**SOUTH WHIDBEY FIRE/EMS**

**REGULAR MEETING**

**5579 Bayview Road, Langley, WA 98260**

**December 12, 2024 – 5:30pm**

**Minutes-Approved**

Join Zoom Meeting

<https://us06web.zoom.us/j/2208026387?pwd=WWNSR3JscUhZK3ZHU3JOV05ZOHF1UT09&omn=81505554684>

Meeting ID: 220 802 6387

Passcode: 926342

One tap mobile

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**Attendees:** Commissioner Erickson, Commissioner Towers, Commissioner Noblet (via zoom), Chief Walsh, Shari Schroeder.

**Audience:** Mary Kaye Johansen, Don Schumacher, Chief Alex Magallon, Chief Terry Ney, Chief Joseph Dilley, Mykaela Fernandez and Blake Benenati.

1. **Call to Order**

Commissioner Erickson called the Regular Meeting to order at 5:30pm.

1. **Approval of Agenda**
2. **Public Input**
3. **Consent Agenda** All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS’s Board of Commissioners for reading and study. They are considered routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

**Approval of Minutes**

Regular Meeting November 14th

Special Meeting November 21st

**Finance Reports**

Budget Position Report

Check Register

Treasurer’s Report

**Monthly Vouchers**

*11/1/2024 #241101001-241101009 for Accounts Payable in the amount of $12,954.76*

*11/1/2024 #241102001-241102006 for Accounts Payable in the amount of $183,330.48*

*11/8/2024 #241103001-241103012 for Accounts Payable in the amount of $13,907.25*

*11/14/2024 for EFT Payroll in the amount of $67,419.02*

*11/15/2024 for EFT Payroll-Annual Holiday Pay in the amount of $55,179.01*

*11/18/2024 #241104001-241104019 for Accounts Payable in the amount of $54,986.73*

*11/25/2024 #241201001-241201019 for Accounts Payable in the amount of $17,682.70*

*11/27/2024 for EFT Payroll in the amount of $64,037.81*

*11/27/2024 #241106001-241106004 for Accounts Payable in the amount of $12,009.78*

*11/27/2024 #241107001 for Accounts Payable in the amount of $1,185.99*

*11/01-11/30/2024 for EFT Payroll Liabilities in the amount of $125,645.27*

*Total Warrants Approved $608,338.80*

Commissioner Noblet motions to approve Consent Agenda. Commissioner Towers seconded the motion.

**The motion carried unanimously.**

1. **Member Update**

Mykaela Fernandez- EMT

Don Schumacher- Tender Operator

Chief Walsh introduced applicants Mykaela Fernandez and Don Schumacher and with Commissioner approval, the applicants were welcomed to the SWFE team.

1. **New Business**

Broadview Appraisals:

Chief Walsh requested approval to have Broadview Appraisal provide proposals of the appraisal on properties located in Clinton and Langley.

Commissioner Noblet motions to approve. Commissioner Towers seconded the motion.

**The motion carried unanimously.**

Board of Commissioners 2025 Regular Meeting Schedule:

A new Regular Meeting time of 4:00pm was proposed and approved. Commissioner Towers suggested an alternate meeting date in the event of a postponement. Commissioner Erickson suggested the following Thursday and asked for a separate schedule be created.

Commissioner Towers motions to approve. Commissioner Noblet seconded the motion.

**The motions carried unanimously.**

Chief’s Report:

Call volume is up for the month of November and overall annually. We had our best month yet for fourth seat coverage at 93%. Fifth seat coverage is slightly higher at 37%.

1. **Announcements**

Chief Walsh announced that there were 100 Firefighter applicants through the National Testing Network. We are in the process of conducting interviews to fill firefighter positions. We continue to recruit applicants for Division Chief.

1. **Comments from Commissioners**

No comments.

1. **Executive Session**

No session.

1. **Conclude**

Commissioner Noblet motions to adjourn. Commissioner Towers seconded the motion.

**The motion carried unanimously.**

Commissioner Erickson adjourned the Regular Meeting at 5:55pm.

Shari Schroeder, Board Secretary