 - Develop a leadership training program for all field and command-level positions.
Chief Dilley explained that a Fire One training and testing program had been established and offered participation from other fire districts.

Objective 1.3.4 - Improve radio communications.
Chief Beck explained that the department deployed a new communications tower, providing additional connections. New portable radios will be purchased if the district secures essential grant funds.

Commissioner Erickson questions if ICOMS's new system is compatible with the new radios. Chief Beck explained that it was not compatible.
Objective 1.3.5 - Explore expanding employee health and wellness program to better protect employees over time.

## Page | 3

Chief Walsh explained that the department has programs that engage health and wellness. Program development and additional equipment will continue to develop.
Objective 1.3.6 - Evaluate emerging technologies to improve operations and reduce risk to responders.

Commissioner Noblet stated that this Objective is an ongoing project.
Objective 1.4.1 - Improve coordination strategies with local, state, and federal partners.
Chief Walsh explained that as a member of the EMS board, there is a project underway to enhance communication and involvement. A disaster drill development is highly desired.
Commissioner Noblet stated that it had been several years since one had been conducted on the island. Sending firefighters to the national fire course would greatly benefit the department. Objective 1.4.2 - Expand opportunities for Community Emergency Response Teams (auxiliary members) to assist with daily operations, prevention, public education, etc., activities. Chief Walsh stated that this Objective would take enormous work from the district and the community. He suggested moving the Objective to the wish list.
Commissioner Noblet agreed to move the Objective to the wish list.
Commissioner Erickson explained that connecting with outsourced communities and groups can significantly benefit collaboration efforts. She suggested broadening the scope of the Objective by increasing resilience.
Objective 1.4.3 - Develop a "family liaison" position to provide outreach to responder families during crisis-level events.

Chief Walsh stated that the new policy regarding the Chaplain program had been a great resource. Chief Ney suggested outsourcing more local personnel within the program.
Objective 1.4.4 - Develop an "emergency supply cache" program.
Chief Beck stated that the supply level sustained was substantial throughout the Covid pandemic.
Additional supply orders are to be made in an effort to increase the level.
Objective 2.1.1 - Address fire station safety/seismic safety in current and future capital improvement plans.

Chief Beck explained that retrofitted additions have not been an option and are more expensive than new purchases.

Commissioner Erickson questioned the sustainability of current fire stations.
Chief Beck stated that existing stations are adequate, although the decision will come to either buy a new station or spend substation funds on maintaining and fixing current stations.
Objective 2.1.2 - Conduct a Standards of Cover study.
Chief Ney suggested preparing such a document internally, which can be most beneficial and instill ownership and increase involvement.

Commissioner Erickson stated that such a document if prepared within the timeframe, can set the tone for upcoming Strategic Plans.

Chief Walsh suggested adjusting the timeframe to the end of 2023.
All meeting participants agreed.
Objective 2.1.3 - Enhance fire station accommodations to better meet changing staffing patterns and Programs.

Chief Beck suggested the development of additional rooms within the fire stations.
Objective 2.1.4 - Improve the health of the apparatus fleet to ensure reliability for response and on -scene capabilities.

Chief Beck explained that the Objective had not seen attention in previous years due to the financial effect of purchasing and building Station 36. With the completion of Station 36, the department can focus more on the Objective. However, the lack of past apparatus improvements has caused the issue where all department vehicles, tenders, and rigs are due for updates simultaneously.
Objective 2.1.5 - Develop a research and development policy for new innovations, technology, tactics, etc.
The Objective is an ongoing effort within the department.
Objective 2.1.5 will be removed.
Objective 2.1.6 - Continue the practice of reviewing all SWFE policies and procedures every two years for accuracy and provide training to all members as updates occur.

Chief Walsh explained that a new practice would require new and current staff to read and acknowledge all new and existing policies on a web-based system.

Commissioner Noblet requested to pause the meeting and schedule a follow-up time to finalize the Strategic Plan.

Commissioner Noblet motioned to recess the meeting; Commissioner Erickson seconded the motion.

## The motion carried unanimously.

The meeting recessed at $3: 00 \mathrm{pm}$.

The meeting was called back to session on November 9, 2022, at 4:30 pm.
Objective 2.2.1 - Maintain Workers' Compensation costs below 3\% of the annual budget.
Chief Walsh explained that the department plans to participate in an L\&I Safety program to reduce
L\&I premiums by ten percent and reduce injuries.
Commissioner Noblet asked if the stated $3 \%$ was a regional or district number.
Chief Ney explained that it was compiled from the department's budget.
Objective 2.2.2 - Pursue grant opportunities with a positive return on investment.

Chief Beck explained that a few of the previous grants applied for that were not granted due to the lack of substantial need.

Chief Walsh explained that the department would continue to explore grant opportunities in the coming years.

Objective 2.2.3 - Develop a succession plan for all levels in the organization.
Chief Walsh asked if the Objective referred to filling and retailing vacant positions in future years.
Commissioner Towers stated that the Objective refers to how a position will be filled and backfilled.
Chief Walsh explained that his Objective is to develop and train internal personnel to move up within the department.
Objective 2.2.4 - Develop a community risk reduction plan to reduce/mitigate demand for service (fall prevention, fire prevention, etc.).
Chief Ney proposed that the department develop a project that elaborates on smoke detection replacements, connects with the community, and offers additional services to look around the home and make safety recommendations for the public.
Objective 2.2.5 - Develop a program that formalizes how new ideas from throughout the organization can be submitted for review and tracked.
Chief Beck explains that the program was developed to encourage members to bring forth ideas that can be presented and considered in the upcoming budget.
Commissioner Towers suggested that the district develops a tracking system and policy update better to serve the department in a more effective formality.
Objective 2.2.6 - Explore strategies to improve recruitment and retention of personnel/percentage of turnover.

Chief Walsh explains that there has not been much collaboration from the committee, but he would like more interaction.
Jon Gabelein stated that this Objective is one that the administration should lead, and the committee should be used to communicate progress.

Commissioner Noblet requested that the timeline be updated to 'ongoing.'
Chief Walsh stated that he would come up with additional recruitment ideas.
Objective 2.2.7 - Explore implementation of a cost recovery program to address nuisance calls, and incidents caused by extreme negligence or intentional criminal acts.

Chief Beck explained that the Objective was due to frequent calls from non-compliant residents.
Commissioner Towers explained that pursuing the Objective might take an unrealistic amount of time and funds.
Commissioner Noblet requested to strike the Objective.
All members agreed.

Objective 2.2.8 - Develop a method of providing/communicating rapid organizational updates to all members.

Chief Walsh stated that the department had effective methods in place already.
Commissioner Noblet suggested striking the Objective.
All members agreed.
Objective 2.3.1 - Invest in station improvement projects that provide economic savings measured in lower ongoing maintenance or utility costs.

Chief Beck explained that the department continues to invest in cost-efficient improvements throughout the district.

Commissioner Towers suggests keeping the Objective as ongoing.
All members agreed.
Objective 2.3.2 - Invest in high-quality equipment/apparatus that can withstand deferred replacement when necessary.
Chief Beck explained that through the development of electric vehicles, the department has been discussing upgrading the current apparatuses with electric and hybrid options. There are grants available to upgrade older apparatuses to electric.
Chief Walsh stated that the department would pursue grants to fund electric apparatus replacements.

Objective 2.3.3 - Develop/identify cutback strategies that can be implemented for immediate cost savings during an economic crisis.

This Objective will remain ongoing.
Objective 3.1.1 - Provide rapid and accurate information on important SWFE services and activities.

Chief Walsh stated that the new website development and Facebook interaction efforts align with the Objective.

Chief Ney suggested that the department deploy a volunteer dedicated to developing a community outreach newsletter.

Chief Walsh said he would rework the Objective phrasing to include the new ideas.
Objective 3.1.2 - Improve community recognition of the differences in roles and responsibilities between SWFE and Whidbey Health.

Commissioner Noblet suggested updating the timeline to 'ongoing.'
All members agreed.
Objective 3.1.3 - Improve community recognition of the performance, successes, and challenges of SWFE.

No action was taken.
Objective 3.1.4 - Implement a citizen's advisory committee.

Commissioner Noblet suggested striking the Objective.
Commissioner Towers agreed.
Objective 3.1.4 removed from Strategic Plan.
Objective 3.1.5 - Develop an "After the Call" follow up program to provide correspondence and feedback with victims.

Chief Ney explained that he had developed a brochure previously that could be distributed if approved.

Chief Walsh agreed.
Objective 3.2.1 - Maintain a Washington Surveying and Rating Bureau (WSRB) - Class 6 Rating or better.

Chief Walsh explained that the department is continuing efforts by purchasing new apparatus, updating training, and continuing inspections. The timeline and status will be updated to reflect more accurate data.

Commissioner Towers suggested pushing the fire inspections during the new rating period.
Chief Beck suggested that the department continues its efforts to become socially interactive with the community and continuously provide alerts and updates.
Objective 3.2.2 - Prioritize salvage operations on emergency incidents to lower post-fire damage due to salvage and overhaul activities.

Commissioner Noblet asked what the Objective was about specifically.
Chief Walsh explained that the Objective was dedicated to enhancing efforts to preserve personal property from water damage due to fire elimination.

Objective 3.2.3 - Provide fire prevention education and its impact on insurance rates to target audiences within the community (homeowners, business owners).

Commissioner Towers suggested that the Objective remains in the current plan but should be stricken from upcoming Strategic plans.

Objective 3.3.1 - Explore partnerships to participate in a Mobile Integrated Health Care (MIHC) program.

Commissioner Noblet suggested that the Objective should be brought to the Board but should not remain on the Strategic Plan.

Chief Walsh agreed.
Objective 3.3.2 - Continue to recruit for a workforce representative of the community demographic profile (compare to appropriate census data).

Chief Walsh suggested striking the Objective.
Commissioners Towers and Noblet agreed.
Objective 3.3.2 was removed from the Strategic Plan.
Objective 3.3.3 - Continue to recruit members from the local community and off-island for better
service to the community.
Objective 3.3.3 was removed from the Strategic Plan.
Objective 3.3.4 - Recruit community business leaders to the Board of commissioners.
Commissioner Noblet suggested striking the Objective
Objective 3.3.4 was removed from the Strategic Plan.
Chief Walsh opened the floor for questions and suggestions.
Commissioner Towers suggested adding an Objective to replace the two older fire stations with a new one.

Chief Walsh agreed.
Commissioner Towers suggested that the next Strategic Plan be conducted internally. It is difficult for an outside company to come into the department and have an essential understanding within a week to develop a Strategic Plan.
Commissioner Noblet and Chief Walsh agreed.
Chief Beck suggested adding an initiative that states continuous involvement and improvement with joining Districts.
Commissioner Noblet and Towers agreed.

## IV. Adjourn.

Commissioner Noblet motioned to adjourn the meeting; Commissioner Towers seconded the motion.

> The motion carried unanimously.

The Special Meeting of the Board was adjourned at 7:05 pm.

Kathryn Nguyen,
District Board Secretary

## 2022 BUDGET POSITION



| 360 Misc Revenues |  |  |  |  |  |  |  |  |  |  |  |  |
| :--- | :--- | ---: | ---: | ---: | ---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 361110001 | Investment Interest | $6,000.00$ | $9,672.05$ | $(3,672.05)$ | $161.2 \%$ |  |  |  |  |  |  |  |
| 362100000 | CPR Public Class Registration | 800.00 | 0.00 | 800.00 | $0.0 \%$ |  |  |  |  |  |  |  |
| 362500000 | Lease $\&$ Rental Payments | 0.00 | 0.00 | 0.00 | $0.0 \%$ |  |  |  |  |  |  |  |
| 369100000 | Sale Of Surplus | 0.00 | 0.00 | 0.00 | $0.0 \%$ |  |  |  |  |  |  |  |
| 369400000 | Judgements/Settlements | 0.00 | 0.00 | 0.00 | $0.0 \%$ |  |  |  |  |  |  |  |
| 369910000 | Other Revenue | 0.00 | $10,054.01$ | $(10,054.01)$ | $0.0 \%$ |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | $6,800.00$ | $19,726.06$ | $(12,926.06)$ | $290.1 \%$ |

## 380 Non Revenues

| 369800000 | Prior Year(s) Corrections | 0.00 | 0.00 | 0.00 | $0.0 \%$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 389900010 | Other Custodial Activities | 0.00 | 0.00 | 0.00 | $0.0 \%$ |
|  | 380 Non Revenues | 0.00 | 0.00 | 0.00 | $0.0 \%$ |

390 Other Revenues

| 395100000 | Sale Of Capital Assets | 0.00 | 0.00 | 0.00 | $0.0 \%$ |
| :--- | :--- | :--- | :--- | :--- | :--- |

## 2022 BUDGET POSITION

South Whidbey Fire EMS
Time: 12:17:55 Date: 12/06/2022
Page:
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| 001 General Fund | Amt Budgeted | Revenues | 01/01/2022 To: 12/31/2022 |  |
| :---: | :---: | :---: | :---: | :---: |
| Revenues |  |  | Remaining |  |
| 390 Other Revenues |  |  |  |  |
| 390 Other Revenues | 0.00 | 0.00 | 0.00 | 0.0\% |

397 Interfund Transfers

| 397220002 | Transfer From Capital Fund | 0.00 | 0.00 | 0.00 | 0.0\% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 397 Interfund Transfers |  | 0.00 | 0.00 | 0.00 | 0.0\% |
| Fund Revenues: |  | 4,121,938.85 | 6,143,801.25 | (2,021,862.40) | 149.1\% |
| Expenditures |  | Amt Budgeted | Expenditures | Remaining |  |
| 522 Fire Control |  |  |  |  |  |
| 522451001 | Authorized Overtime - Training | 5,250.00 | 7,869.61 | $(2,619.61)$ | 149.9\% |
| 522452010 | FICA Medicare Benefits-FF OT Training | 0.00 | 172.78 | (172.78) | 0.0\% |
| 522452020 | L\&I / Unemployment Premiums-FF OT Training | 0.00 | 114.31 | (114.31) | 0.0\% |
| 522452030 | Healthcare Benefits-FF OT Training | 0.00 | 1.19 | (1.19) | 0.0\% |
| 522452040 | Retirement Benefits-FF OT Training | 0.00 | 99.53 | (99.53) | 0.0\% |
| 522 Fire | ntrol | 5,250.00 | 8,257.42 | $(3,007.42)$ | 157.3\% |

591 Debt Service

| 591227101 | Principle Payments | $185,000.00$ | $185,000.00$ |  | 0.00 |
| ---: | :--- | ---: | ---: | ---: | ---: |
| 592228301 | Interest Payments | $134,160.00$ | $134,210.77$ | $(50.77)$ | $100.0 \%$ |
|  | Debt Service | $319,160.00$ | $319,210.77$ | $(50.77)$ | $100.0 \%$ |

594 Capital Expenditures

| 594203512 | Fire Safety Equipment - Capital | 616,156.50 | 1,277.32 | 614,879.18 | 0.2\% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 594203560 | Personal Safety Equipment - Capital | 125,000.00 | 130,741.19 | $(5,741.19)$ | 104.6\% |
| 594204210 | Dispatch Services - Capital | 20,093.42 | 20,093.42 | 0.00 | 100.0\% |
| 594223000 | Communications Equipment | 354,200.00 | 0.00 | 354,200.00 | 0.0\% |
| 594 Сар | Expenditures | 1,115,449.92 | 152,111.93 | 963,337.99 | 13.6\% |

## 010 ADMIN

## 522 Fire Control

| 522101010 | Chief's Wages | $146,205.00$ | $150,674.41$ | $(4,469.41)$ | $103.1 \%$ |
| :--- | :--- | ---: | ---: | ---: | ---: |
| 522101020 | Deputy Chiefs' Wages | $302,997.54$ | $246,828.95$ | $56,168.59$ | $81.5 \%$ |
| 522101030 | Division Chief's Wages | $42,024.60$ | $33,619.68$ | $8,404.92$ | $80.0 \%$ |
| 522101040 | Administration Wages | $285,059.75$ | $259,136.90$ | $25,922.85$ | $90.9 \%$ |
| 522101060 | Commissioner's Stipends | $12,288.00$ | $12,544.00$ | $(256.00)$ | $102.1 \%$ |
| 522101085 | Public Education Officer Wages | 0.00 | 0.00 | 0.00 | $0.0 \%$ |
| 522101090 | Disability | $4,000.00$ | 900.00 | $3,100.00$ | $22.5 \%$ |
| 522101520 | Deputy Chief Deferred Comp Match | $6,900.42$ | $6,091.22$ | 809.20 | $88.3 \%$ |
| 522101521 | Admin Deferred Compensation Match | $5,701.16$ | $3,602.92$ | $2,098.24$ | $63.2 \%$ |
| 522102010 | FICA / Medicare Benefits-Admin | $60,334.10$ | $65,181.34$ | $(4,847.24)$ | $108.0 \%$ |
| 522102020 | L\&I / Unemployment Premiums-Admin | $27,664.72$ | $18,115.71$ | $9,549.01$ | $65.5 \%$ |

001 General Fund $\quad \underline{01 / 01 / 2022 \text { To: 12/31/2022 }}$
Expenditures Amt Budgeted Expenditures Remaining

## 522 Fire Control

| 522102030 | Admin Healthcare Benefits/ADD | 209,375.58 | 233,752.29 | $(24,376.71)$ | 111.6\% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 522102040 | Retirement Benefits-ADMIN | 62,269.89 | 41,076.90 | 21,192.99 | 66.0\% |
| 522102050 | Tuition Reimbursement-Admin | 2,500.00 | 0.00 | 2,500.00 | 0.0\% |
| 522103110 | Office Supplies | 6,650.00 | 7,192.23 | (542.23) | 108.2\% |
| 522103111 | Printing - Newsletter | 2,200.00 | 2,106.24 | 93.76 | 95.7\% |
| 522103112 | Maps \& Mapping Supplies | 100.00 | 0.00 | 100.00 | 0.0\% |
| 522103120 | Photographic Supplies | 100.00 | 82.65 | 17.35 | 82.7\% |
| 522103210 | Fuel - Administration | 10,000.00 | 6,901.53 | 3,098.47 | 69.0\% |
| 522103510 | Office Equipment | 1,100.00 | 2,003.29 | (903.29) | 182.1\% |
| 522103520 | Software | 5,405.00 | 0.00 | 5,405.00 | 0.0\% |
| 522103530 | Computer Hardware | 28,850.00 | 25,132.23 | 3,717.77 | 87.1\% |
| 522104110 | Legal Services | 10,500.00 | 13,013.75 | $(2,513.75)$ | 123.9\% |
| 522104120 | Audit \& Review Services | 17,000.00 | 14,400.40 | 2,599.60 | 84.7\% |
| 522104130 | Consulting Services | 12,000.00 | 8,570.00 | 3,430.00 | 71.4\% |
| 522104133 | Consulting Marketing Retention | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522104134 | Consulting Website | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522104140 | Professional Services | 18,880.00 | 24,497.39 | $(5,617.39)$ | 129.8\% |
| 522104170 | Photography | 500.00 | 380.45 | 119.55 | 76.1\% |
| 522104210 | Postage \& Shipping | 9,490.00 | 3,868.65 | 5,621.35 | 40.8\% |
| 522104220 | Internet Connections/Whidbey Telecom | 10,800.00 | 10,850.81 | (50.81) | 100.5\% |
| 522104230 | Cell \& Digital Telephones | 39,600.00 | 24,855.98 | 14,744.02 | 62.8\% |
| 522104240 | Wired Telephones \& FAX/Whidbey Telecom | 9,540.00 | 9,176.04 | 363.96 | 96.2\% |
| 522104250 | Alarm Monitoring | 2,100.00 | 1,060.81 | 1,039.19 | 50.5\% |
| 522104301 | Admin Ferry Fees | 270.00 | 50.00 | 220.00 | 18.5\% |
| 522104310 | Commissioner Travel | 500.00 | 176.08 | 323.92 | 35.2\% |
| 522104320 | Career Staff Travel | 4,900.00 | 62.60 | 4,837.40 | 1.3\% |
| 522104410 | Administrative Advertising | 2,500.00 | 1,815.77 | 684.23 | 72.6\% |
| 522104430 | Volunteer Recruit./Retention Advertising | 2,500.00 | 1,006.75 | 1,493.25 | 40.3\% |
| 522104510 | Admin Equipment Leases | 7,656.00 | 3,444.36 | 4,211.64 | 45.0\% |
| 522104610 | Liability/Umbrella-Enduris | 104,890.00 | 139,517.00 | $(34,627.00)$ | 133.0\% |
| 522104710 | Election Expenses | 0.00 | 6,163.80 | $(6,163.80)$ | 0.0\% |
| 522104720 | Timber Tax | 17.90 | 0.00 | 17.90 | 0.0\% |
| 522104730 | Clean Water Uility Taxes | 448.33 | 453.93 | (5.60) | 101.2\% |
| 522104810 | Computer Repair \& Maintenance | 6,000.00 | 717.78 | 5,282.22 | 12.0\% |
| 522104820 | Office Equipment Repair \& Maintenance | 1,790.00 | 1,401.84 | 388.16 | 78.3\% |
| 522104910 | Memberships | 8,062.00 | 7,301.99 | 760.01 | 90.6\% |
| 522104920 | Subscriptions | 50,086.45 | 49,245.96 | 840.49 | 98.3\% |
| 522104930 | Information Services | 2,707.50 | 1,208.21 | 1,499.29 | 44.6\% |
| 522104940 | Software Recuring Licenses | 20,861.78 | 31,652.47 | (10,790.69) | 151.7\% |
| 522104950 | Investment/Bank Fees | 610.00 | 374.34 | 235.66 | 61.4\% |
| 522 Fire Control |  | 1,565,935.72 | 1,470,209.65 | 95,726.07 | 93.9\% |
| 010 ADMIN |  | 1,565,935.72 | 1,470,209.65 | 95,726.07 | 93.9\% |

## 020 FIRE SUPPRESSION

522 Fire Control

| 522201510 | Volunteer Reimbursement | $140,000.00$ | $64,773.54$ | $75,226.46$ | $46.3 \%$ |
| ---: | :--- | ---: | ---: | ---: | ---: |
| 522201520 | Volunteer Deferred Compensation Match | $3,000.00$ | $2,000.00$ | $1,000.00$ | $66.7 \%$ |
| 522201530 | Volunteer Shift Reimbursement | 0.00 | 0.00 | 0.00 | $0.0 \%$ |

Expenditures Amt Budgeted Expenditures Remaining

522 Fire Control

522202010
522202031
522202041
522202042
522202050

522202310
522202320
522202330
522202340
522202350
522202420
522202430
522202440
522202810
522202820
522202830
522202840
522203110
522203111
522203112
522203120
522203130
522203140
522203160
522203210
522203220
522203230
522203240
522203510
522203511
522203512
522203520
522203530
522203540
522203550
522203560
522204110
522204120
522204130
522204140
522204210
522204510
522204520
522221000
522221001
522221520
522222010
522222020

| FICA/Medicare Benefits-Volunteers | 10,710.00 | 6,478.47 | 4,231.53 | 60.5\% |
| :---: | :---: | :---: | :---: | :---: |
| Accidental Death \& Diability - VFIS | 5,774.00 | 5,774.00 | 0.00 | 100.0\% |
| Retirement Premium-Board Of Vol. FF's | 4,500.00 | 1,920.00 | 2,580.00 | 42.7\% |
| Retirement Premium-LOSAP | 34,175.00 | 34,175.00 | 0.00 | 100.0\% |
| Tuition Reimbursement-Part Time FFs \& | 2,500.00 | 0.00 | 2,500.00 | 0.0\% |
| Volunteers |  |  |  |  |
| Physicals | 2,760.00 | 0.00 | 2,760.00 | 0.0\% |
| Vaccinations | 3,360.00 | 0.00 | 3,360.00 | 0.0\% |
| Testing | 1,050.00 | 0.00 | 1,050.00 | 0.0\% |
| Fitness Equipment | 7,586.47 | 7,310.88 | 275.59 | 96.4\% |
| Fitness Supplies | 0.00 | 0.00 | 0.00 | 0.0\% |
| Board of Volunteer Firefighters - Liability | 2,500.00 | 0.00 | 2,500.00 | 0.0\% |
| Insura |  |  |  |  |
| LOSAP - Life Insurance | 0.00 | 0.00 | 0.00 | 0.0\% |
| Trusteed Plans (WFCA) | 950.00 | 1,190.98 | (240.98) | 125.4\% |
| Recognition Awards | 9,120.00 | 4,743.72 | 4,376.28 | 52.0\% |
| Special Recognition \& Activities | 11,295.00 | 6,531.87 | 4,763.13 | 57.8\% |
| Incidents, Special Projects \& Out Of Area | 1,790.00 | 964.62 | 825.38 | 53.9\% |
| Meals |  |  |  |  |
| Health \& Wellness Activities | 0.00 | 0.00 | 0.00 | 0.0\% |
| Fire Operations Supplies | 8,670.00 | 6,940.17 | 1,729.83 | 80.0\% |
| Fire Rehab Supplies | 2,070.00 | 220.18 | 1,849.82 | 10.6\% |
| Fire Safety Supplies | 450.00 | 26.07 | 423.93 | 5.8\% |
| Medical Operations Supplies | 23,633.00 | 6,988.69 | 16,644.31 | 29.6\% |
| Marine Rescue Operations Supplies | 1,806.00 | 2,383.49 | (577.49) | 132.0\% |
| Technical Rescue Operations Supplies | 0.00 | 66.76 | (66.76) | 0.0\% |
| Uniforms \& Badges | 34,655.00 | 17,480.18 | 17,174.82 | 50.4\% |
| Fuel - Fire Apparatus | 21,450.00 | 9,957.05 | 11,492.95 | 46.4\% |
| Fuel - Medical Apparatus | 8,500.00 | 4,804.03 | 3,695.97 | 56.5\% |
| Fuel - Marine Apparatus | 4,200.00 | 1,569.22 | 2,630.78 | 37.4\% |
| Fuel - Technical Rescue Apparatus | 500.00 | 0.00 | 500.00 | 0.0\% |
| Fire Equipment | 40,716.69 | 17,850.19 | 22,866.50 | 43.8\% |
| Rehab Equipment | 50.00 | 54.34 | (4.34) | 108.7\% |
| Fire Safety Equipment | 1,770.00 | 2,451.66 | (681.66) | 138.5\% |
| Medical Equipment | 6,300.00 | 1,089.68 | 5,210.32 | 17.3\% |
| Marine Rescue Equipment | 17,090.00 | 9,607.05 | 7,482.95 | 56.2\% |
| Technical Rescue Equipment | 3,700.00 | 3,647.45 | 52.55 | 98.6\% |
| Communications Equipment | 45,236.14 | 43,471.50 | 1,764.64 | 96.1\% |
| Personal Safety Equipment | 62,260.00 | 39,594.98 | 22,665.02 | 63.6\% |
| Hose Testing | 5,000.00 | 515.94 | 4,484.06 | 10.3\% |
| Apparatus Testing/Certification | 7,830.00 | 5,825.12 | 2,004.88 | 74.4\% |
| SCBA Flow Testing/Certification | 7,912.50 | 0.00 | 7,912.50 | 0.0\% |
| Biohazard Waste Disposal | 264.00 | 134.68 | 129.32 | 51.0\% |
| Dispatch Services | 87,238.27 | 94,146.55 | $(6,908.28)$ | 107.9\% |
| Operations Equipment Leases | 2,500.00 | 437.49 | 2,062.51 | 17.5\% |
| Operations Rents And Fees | 17,751.84 | 17,753.47 | (1.63) | 100.0\% |
| Full Time Firefighter Wages | 942,510.91 | 897,426.21 | 45,084.70 | 95.2\% |
| Authorized Overtime Full Time Firefighters | 55,000.00 | 111,286.41 | $(56,286.41)$ | 202.3\% |
| Firefighter Deferred Compensation Match | 18,750.24 | 1,818.37 | 16,931.87 | 9.7\% |
| FICA Medicare Benefits-FT Firefighters | 78,260.33 | 77,594.42 | 665.91 | 99.1\% |
| L\&I/ Unemployment Premiums- FT | 120,693.12 | 79,277.94 | 41,415.18 | 65.7\% |


| 001 General Fund |  | Amt Budgeted | Expenditures | 01/01/2022 To: 12/31/2022 |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Expenditures |  |  |  | Remaining |  |
| 522 Fire Control |  |  |  |  |  |
| 522222030 | Full Time Firefighters Healthcare Benefits/AD\&D | 344,208.29 | 315,526.87 | 28,681.42 | 91.7\% |
| 522222040 | Retirement Benefits Full Time Firefighters | 126,618.20 | 43,306.04 | 83,312.16 | 34.2\% |
| 522 Fire Control |  | 2,338,665.00 | 1,949,115.28 | 389,549.72 | 83.3\% |
| 020 FIRE SUPPRESSION |  | 2,338,665.00 | 1,949,115.28 | 389,549.72 | 83.3\% |

## 030 FIRE PREVENTION \& INVESTIGATION

522 Fire Control

| 522303151 | Fire Prevention Supplies | 500.00 | 0.00 | 500.00 | $0.0 \%$ |
| ---: | :--- | ---: | ---: | ---: | ---: |
| 522303160 | Public Education Operating Supplies | $5,360.00$ | $4,556.83$ | 803.17 | $85.0 \%$ |
| 522303210 | Public Education Fuel | 150.00 | 0.00 | 150.00 | $0.0 \%$ |
| 522304900 | Special Projects | $3,600.00$ | 902.91 | $2,697.09$ | $25.1 \%$ |
| 522 Fire Control | $9,610.00$ | $5,459.74$ | $4,150.26$ | $56.8 \%$ |  |
|  |  |  |  |  |  |
|  |  | $\mathbf{9 , 6 1 0 . 0 0}$ | $\mathbf{5 , 4 5 9 . 7 4}$ | $\mathbf{4 , 1 5 0 . 2 6}$ | $\mathbf{5 6 . 8 \%}$ |

## 045 TRAINING EMPLOYEE

522 Fire Control

| 522453100 | Administration Training Supplies | 429.70 | 428.03 | 1.67 | 99.6\% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 522453110 | Fire Training Supplies | 7,953.78 | 2,999.16 | 4,954.62 | 37.7\% |
| 522453120 | Medical Training Supplies | 4,985.00 | 2,316.55 | 2,668.45 | 46.5\% |
| 522453121 | Medical Training Supplies - WEMSC Grant | 1,222.00 | 0.00 | 1,222.00 | 0.0\% |
| 522453130 | Marine Training Supplies | 330.00 | 802.25 | (472.25) | 243.1\% |
| 522453140 | Technical Rescue Training Supplies | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522453210 | Fuel - Training | 400.00 | 46.41 | 353.59 | 11.6\% |
| 522453500 | Administration Training Equipment | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522453510 | Fire Training Equipment | 12,200.00 | 10,140.17 | 2,059.83 | 83.1\% |
| 522453520 | Medical Training Equipment | 7,260.95 | 4,116.71 | 3,144.24 | 56.7\% |
| 522453530 | Marine Training Equipment | 1,320.00 | 1,534.08 | (214.08) | 116.2\% |
| 522453540 | Technical Rescue Training Equipment | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522454110 | Training Professional Services | 7,800.00 | 50.00 | 7,750.00 | 0.6\% |
| 522454300 | Administrative Training Travel | 2,345.00 | 477.16 | 1,867.84 | 20.3\% |
| 522454301 | Administrative Lodging \& Food | 12,508.00 | 1,187.33 | 11,320.67 | 9.5\% |
| 522454302 | Training Ferry Fees | 430.00 | 96.65 | 333.35 | 22.5\% |
| 522454310 | Fire Training Travel | 75.00 | 0.00 | 75.00 | 0.0\% |
| 522454311 | Fire Lodging \& Food | 3,045.00 | 0.00 | 3,045.00 | 0.0\% |
| 522454320 | Medical Training Travel | 50.00 | 0.00 | 50.00 | 0.0\% |
| 522454321 | Medical Lodging \& Food | 800.00 | 0.00 | 800.00 | 0.0\% |
| 522454330 | Marine Training Travel | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522454331 | Marine Lodging \& Food | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522454340 | Technical Rescue Training Travel | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522454341 | Technical Rescue Lodging \& Food | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522454350 | Maintenance Training Travel | 2,400.00 | 0.00 | 2,400.00 | 0.0\% |
| 522454351 | Maintenance Lodging \& Food | 4,250.00 | 2,050.54 | 2,199.46 | 48.2\% |
| 522454900 | Administration Tuition \& Registration | 11,085.00 | 1,840.00 | 9,245.00 | 16.6\% |


| 001 General Fund |  |
| :--- | :--- |
| Expenditures $\quad$ Amt Budgeted $\quad$ Expenditures | $\frac{01 / 01 / 2022 \text { To: 12/31/2022 }}{\text { Remaining }}$ |

## 522 Fire Control

| 522454910 | Fire Tuition \& Registration | 17,185.00 | 1,629.44 | 15,555.56 | 9.5\% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 522454911 | Fire Training Projects \& Workshops | 10,380.00 | 1,723.00 | 8,657.00 | 16.6\% |
| 522454920 | Medical Tuition \& Registration | 8,220.00 | 7,599.45 | 620.55 | 92.5\% |
| 522454921 | Medical Training Projects | 784.00 | 0.00 | 784.00 | 0.0\% |
| 522454922 | Medical Tuition - CBT Grant | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522454930 | Marine Tuition \& Registration | 200.00 | 0.00 | 200.00 | 0.0\% |
| 522454931 | Marine Rescue Training Projects | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522454940 | Technical Rescue Tuition \& Registration | 10,095.00 | 9,839.00 | 256.00 | 97.5\% |
| 522454941 | Technical Rescue Training Projects | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522454950 | Maintenance Tuition \& Registration | 3,395.95 | 1,150.00 | 2,245.95 | 33.9\% |
| 522454960 | Health \& Wellness Training - Registration | 0.00 | 0.00 | 0.00 | 0.0\% |
| 522 Fire Control |  | 131,149.38 | 50,025.93 | 81,123.45 | 38.1\% |
| 045 TRAINING EMPLOYEE |  | 131,149.38 | 50,025.93 | 81,123.45 | 38.1\% |

## 050 FACILITIES

522 Fire Control

| 522501000 | Maintenance Employees Wages | 140,793.17 | 127,008.07 | 13,785.10 | 90.2\% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 522501001 | Maintenance Employees Authorized | 4,000.00 | 3,224.70 | 775.30 | 80.6\% |
|  | Overtime |  |  |  |  |
| 522501520 | Maintenance Deferred Compensation | 2,691.16 | 0.00 | 2,691.16 | 0.0\% |
|  | Match |  |  |  |  |
| 522502010 | FICA/Medicare Benefits-Maintenance | 10,599.67 | 9,899.20 | 700.47 | 93.4\% |
|  | Employees |  |  |  |  |
| 522502020 | L\&I/Unemployment | 7,223.45 | 5,893.86 | 1,329.59 | 81.6\% |
|  | Premiums-Maintenance Employees |  |  |  |  |
| 522502030 | Maintenance Healthcare Benefits/AD\&D | 57,982.56 | 66,404.73 | $(8,422.17)$ | 114.5\% |
| 522502040 | Retirement Benefits-Maintenance | 17,776.96 | 10,929.21 | 6,847.75 | 61.5\% |
|  | Employees |  |  |  |  |
| 522502050 | Tuition Reimbursement-Maintenance | 2,500.00 | 0.00 | 2,500.00 | 0.0\% |
|  | Employees |  |  |  |  |
| 522503110 | Janitorial Supplies | 8,400.00 | 3,059.87 | 5,340.13 | 36.4\% |
| 522503120 | Maintenance Parts \& Supplies | 8,064.00 | 818.32 | 7,245.68 | 10.1\% |
| 522503210 | Fuel - Maintenance | 4,500.00 | 2,407.20 | 2,092.80 | 53.5\% |
| 522503510 | Small Tools | 48,250.00 | 42,284.49 | 5,965.51 | 87.6\% |
| 522503520 | Furnishings | 700.00 | 310.51 | 389.49 | 44.4\% |
| 522503530 | Appliances | 750.00 | 0.00 | 750.00 | 0.0\% |
| 522504110 | Janitorial Services | 46,244.00 | 22,184.00 | 24,060.00 | 48.0\% |
| 522504120 | Yard Maintenance | 15,000.00 | 223.04 | 14,776.96 | 1.5\% |
| 522504130 | Building Maintenance Services | 24,208.00 | 9,942.46 | 14,265.54 | 41.1\% |
| 522504510 | Maintenance Equipment Rental \& Leases | 2,000.00 | 747.05 | 1,252.95 | 37.4\% |
| 522504710 | Electricity Consumed | 47,424.00 | 26,150.16 | 21,273.84 | 55.1\% |
| 522504720 | LPG Gas Consumed | 5,610.90 | 3,402.77 | 2,208.13 | 60.6\% |
| 522504730 | Water Consumed | 5,866.00 | 4,989.33 | 876.67 | 85.1\% |
| 522504740 | Waste Disposal Used | 4,220.00 | 4,005.01 | 214.99 | 94.9\% |
| 522504810 | Facilities Repair \& Maintenance | 10,100.00 | 3,142.93 | 6,957.07 | 31.1\% |
| 522 Fire | ntrol | 474,903.87 | 347,026.91 | 127,876.96 | 73.1\% |


| 001 General Fund | Amt Budgeted | 01/01/2022 To: 12/31/2022 |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Expenditures |  | Expenditures | Remaining |  |
| 050 FACILITIES | 474,903.87 | 347,026.91 | 127,876.96 | 73.1\% |

060 VEHICLE \& EQUIP MAINTENANCE

| 522604301 | Maintenance Ferry Fees | 1,000.00 | 1,223.20 | (223.20) | 122.3\% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 522604810 | Fire Equipment Repair \& Maintenance | 27,662.04 | 11,368.15 | 16,293.89 | 41.1\% |
| 522604811 | Fire Apparatus Repair \& Maintenance | 92,920.00 | 61,473.06 | 31,446.94 | 66.2\% |
| 522604812 | Administrative Vehicle Repair \& Maintenance | 7,640.00 | 6,514.01 | 1,125.99 | 85.3\% |
| 522604820 | Medical Equipment Repair \& Maintenance | 2,785.00 | 0.00 | 2,785.00 | 0.0\% |
| 522604821 | Medical Vehicle Repair \& Maintenance | 6,160.00 | 6,295.96 | (135.96) | 102.2\% |
| 522604830 | Marine Equipment Repair \& Maintenance | 2,000.00 | 861.43 | 1,138.57 | 43.1\% |
| 522604831 | Marine Vehicle Repair \& Maintenance | 25,200.00 | 22,525.37 | 2,674.63 | 89.4\% |
| 522604840 | Technical Rescue Equipment Repair \& Maintenance | 500.00 | 21.50 | 478.50 | 4.3\% |
| 522604841 | Technical Rescue Vehicle Repair \& Maintenance | 950.00 | 0.00 | 950.00 | 0.0\% |
| 522604850 | Training Equipment Repair \& Maintenance | 500.00 | 0.00 | 500.00 | 0.0\% |
| 522604860 | Maintenance Equipment Repair \& Maintenance | 3,750.00 | 577.91 | 3,172.09 | 15.4\% |
| 522604861 | Maintenance Vehicle Repair \& Maintenance | 1,450.00 | 324.60 | 1,125.40 | 22.4\% |
| 522604970 | Collision/Accident | 5,999.98 | 31.74 | 5,968.24 | 0.5\% |
| 522 Fire Control |  | 178,517.02 | 111,216.93 | 67,300.09 | 62.3\% |
| 060 VEHICLE \& EQUIP MAINTENANCE |  | 178,517.02 | 111,216.93 | 67,300.09 | 62.3\% |

## 062 CAPITAL FACILITIES

594 Capital Expenditures

| 594226211 | Bayview Road Property | 0.00 | 782.62 | (782.62) | 0.0\% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 594226238 | Station 32-Upgrade Transfer Switch \& 30 | 0.00 | 0.00 | 0.00 | 0.0\% |
|  | KW Generator |  |  |  |  |
| 594226330 | Cultus Bay Radio Tower Site | 100.00 | 0.00 | 100.00 | 0.0\% |
| 594226331 | Station 31-5535 Cameron Road | 25,520.00 | 67.94 | 25,452.06 | 0.3\% |
| 594226332 | Station 32-6435 Central Avenue | 4,500.00 | 0.00 | 4,500.00 | 0.0\% |
| 594226333 | Station 33-3405 French Road | 18,550.00 | 1,361.53 | 17,188.47 | 7.3\% |
| 594226334 | Station 34-820 Camano Avenue | 100.00 | 0.00 | 100.00 | 0.0\% |
| 594226335 | Station 35-3982 Saratoga Road | 7,250.00 | 1,934.40 | 5,315.60 | 26.7\% |
| 594226336 | Station 36-5579 Bayview Road | 7,800.00 | 48,847.86 | $(41,047.86)$ | 626.3\% |
| 594226337 | Maintenance Facility - 2874 Verlane Street | 24,700.00 | 2,486.13 | 22,213.87 | 10.1\% |
| 594226401 | Bayview Facility Construction General Fund | 0.00 | 0.00 | 0.00 | 0.0\% |
| 594 Capital Expenditures |  | 88,520.00 | 55,480.48 | 33,039.52 | 62.7\% |
|  |  |  |  |  |  |
| 062 CAPITAL FACILITIES |  | 88,520.00 | 55,480.48 | 33,039.52 | 62.7\% |

## 070 OTHER

2022 BUDGET POSITION


## 2022 BUDGET POSITION

| South Whidbey Fire EMS |  | Time: 12:17:55 | $\begin{aligned} & \text { Date: } 12 /(1 \\ & \text { Page: } \\ & \hline \end{aligned}$ | $\begin{array}{r} 2022 \\ 9 \end{array}$ |
| :---: | :---: | :---: | :---: | :---: |
| 003 Reserve Fund | Amt Budgeted | 01/01/2022 To: 12/31/2022 |  |  |
| Revenues |  | Revenues | Remaining |  |
| 308 Beginning Balances |  |  |  |  |
| 308411000 Estimated Beginning Balance | 0.00 | 0.00 | 0.00 | 0.0\% |
| 308 Beginning Balances | 0.00 | 0.00 | 0.00 | 0.0\% |
| 397 Interfund Transfers |  |  |  |  |
| 397000003 Transfer From General Fund To Reserve | 0.00 | 0.00 | 0.00 | 0.0\% |
| 397 Interfund Transfers | 0.00 | 0.00 | 0.00 | 0.0\% |
| Fund Revenues: | 0.00 | 0.00 | 0.00 | 0.0\% |
| Fund Excess/(Deficit): | 0.00 | 0.00 |  |  |

## 2022 BUDGET POSITION

| South Whidbey Fire EMS |  | Time: 12:17:55 | Date: 12 <br> Page: | $\begin{array}{r} 1022 \\ 10 \end{array}$ |
| :---: | :---: | :---: | :---: | :---: |
| 004 Contingency Fund | Amt Budgeted | 01/01/2022 To: 12/31/2022 |  |  |
| Revenues |  | Revenues | Remaining |  |
| 308 Beginning Balances |  |  |  |  |
| 308911100 Estimated Beginning Balance | 0.00 | 0.00 | 0.00 | 0.0\% |
| 308 Beginning Balances | 0.00 | 0.00 | 0.00 | 0.0\% |
| 360 Misc Revenues |  |  |  |  |
| 367110000 Donations \& Gifts | 0.00 | 1,000.00 | (1,000.00) | 0.0\% |
| 360 Misc Revenues | 0.00 | 1,000.00 | $(1,000.00)$ | 0.0\% |
| 397 Interfund Transfers |  |  |  |  |
| 397000004 Transfer From General Fund To Contingency | 0.00 | 0.00 | 0.00 | 0.0\% |
| 397 Interfund Transfers | 0.00 | 0.00 | 0.00 | 0.0\% |
| Fund Revenues: | 0.00 | 1,000.00 | (1,000.00) | 0.0\% |
| Fund Excess/(Deficit): | 0.00 | 1,000.00 |  |  |

## 2022 BUDGET POSITION

| South Whidbey Fire EMS |  | Time: | 5 Date: 12/06/2022 |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | Page: | 11 |
| 300 Capital Fund | Amt Budgeted | Revenues | 01/01/2022 To: 12/31/2022 |  |
| Revenues |  |  | Remaining |  |
| 308 Beginning Balances |  |  |  |  |
| 308410000 Estimated Beginning Balance | 0.00 | 1,208,387.5 | $(1,208,387.51)$ | 0.0\% |
| 308 Beginning Balances | 0.00 | 1,208,387.5 | (1,208,387.51) | 0.0\% |
| 310 Taxes |  |  |  |  |
| 311100001 Property Taxes 25\% | 1,312,725.81 | 1,212,272.7 | 100,453.04 | 92.3\% |
| 310 Taxes | 1,312,725.81 | 1,212,272.7 | 100,453.04 | 92.3\% |

397 Interfund Transfers

| 397000002 | Transfer From General Fund | 0.00 | 0.00 | 0.00 | 0.0\% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 397 Interfund Transfers |  | 0.00 | 0.00 | 0.00 | 0.0\% |
| Fund Revenues: |  | 1,312,725.81 | 2,420,660.28 | $(1,107,934.47)$ | 184.4\% |
| Expenditures |  | Amt Budgeted | Expenditures | Remaining |  |
| 594 Capital Expenditures |  |  |  |  |  |
| 594226400 | Bayview Facility Construction | 0.00 | 0.00 | 0.00 | 0.0\% |
| 594226411 | Vehicles | 212,486.00 | 187,485.02 | 25,000.98 | 88.2\% |
| 594226413 | Fire Apparatus | 660,000.00 | 637,253.45 | 22,746.55 | 96.6\% |
| 594226500 | Bayview Facility Building Permit \& Design Work | 0.00 | 0.00 | 0.00 | 0.0\% |
| 594453510 | Fire Training Equipment - Capital | 22,153.28 | 10,117.24 | 12,036.04 | 45.7\% |
| 594604831 | Marine Vehicle Repair - Capital | 25,000.00 | 611.79 | 24,388.21 | 2.4\% |
| 594 Capi | Expenditures | 919,639.28 | 835,467.50 | 84,171.78 | 90.8\% |

999 Ending Balance

| 508410000 | Ending Balance | 0.00 | 0.00 | 0.00 |
| :---: | :---: | :---: | :---: | :---: |
|  |  | 0.00 | $0.0 \%$ |  |

## 070 OTHER

| 597 Interfund Transfers |
| :--- |
| $597220002 \quad$ Transfer To General Fund |
| 597 Interfund Transfers |
| $\mathbf{0 7 0 ~ O T H E R ~}$ |
| Fund Expenditures: |
| Fund Excess/(Deficit): |

## 2022 BUDGET POSITION

| South Whidbey Fire EMS |  | Time: 12:17:55 | e: $12 / 06 / 2022$ |  |
| :---: | :---: | :---: | :---: | :---: |
| 301 Bond Fund | Amt Budgeted | 01/01/2022 To: 12/31/2022 |  |  |
| Revenues |  | Revenues | Remaining |  |
| 308 Beginning Balances |  |  |  |  |
| 308412000 Estimated Beginning Balance | 84.64 | 0.00 | 84.64 | 0.0\% |
| 308 Beginning Balances | 84.64 | 0.00 | 84.64 | 0.0\% |
| Fund Revenues: | 84.64 | 0.00 | 84.64 | 0.0\% |
| Fund Excess/(Deficit): | 84.64 | 0.00 |  |  |

## 2022 BUDGET POSITION TOTALS

## South Whidbey Fire EMS

Time: 12:17:55 Date: 12/06/2022
Page: 13

| Fund | Revenue Budgeted | Received |  | Expense Budgeted | Spent |  |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| 001 General Fund | $4,121,938.85$ | $6,143,801.25$ | $149.1 \%$ | $6,227,160.91$ | $4,501,045.09$ | $72 \%$ |
| 003 Reserve Fund | 0.00 | 0.00 | $0.0 \%$ | 0.00 | 0.00 | $0 \%$ |
| 004 Contingency Fund | 0.00 | $1,000.00$ | $0.0 \%$ | 0.00 | 0.00 | $0 \%$ |
| 300 Capital Fund | $1,312,725.81$ | $2,420,660.28$ | $184.4 \%$ | $919,639.28$ | $835,467.50$ | $91 \%$ |
| 301 Bond Fund | 84.64 | 0.00 | $0.0 \%$ | 0.00 | 0.00 | $0 \%$ |
|  |  | $5,434,749.30$ | $8,565,461.53$ | $157.6 \%$ | $7,146,800.19$ | $5,336,512.59$ |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

## TREASURER'S REPORT

## Account Totals



| Year | Trans\# | Date | Type |
| :--- | ---: | :--- | :--- |
| 2022 | 1180 | $06 / 30 / 2022$ | Payroll |
|  |  |  |  |
| 2022 | 1103 | $08 / 15 / 2022$ | Payroll |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2022 | 155 | $02 / 11 / 2022$ | Payroll |
| 2022 | 541 | $05 / 06 / 2022$ | Claims |
| 2022 | 1022 | $08 / 11 / 2022$ | Payroll |
| 2022 | 1034 | $08 / 11 / 2022$ | Payroll |
| 2022 | 1069 | $08 / 10 / 2022$ | Claims |
| 2022 | 1145 | $08 / 24 / 2022$ | Claims |
| 2022 | 1322 | $10 / 06 / 2022$ | Payroll |

Amount Memo
1,860.56 Pay Cycle(s) 06/30/2022 To 06/30/2022 - DEFERRED COMP
25,933.57 Pay Cycle(s) 08/11/2022 To 08/11/2022 - DRS 457 (Deferred Comp); Pay Cycle(s) 08/11/2022 To 08/11/2022 - DEFERRED COMP; Pay Cycle(s) 07/28/2022 To 08/11/2022 - LEOFF 2; Pay Cycle(s) 07/28/2022 To 08/1
53.56 Q4 Volunteer Points
83.06 SWFE
36.01 Q2 Volunteer Points
13.39 Q2 Volunteer Points
45.80 INV \#750665
20.00 Fair Meal Reimbursement

2,349.90 Pay Cycle(s) 09/08/2022 To 09/08/2022 - AFLAC (Post-Tax); Pay Cycle(s) 09/22/2022 To 09/22/2022 AFLAC (Post-Tax); Pay Cycle(s) 10/06/2022 To 10/06/2022 - AFLAC (Post-Tax)
410.40 Pay Cycle(s) 09/08/2022 To 09/08/2022 - FF Union Dues; Pay Cycle(s) 09/22/2022 To 09/22/2022 - FF Union Dues; Pay Cycle(s) 10/06/2022 To 10/06/2022 - FF Union Dues

1,370.00 Pay Cycle(s) 09/08/2022 To 09/08/2022 - FF Association Dues; Pay Cycle(s) 09/22/2022 To 09/22/2022 - FF Association Dues; Pay Cycle(s) 10/06/2022 To 10/06/2022 - FF Association Dues
80,657.79 Pay Cycle(s) 09/08/2022 To 09/08/2022 -
Medical/Dental; Pay Cycle(s) 09/22/2022 To 09/22/2022 - Medical/Dental; Pay Cycle(s) 09/22/2022 To 09/22/2022 - Life Insurance; Pay Cycle(s) 10/06/2022 To 10/06
2,015.05 Pay Cycle(s) 07/01/2022 To 09/30/2022 - PMFL
20,700.00 INV \#2022 FC
35.90 ACCT 1340: INV \#672223, INV \#672523
117.64 Sept 30-Oct 14 payrol

## 135,702.63

Year Trans\# Date Type Acct\# War\# Vendor Amount Memo

135,702.63

| Fund | Claims | Payroll | Total |
| :--- | :--- | :--- | :--- |
| 001 General Fund | $20,884.76$ | $114,817.87$ | $135,702.63$ |
|  | $20,884.76$ | $114,817.87$ | $135,702.63$ |

## TREASURER'S REPORT

Signature Page
10/01/2022 To: 10/31/2022 Page: $\quad 5$

We, the undersigned officers for South Whidbey Fire/EMS, have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

| Signed:_ | Chief / Date |
| :--- | :--- |
| Signed: |  |

Signed: $\qquad$
Chief / Date
Finance Officer / Date

Board Chairman / Date

## 638 - FIRE DIST \#3 EXPENSE

Cash Balance at 9/30/2022


## Participants - Earning Allocat Selected Cash/Checking Activity <br> October 1, 2022-October 31, 2022

Fire District \#3 Maintenance


Island County, WA
Treasurer's Report Transactions from 10/1/2022 to 10/31/2022

## 641 - FIRE DISTRICT \#3 BOND

| Cash Balance at 9/30/2022 |  | 86.60 |
| :--- | ---: | ---: |
| Ending Cash Balance | Calculated Total | 86.60 |
|  | Book Total | 86.60 |
|  | Difference | 0.00 |

## South Whidbey Fire / EMS

5579 Bayview Road • Langley, WA 98260
(360)321-1533 • Fax (360)321-9385 • www.swfe.org

> Expenditure Approval Document
> Date of Approval: December 8, 2022
> Fund: 638
> Warrants Approved from November 04, 2022-November 30, 2022

| Date | Check | Vendor | Amount |
| :---: | :--- | :--- | :--- |
| $11 / 04 / 2022$ | $661886-661888$ | Payroll Liabilities | $\$ 73,171.31$ |
| $11 / 08 / 2022$ | EFT | Payroll Liabilities | $\$ 130,078.26$ |
| $11 / 17 / 2022$ | $661889-661913$ | Payroll November 17, 2022 | $\$ 58,935.45$ |
| $11 / 21 / 2022$ | $661917-661950$ | Accounts Payable | $\$ 308,268.11$ |
| $11 / 23 / 2022$ | $661951-661962$ | Accounts Payable | $\$ 656,565.36$ |
| $11 / 30 / 2022$ | $661914-661916$ | Payroll Liabilities | $\$ 122,277.74$ |
| $11 / 30 / 2022$ | $661988-661989$ | Accounts Payable | $\$ 47,714.81$ |
| $11 / 30 / 2022$ | $661963-661987$ | Payroll November 30, 2022 | $\$ 56,720.17$ |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable according to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim is a just, due and unpaid obligation against South Whidbey Fire/EMS, and that I am authorized to authenticate and certify to said claim.

Finance Officer:
Kathryn Nguyen

Commissioner: $\qquad$
Michael Noblet

Commissioner
Savannah Erickson
Fire Chief: $\qquad$

Commissioner: $\qquad$
Jim Towers

South Whidbey Fire EMS
11/04/2022 To: 11/30/2022

| Trans | Date | Type | Acct \# | Chk \# | Claimant | Amount | Memo |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1489 | 11/04/2022 | Payroll | 1 | EFT | WA D/Retirement Systems | 71,169.51 | July-September Report totals, Penalty Assessments |
| 1495 | 11/08/2022 | Payroll | 1 | EFT | Internal Revenue Service | 21,441.40 | 941 Deposit for Pay Cycle(s) <br> 09/08/2022-09/08/2022 |
| 1496 | 11/08/2022 | Payroll | 1 | EFT | Internal Revenue Service |  | duplicate |
| 1497 | 11/08/2022 | Payroll | 1 | EFT | Internal Revenue Service | 22,544.71 | 941 Deposit for Pay Cycle(s) <br> 10/06/2022-10/06/2022 |
| 1498 | 11/08/2022 | Payroll | 1 | EFT | Internal Revenue Service | 19,378.53 | 941 Deposit for Pay Cycle(s) 09/22/2022-09/22/2022 |
| 1499 | 11/08/2022 | Payroll | 1 | EFT | Internal Revenue Service | 21,441.40 | 941 Deposit for Pay Cycle(s) <br> 09/08/2022-09/08/2022 |
| 1500 | 11/08/2022 | Payroll | 1 | EFT | Internal Revenue Service | 19,686.27 | 941 Deposit for Pay Cycle(s) <br> 10/20/2022-10/20/2022 |
| 1501 | 11/08/2022 | Payroll | 1 | EFT | Internal Revenue Service | 25,585.95 | 941 Deposit for Pay Cycle(s) <br> 11/02/2022-11/02/2022 |
| 1532 | 11/30/2022 | Payroll | 1 | EFT | Internal Revenue Service | 22,746.79 | 941 Deposit for Pay Cycle(s) <br> 11/17/2022-11/17/2022 |
| 1533 | 11/30/2022 | Payroll | 1 | EFT | WA D/Retirement Systems | 22,830.40 | Pay Cycle(s) 09/08/2022 To 09/08/2022 - DEFERRED COMP; <br> Pay Cycle(s) 10/01/2022 To 10/31/2022 - LEOFF 2; Pay Cycle(s) 10/01/2022 To 10/31/2022 - PERS <br> 2; Pay Cycle(s) 10/01/2022 To 10/31/2022 - PERS 3 |
| 1543 | 11/21/2022 | Claims | 1 |  | IC Island County | 252,080.00 | INV\# 2098104, |
|  | Invoices | Amount |  | PO For |  |  |  |
|  | 2098104 | 67,080.00 |  | Bond Interest |  |  |  |
|  | 2098104 | 185,000.00 |  | Bond Principal Payment |  |  |  |


| 1566 | 11/21/2022 | Claims | 1 | 0 | Puget Sound Energy |  | INV\#112220220280; <br> INV\#102120228691; <br> INV\#102620225409; <br> INV\#102120228238; <br> INV\#102520229761; <br> INV\#101820220312; <br> iNV\#103120226922; <br> INV\#102820228705 - Voided |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1490 | 11/04/2022 | Payroll | 1 | 661886 | Aflac | 1,566.60 | Pay Cycle(s) 02/01/2023 To 02/28/2023 - AFLAC (Post-Tax) |
| 1491 | 11/04/2022 | Payroll | 1 | 661887 | IAFF Local Union 5212 | 106.40 | Pay Cycle(s) 10/20/2022 To 10/20/2022 - FF Union Dues |
| 1492 | 11/04/2022 | Payroll | 1 | 661888 | South Whidbey Firefighters Union | 328.80 | Pay Cycle(s) 10/20/2022 To 10/20/2022 - FF Association Dues |
| 1507 | 11/17/2022 | Payroll | 1 | 661889 |  | 2,751.74 | Oct 28-Nov11 Payroll |
| 1508 | 11/17/2022 | Payroll | 1 | 661890 |  | 1,842.00 | Oct 28-Nov11 Payroll |
| 1509 | 11/17/2022 | Payroll | 1 | 661891 |  | 3,063.90 | Oct 28-Nov11 Payroll |
| 1510 | 11/17/2022 | Payroll | 1 | 661892 |  | 2,507.96 | Oct 28-Nov11 Payroll |
| 1511 | 11/17/2022 | Payroll | 1 | 661893 |  | 2,650.46 | Oct 28-Nov11 Payroll |
| 1512 | 11/17/2022 | Payroll | 1 | 661894 |  | 2,119.34 | Oct 28-Nov11 Payroll |
| 1513 | 11/17/2022 | Payroll | 1 | 661895 |  | 3,287.04 | Oct 28-Nov11 Payroll |
| 1514 | 11/17/2022 | Payroll | 1 | 661896 |  | 62.60 | Oct 28-Nov11 Payroll |
| 1515 | 11/17/2022 | Payroll | 1 | 661897 |  | 2,680.65 | Oct 28-Nov11 Payroll |
| 1516 | 11/17/2022 | Payroll | 1 | 661898 |  | 1,719.00 | Oct 28-Nov11 Payroll |
| 1517 | 11/17/2022 | Payroll | 1 | 661899 |  | 2,402.71 | Oct 28-Nov11 Payroll |
| 1518 | 11/17/2022 | Payroll | 1 | 661900 |  | 2,580.93 | Oct 28-Nov11 Payroll |
| 1519 | 11/17/2022 | Payroll | 1 | 661901 |  | 3,810.05 | Oct 28-Nov11 Payroll |
| 1520 | 11/17/2022 | Payroll | 1 | 661902 |  | 1,559.40 | Oct 28-Nov11 Payroll |
| 1521 | 11/17/2022 | Payroll | 1 | 661903 |  | 2,225.58 | Oct 28-Nov11 Payroll |
| 1522 | 11/17/2022 | Payroll | 1 | 661904 |  | 1,700.76 | Oct 28-Nov11 Payroll |
| 1523 | 11/17/2022 | Payroll | 1 | 661905 |  | 3,790.73 | Oct 28-Nov11 Payroll |

# CHECK REGISTER 




CHECK REGISTER




# CHECK REGISTER 

South Whidbey Fire EMS
Time: 14:47:24 Date: 11/30/2022
11/04/2022 To: 11/30/2022
Page:


CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against South Whidbey Island Fire/EMS and that I am authorized to authenticate and certify to said claim.

Auditing Officer $\qquad$ Date: $\qquad$
Auditing Officer $\qquad$ Date: $\qquad$

# SOUTH WHIDBEY FIRE/EMS <br> 5579 BAYVIEW ROAD <br> LANGLEY, WA 98260 

RESOLUTION NO. 2022-23
A RESOLUTION in Support of Banning the Discharge of Personal Fireworks in Unincorporated Island County

WHEREAS, discharging fireworks endangers public safety, resulting in preventable fires, personal injuries, and property loss.

WHEREAS, banning consumer-ignited fireworks will lower the chance of wildfires during dry periods, which will occur more often due to global warming.
WHEREAS, emergency calls resulting from the consumer discharge of fireworks obligate SWFE first emergency personnel to respond, potentially delaying them from coming to the aid of other concurrent non-fireworks-related emergencies.
WHEREAS, such consumer-ignited fireworks-related calls unnecessarily endanger SWFE personnel.

WHEREAS, the Langley City Council passed an ordinance banning personal fireworks in March 2020, which significantly decreased percussive explosions.

WHEREAS, King County banned the discharge of consumer-ignited fireworks in unincorporated areas effective in 2022.
WHEREAS, various King County cities (Seattle, Bellevue, and others) and Snohomish County cities (Everett, Lynnwood, Mukilteo) have banned consumer-ignited fireworks WHEREAS, the public can still enjoy permitted government or civic-sponsored $4^{\text {th }}$ of July fireworks events such as in Freeland and Oak Harbor.
WHEREAS, Island County Commissioners are considering banning personal fireworks from unincorporated Island County, therefore,

BE IT RESOLVED that the SWFE Board of Commissioners strongly supports banning the discharge of personal fireworks in unincorporated areas of Island County.

Michael W. Noblet, Chairman

Jim Towers, Commissioner

Savannah Erickson, Commissioner
ATTEST:

Kathryn Nguyen

## Citizens for Safe and Humane Fireworks

Mission statement: Safe and Humane Fireworks is seeking a change to Island County Code that limits fireworks sales and use, in the unincorporated areas of Island County, to those permitted and sponsored by the towns, cities or County, and only on the 4th of July.

## Fireworks: Impact on Island Communities and the Environment

Historically, there have been 2 to $\mathbf{3}$ days of fireworks activity on Whidbey Island. This year, 2022, there were three days, July 2, 3, and $4^{\text {th }}$ (with some lingering activity on July $5^{\text {th }}$ ). Three days of loud booms, three days of domestic pets and farm animals being terrified, three days of detrimental impact to local wildlife, three days of disruption to the health and livelihood of local families, three days of increased fire danger and road hazards, three days of increased impact on local resources (emergency services, hospital, police and fire), and, three days of heightened noise, water and air pollution on our beautiful Island. With more and more communities banning fireworks, for all the above reasons, Whidbey Island is, and will become even more so, a destination for off-Island folks seeking a venue for personal fireworks celebrations.

That said: Banning personal fireworks will not deprive anyone from enjoying fireworks on the 4th of July. There are beautiful municipal sponsored fireworks displays in both Oak Harbor and Freeland every year. These venues provide ample opportunity for families and friends to meet and celebrate the holiday and enjoy fireworks together.

## Rationale

## Noise Pollution

Fireworks that sound like bombs and gunfire mimic a war zone, and, according to SPCA New Zealand CEO Ric Odom, they are detrimental to humans and animals alike. Here on the Island, during the $4^{\text {th }}$ of July holiday, personal fireworks displays are from morning until late night for several days.

## Impact on Domestic Pets and Farm Animals

Fireworks and other loud noises account for nearly $20 \%$ of missing pets, according to the American Society for the Prevention of Cruelty to Animals (ASPCA). In fact, July 5th is one of the busiest days of the year for shelters.

Each year, an estimated 2.8 million dog owners give their dogs calming and anxiety medicines like Xanex or Prozac. Horses, and other farm animals, react by vocalizing, pacing up and down and often panic and injure themselves.

## Impact on Island Wildlife

If you want to see your fireworks and protect birds and wildlife, too, the best thing to do is attend a permitted community-based display, rather than setting off your own pyrotechnic devices. City and town sponsored fireworks are concentrated in one location, rather than in several locations at once, which is what often happens in neighborhoods. This allows birds and wildlife to move to a "safer" location rather than continuing to flee noises coming at them from all directions; mimicking a war zone. Hampered by poor night vision, birds bump into houses, trees and other objects. Nesting seabirds flee their nests leaving their eggs and/or fledglings vulnerable to predators. (Do Fireworks Cause Bird Deaths, Audubon, July 3, 2012)

According to the Washington State Status Report for the Tufted Puffin (2015) Tufted puffins form dense breeding colonies, during the summer reproductive season, along the Washington coast line, which includes Whidbey Island. Given the rate of recent population decreases, related to human disturbance to breeding colonies, widespread colony abandonment, and ongoing threats from multiple factors, Tufted Puffins are likely to continue to decline; prompting Washington state to approve its listing as an endangered species. If the current 8.9\% annual rate of decline continues, the state's population could become functionally extirpated within about 40 years.

## Impact on Federally Protected Bald and Golden Eagles - U.S. Fish \& Wildlife

Bald Eagles in Island County are protected by the Bald and Golden Eagle Protection Act (16 U.S.C. 668-668c) which provides criminal penalties for persons who disturb an eagle. "Disturb" is defined as "to agitate or bother a bald or golden eagle to a degree that causes, or is likely to cause, based on the best scientific information available, 1) injury to an eagle, 2) a decrease in its productivity, by substantially interfering with normal breeding, feeding, or sheltering behavior, or 3) nest abandonment, by substantially interfering with normal breeding, feeding, or sheltering behavior" (50 CFR 22.6). A violation of this act can result in a fine of $\$ 100,000$ or imprisonment for one year, or both. Permits are required for activities that disturb an eagle. According to the Federal Migratory Bird Office, shooting off fireworks within 660' of an eagle's nest, is considered a "disturbance to nesting eagles [and] is unlawful without a permit."

## Impact on Humans

The nightly loud booms and explosions affect many peoples' sleep pattern, sense of well-being, and feeling of security and safety. The impact on veterans with PTSD, individuals with respiratory diseases and heart conditions are covered below.

## PTSD \& Anxiety Disorders

Fireworks spark fears for war-stressed veterans. The unexpected sounds of exploding fireworks can have a traumatizing effect for some veterans who are suffering from post-traumatic stress disorder. It can be a particular sound or smell, which will trigger some symptoms. For some, even the smell of fireworks, not just the noise, will trigger a flashback. According to the Veteran Resource Center in Langley, Island County has the highest number of veterans per capita in the state - estimates range from 14,000 to 17,000. The US Department of Veterans Affairs, estimates that $8-35$ percent of veterans suffer from PTSD.
"I have a few veteran buddies who live the scars of their service in the form of PTSD. Independence Day has become a dark period every year for them. They are Vietnam, Iraq, and Afghanistan combat veterans who suffer every Independence Day as their reward for defending the Constitution. I wish people would consider their humanity over blowing sh\#t up." (David Imanaka, Next Door, July 17, 2022)

Freedom works both ways: Freedom to $\qquad$ and freedom from $\qquad$ . I wish people would think more about others' experience as well as [domestic animals and] wildlife. (Anonymous, Next Door, July 17, 2022)

## Loud Noise: Effect on the Human Heart

Numerous studies link exposure to environmental noise to an increased risk of heart-related troubles. There is a growing recognition of the connections between noise pollution and reduced physical health. Evidence of noise's physiological effects - whether on cells and organs or entire populations - "is really coming together and painting a picture of the problem," says Mathias Basner, a psychiatrist and epidemiologist at the University of Pennsylvania and president of the International Commission on the Biological Effects of Noise. (Sounding the Alarm; How Noise Affects the Heart, February, 12, 2021)

## Ocean \& Beaches Pollution

A study from New Hampshire Department of Environmental Services determined that fireworks contaminate local lakes and the chemicals that land in the water are harmful and negatively impact water quality. A common chemical that is released in fireworks is ammonium perchlorate, which is known to contaminate ground and surface waters, and can cause harm to aquatic creatures. Further, copper compounds, sulfur dioxide, lead nitrate and lead chloride are released when fireworks are let off, and can be a hazard to the environment in general.

Additionally, firework debris pollutes our ocean and can adversely impact water quality, air quality and aquatic species and wildlife through debris and toxic contamination pollution

Leftover trash from fireworks can pose major risks to marine animals when it enters the ocean. Both sea birds and marine animals can mistake debris for food. If ingested, it could result in a loss of nutrition, internal injury, intestinal blockage, starvation, and even death.

It is not uncommon to find streets and beaches littered with the remnants of fireworks after the holiday. Pieces of plastic, fiberglass, paper, and cardboard that are not properly disposed of, can easily make their way to the beaches and the ocean to become marine debris.

## Air Pollution - IQAir Report

Fireworks are basically explosions of chemicals in solid form. Millions of combustion particles and gases are released into the air during these splashes of color on the sky. Many are also blown around for miles in atmospheric wind currents.

Fireworks generate huge concentrations of pollutants from colorants and explosives as well as from metals and fuses that make up the firework itself. PM pollutant concentrations can be up to eight times higher than normal in the hours right after a fireworks display

And even though fireworks only result in temporary increases in local air pollution, fireworks air pollution can travel for miles and cause bad air quality around the world, making the effects of air pollution more severe even in regions that never see a fireworks show. (Are Fireworks Bad for Air Pollution, on IQAir.com, June 29, 2022)

## Respiratory Conditions

If you have a respiratory condition like asthma, chronic obstructive pulmonary disorder (COPD), or chemical sensitivity, you probably already know the kind of symptoms that chemicals from a fireworks show can cause - shortness of breath, coughing, and chest pain.

But fireworks can be harmful even if you don't have any existing respiratory issues. Some of the symptoms you might experience because of poor air quality caused by fireworks include: headaches, anxiety from nervous system effects, sore or swollen throat, airway inflammation, laryngitis, difficulty breathing, high blood pressure, irregular heartbeat, reduced lung function, pneumonia, heart attacks.

## Fire Danger

According to the NFPA, fireworks start an average of 19,500 fires per year, including 1,300 structure fires, 300 vehicle fires, and 16,900 outside and other fires. (NFPA, Fireworks Fires \& Injuries, June 2020) The Eagle Creek Fire - 2017, in the Columbia River Gorge, in Oregon, was ignited by fireworks. The blaze burned for three months and burned over 48,000 acres. (Wikipedia.org)

# Why Communities Across U.S. Are Canceling Personal Use Fireworks Displays) 

(Why Fireworks, Drought and Climate Change Are A Dangerous Combination, By Jan Wesner Childs, June 28, 2022)

Research has shown that between 1992 and 2015 more wildfires were started on the 4th of July than any other day of the year, and most of them were near homes. Add in historic drought and heat made worse by human-caused climate change and that's a recipe for disaster, experts say.

The National Association of State Fire Marshalls estimates that fires resulting from fireworks cause about $\$ 20$ million in property damage every year.

Fireworks have proven to be an ignition source for fires on Whidbey Island on several occasions, and what we are asking is that the public understand the threat, make good choices, and, partake in professional $4^{\text {th }}$ of July firework displays offered by local cities, towns or Island County.

## Injuries and Accidents

According to US NEWS, 1st July, 2022 issue- Firework Injuries in the United Stated are on the rise. On average more than 45,000 people go to the emergency room for firework sustaining injuries each day between 4th -5th July. This is the highest daily number for the entire year. In addition, road hazards on the Island increase during the days before and after the $4^{\text {th }}$ of July. The war-zone like atmosphere, created by firework activity, terrifies and panics local wildlife, especially deer, many of whom have fawns this time of year. Deer attempt to escape the loud booms and dart into road ways and collide with vehicles.

## Summary:

It's imperative that we stop the use of personal fireworks in the unincorporated areas of Island County. If we must enjoy fireworks, let's limit our viewing to the municipal displays. They are safer, more structured and more confined to a specific area, thereby reducing the amount of damage to domestic pets and farm animals, wildlife, people, the environment and the community as a whole.

In addition to preserving the beauty of our Islands for generations to come, banning personal fireworks in the unincorporated areas of Island County will result in fiscal benefit to the County. There will be reduced need for emergency services (EMT's, hospitals, fire) during the $4^{\text {th }}$ of July and New Years' Eve celebrations. The Sheriff's Department's role in enforcement will be more defined, and make it easier
to enforce County ordinances related to fireworks displays. No distinction between illegal and legal fireworks will be necessary, any personal fireworks use will result in consequences set forth by the County Commissioners.

Visit our website: is/andcountyfireworks.com for more information about the detrimental impact of fireworks in Island County.
(Last revised November 18, 2022)

# SOUTH WHIDBEY FIRE/EMS <br> 5579 BAYVIEW ROAD <br> LANGLEY, WA 98260 

RESOLUTION NO. 2022-22

## A RESOLUTION TO CANCEL THE FOLLOWING WARRANTS:

| Check Date | Check \# | Vendor | Amount | Memo |
| :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |
| $02 / 17 / 2022$ | 661126 | St Amand, Mari | $\$ 53.56$ | 10 months outstanding |
| $05 / 06 / 2022$ | 661352 | Erickson, Savannah | $\$ 83.06$ | 7 months outstanding |
|  |  | Total Warrants: | $\mathbf{\$ 1 3 6 . 6 2}$ |  |

WHEREAS, the above checks were issued, and a stop payment is needed due to the checks being presumed lost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of South Whidbey Fire/EMS that the above warrant be canceled, and the funds returned to the Expense Fund of the District.

ADOPTED at a regular meeting of the Board of Commissioners of South Whidbey Fire/EMS on December 8, 2022, the following Commissioners being present:

Michael W. Noblet, Chairman

Jim Towers, Commissioner

Savannah Erickson, Commissioner
ATTEST:

Kathryn Nguyen

## SOUTH WHIDBEY FIRE/EMS

## RESOLUTION NO. 2022-21

A RESOLUTION ADJUSTING LINE ITEMS WITHIN THE 2022 BUDGET

WHEREAS, the Board of Fire Commissioners of South Whidbey Fire/EMS, in its duties to the District, has reviewed the year-to-date spending through October 2022,
NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of South Whidbey Fire/EMS hereby adopts to correct the established budget by transferring funds between accounts as outlined on page 2.

ADOPTED at the regular meeting of the Board of Fire Commissioners December 8, 2022.

## ATTEST:

By
Kathryn Nguyen, Board District Secretary

Mike Noblet, Chairman

Jim Towers, Commissioner

Savanah Erickson, Commissioner

Fund to Fund Transfer - Fund 2 to Fund 1:

| From | Account | Amount | To | Account | Purpose |
| :---: | :--- | :---: | :---: | :---: | :---: |
| 397.22 .00 .02 | Transfer from Capital <br> Fund | $\mathbf{\$ 3 5 , 0 0 0 . 0 0}$ | 522.60 .48 .11 | Fire <br> Rpparatus <br>  <br> Maintenance | Motor Repairs |
|  | Total Fund 2 Transfer | $\mathbf{\$ 3 5 , 0 0 0 . 0 0}$ |  |  |  |

## South Whidbey Fire / EMS

5579 Bayview Road • Langley, WA 98260
(360)321-1533 • Fax (360)321-9385 • www.swfe.org

Board of Commissioners
2023 Regular Meeting Dates
Location: 5579 Bayview Road, Langley, Washington
Second Thursday of each month

$$
5: 30 \mathrm{pm}
$$

January 12, 2023
February 9, 2023
March 9, 2023
April 13, 2023
May 11, 2023
June 8, 2023
July 13, 2023
August 10, 2023
September 14, 2023
October 12, 2023
November 9, 2023
December 14, 2023

