

## July

### Fire Chiefs Update

### Consent Report

#### Fourth Seat Coverage

June 51% of the time we had at station 36 (on duty)

May coverage was 56%

#### Fifth Seat Coverage

June 12% of the time we had at station 36

May coverage was 15%

#### Recruitment Report

1 Ready for approval at July Meeting

1 Applications/Inquiries In process, not ready for approval

#### -Total Volunteers

July- 48 (with 1 approved at June meeting)

June- 47

#### Call Volume Report –see attached

June call volume calls for service 204

Year to date call volume 1264 calls for service

Calls as of this time last year 1218

**SOUTH WHIDBEY FIRE/EMS  
REGULAR MEETING  
5579 Bayview Road, Langley, Washington  
June 8, 2023 – 5:30 PM  
Minutes - Draft**

Join Zoom Meeting  
<https://us06web.zoom.us/j/2208026387?pwd=WWNSR3JscUhZK3ZHU3JOV05ZOHF1UT09>  
Meeting ID: 220 802 6387  
Passcode: 926342  
One tap mobile  
+12532158782,,2208026387#,,,,\*926342# US (Tacoma)  
+12532050468,,2208026387#,,,,\*926342# US

**In Attendance:** Commissioner Towers, Commissioner Noblet, Commissioner Erickson, and Chief Walsh

**Audience:** Deputy Chief Ney and FF/EMT Hagen

**Zoom Audience:** Deputy Chief Beck, Int. Lt. Husom, FF/EMT Benenati, and Neil Rixe

**I. Call to Order**

Commissioner Towers called the meeting to order at 17:30

**II. Approval of Agenda**

Commissioner Noblet motioned to approve the agenda, Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

**III. Consent Agenda.** All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

**Approval of Minutes**

Regular Meeting on May 11, 2023

**Finance Officer's Reports**

Budget position Report

Treasurer's Report

**Monthly Vouchers**

*Dated 05/18/2023 for Payroll EFT in the amount of \$56,990.44*

*Dated 05/22/2023 for Accounts Payable Voucher 230503001-230503038 in the amount of \$47,777.63*

*Dated 05/26/2023 for Payroll Liabilities EFT and Voucher 230504001-230504004 in the amount of \$59,759.37*

*Dated 06/01/2023 for Payroll Liabilities EFT and Voucher 230601001-230601003 in the amount of \$54,106.88*

*Dated 06/01/2023 for Payroll EFT in the amount of \$59,687.92*

*Total Warrants Approved \$278,322.24*

Commissioner Noblet would like to have a sentence stricken from the May Meeting Minutes.

Commissioner Towers mentioned that Commissioner Erickson was not listed in attendance in the May Meeting Minutes. Commissioner Towers also mentioned budget balancing for next month.

Chief Walsh stated that they would be starting to present the budget at the next meeting.

Commissioner Erickson motioned to approve the Consent Agenda, Commissioner Noblet seconded the motion.

**The motion carried unanimously.**

#### **IV. Member Update**

Neil Rixe- Volunteer

Chief Walsh mentioned that we have several new volunteers currently in the onboarding process.

Mentioned Neil has been around for quite some time as a support member and now we are bringing him onboard and making it official.

Chief Ney mentioned how Neil responded to a fire that we had recently. He went to go grab Rehab and found that the battery was dead and without hesitation, he loaded his personal vehicle with Rehab supplies and drove to the scene.

Commissioner Erickson motioned to approve New Member, Commissioner Noblet seconded the motion.

**The motion carried unanimously.**

#### **Unfinished Business**

Policy 1018 Disciplinary Actions- Second reading

Commissioner Noblet motioned to approve Policy 1018 – second reading, Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

#### **I. New Business**

Resolution 2023-06 Warrant Cancellation

Landscaping Contract Out for Bid

Chief Walsh explained that we put in the budget to hire someone to maintain some of our grounds and was seeking permission from the Board to approve a contract if within the budget. Commissioner Noblet inquired as to what the budget was for that. Chief Walsh said it was ~ \$12,000

Commissioner Erickson motioned to approve, Commissioner Noblet seconded the motion.

**The motion carried unanimously.**

#### **II. Announcements**

Chief Walsh mentioned that our current mechanic is moving away and that they are working on a plan. Spoke to an interested candidate today. He would like to also look at the possibility of teaming up with Central Whidbey Island Fire or possibly bringing someone on in the interim. Commissioner Noblet asked how long until our current mechanic is gone. Chief Walsh stated weeks and that a lot of our work is currently being contracted out. Commissioner Towers mentioned that we had a number of vehicles waiting for completion. Chief Walsh stated that some are currently out being completed and we have some that are very close to being done.

Commissioner Towers asked for an update on the new engine. Chief Walsh said that he had received a spreadsheet of current tasks being completed on the new engine, but unsure of a completion date. Commissioner Towers asked for an apparatus update at the next meeting.

Chief Walsh recently went to a conference and learned about stored energy devices. Mentioned that we need to be prepared. Commissioner Towers mentioned that more and more vessels are electric.

Chief Walsh talked about an update to our current patch and presented some examples he and the team had been working on. He said it is not finalized yet and will bring it to the next meeting.

**III. Comments from Commissioners.**

Commissioner Erickson attended the recent volunteer fire academy graduation and was pleased with the presentation and the video production. Commissioner Towers agreed that it was a great ceremony and well done.

Commissioner Towers mentioned that in the 3<sup>rd</sup> quarter, the strategic plan is looked at, and as schedules are busy, to start looking at some Saturdays to sit down and look at the strategic plan.

Commissioner Towers asked for an ICOM meeting update. Commissioner Erickson stated that she would have that at the next meeting.

**IV. Executive Session**

None

**V. Action taken as a result of the Executive Session**

None

**VI. Conclude**

Commissioner Noblet motioned to adjourn the meeting, Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

The Regular Meeting of the Board was adjourned at 18:00

Nicole Hagen, in lieu of,

District Secretary

## 2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 18:13:33 Date: 07/14/2023

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001 General Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
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### 308 Beginning Balances

308 91 00 00 Estimated Beginning Balance	0.00	1,108,242.32	(1,108,242.32)	0.0%
<b>308 Beginning Balances</b>	<b>0.00</b>	<b>1,108,242.32</b>	<b>(1,108,242.32)</b>	<b>0.0%</b>

### 310 Taxes

311 10 00 00 Property Taxes	5,805,897.08	3,310,789.17	2,495,107.91	57.0%
311 10 00 02 New Construction Tax	62,760.39	0.00	62,760.39	0.0%
311 10 00 03 Regular Property Taxes	493,909.76	0.00	493,909.76	0.0%
311 10 00 04 County Refund	389.62	0.00	389.62	0.0%
337 00 00 01 Leasehold Excise Tax	2,000.00	1,399.73	600.27	70.0%
337 00 00 02 Timber Tax	2,000.00	0.00	2,000.00	0.0%
<b>310 Taxes</b>	<b>6,366,956.85</b>	<b>3,312,188.90</b>	<b>3,054,767.95</b>	<b>52.0%</b>

### 330 State Generated Revenues

331 97 03 00 FEMA Public Assistance Grant	587,790.95	0.00	587,790.95	0.0%
334 01 30 00 WSP Basic FF Academy Reimbursement Program	1,000.00	0.00	1,000.00	0.0%
334 01 80 00 State Direct/Indirect Grant From Military Department	0.00	0.00	0.00	0.0%
334 04 90 00 Dept. Of Health EMS Trauma Grant	1,220.00	9,960.14	(8,740.14)	816.4%
337 07 60 00 In-Lieu Tax - Ferries	3,923.10	0.00	3,923.10	0.0%
337 07 70 00 In-Lieu Tax - School District	1,620.00	0.00	1,620.00	0.0%
337 07 70 01 In-Lieu Tax- Port Of South Whidbey	0.00	0.00	0.00	0.0%
337 07 70 02 In-Lieu Tax- South Whidbey Parks	0.00	231.67	(231.67)	0.0%
<b>330 State Generated Revenues</b>	<b>595,554.05</b>	<b>10,191.81</b>	<b>585,362.24</b>	<b>1.7%</b>

### 340 Charges For Services

341 70 00 00 Sales Of Merchandise	0.00	0.00	0.00	0.0%
342 21 00 00 Hospital Payments For Consumable Supplies	254,644.13	219,663.51	34,980.62	86.3%
<b>340 Charges For Services</b>	<b>254,644.13</b>	<b>219,663.51</b>	<b>34,980.62</b>	<b>86.3%</b>

### 360 Misc Revenues

361 11 00 01 Investment Interest	6,000.00	12,279.80	(6,279.80)	204.7%
362 10 00 00 CPR Public Class Registration	800.00	3,120.00	(2,320.00)	390.0%
362 50 00 00 Lease & Rental Payments	0.00	0.00	0.00	0.0%
367 11 00 01 Donations and Gifts	0.00	640.00	(640.00)	0.0%
369 10 00 00 Sale Of Surplus	0.00	0.00	0.00	0.0%
369 40 00 00 Judgements/Settlements	0.00	0.00	0.00	0.0%
369 91 00 00 Other Revenue	0.00	12,572.87	(12,572.87)	0.0%
<b>360 Misc Revenues</b>	<b>6,800.00</b>	<b>28,612.67</b>	<b>(21,812.67)</b>	<b>420.8%</b>

### 380 Non Revenues

369 80 00 00 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
389 90 00 10 Other Custodial Activities	0.00	0.00	0.00	0.0%

## 2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 18:13:33 Date: 07/14/2023

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001 General Fund

01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
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380 Non Revenues

380 Non Revenues	0.00	0.00	0.00	0.0%
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390 Other Revenues

395 10 00 00 Sale Of Capital Assets	0.00	0.00	0.00	0.0%
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390 Other Revenues	0.00	0.00	0.00	0.0%
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397 Interfund Transfers

397 00 01 03 Transfer from Reserve	0.00	0.00	0.00	0.0%
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397 00 01 04 Transfer from Contingency	0.00	0.00	0.00	0.0%
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397 00 01 05 Transfer from Bond	0.00	86.60	(86.60)	0.0%
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397 22 00 02 Transfer From Capital Fund	0.00	0.00	0.00	0.0%
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397 Interfund Transfers	0.00	86.60	(86.60)	0.0%
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Fund Revenues:	7,223,955.03	4,678,985.81	2,544,969.22	64.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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522 Fire Control

522 45 20 10 FICA Medicare Benefits-FF OT Training	0.00	10.04	(10.04)	0.0%
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522 45 20 20 L&I / Unemployment Premiums-FF OT Training	0.00	0.00	0.00	0.0%
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522 45 20 30 Healthcare Benefits-FF OT Training	0.00	0.00	0.00	0.0%
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522 45 20 40 Retirement Benefits-FF OT Training	0.00	0.00	0.00	0.0%
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522 Fire Control	0.00	10.04	(10.04)	0.0%
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010 ADMIN

522 Fire Control

522 10 10 10 Chief's Wages	146,205.00	82,662.03	63,542.97	56.5%
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522 10 10 20 Deputy Chiefs' Wages	256,075.48	137,790.28	118,285.20	53.8%
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522 10 10 30 Division Chief's Wages	120,699.45	63,990.73	56,708.72	53.0%
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522 10 10 40 Administration Wages	232,623.23	130,622.09	102,001.14	56.2%
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522 10 10 60 Commissioner's Stipends	12,288.00	3,584.00	8,704.00	29.2%
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522 10 10 85 Public Education Officer Wages	0.00	0.00	0.00	0.0%
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522 10 10 90 Disability	2,500.00	150.00	2,350.00	6.0%
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522 10 15 20 Deputy Chief Deferred Comp Match	10,459.60	4,409.06	6,050.54	42.2%
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522 10 15 21 Admin Deferred Compensation Match	4,652.46	997.26	3,655.20	21.4%
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522 10 20 10 FICA / Medicare Benefits-Admin	58,743.67	31,922.10	26,821.57	54.3%
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522 10 20 20 L&I / Unemployment Premiums-Admin	22,070.82	5,757.14	16,313.68	26.1%
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522 10 20 30 Admin Healthcare Benefits/ADD	193,713.07	132,894.66	60,818.41	68.6%
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522 10 20 40 Retirement Benefits-ADMIN	57,197.41	21,345.78	35,851.63	37.3%
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522 10 20 50 Tuition Reimbursement-Admin	2,500.00	1,175.00	1,325.00	47.0%
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522 10 31 10 Office Supplies	5,850.00	3,276.31	2,573.69	56.0%
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522 10 31 11 Printing - Newsletter	8,000.00	0.00	8,000.00	0.0%
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522 10 31 12 Maps & Mapping Supplies	100.00	0.00	100.00	0.0%
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522 10 31 20 Photographic Supplies	950.00	0.00	950.00	0.0%
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522 10 32 10 Fuel - Administration	13,000.00	10,382.69	2,617.31	79.9%
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## 2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 18:13:33 Date: 07/14/2023

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001 General Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 10 35 10 Office Equipment	1,700.00	0.00	1,700.00	0.0%
522 10 35 20 Software	6,780.00	0.00	6,780.00	0.0%
522 10 35 30 Computer Hardware	12,197.40	8,140.97	4,056.43	66.7%
522 10 41 10 Legal Services	12,000.00	17,041.00	(5,041.00)	142.0%
522 10 41 20 Audit & Review Services	19,000.00	0.00	19,000.00	0.0%
522 10 41 30 Consulting Services	22,500.00	0.00	22,500.00	0.0%
522 10 41 33 Consulting Marketing Retention	0.00	0.00	0.00	0.0%
522 10 41 34 Consulting IT	3,600.00	1,200.00	2,400.00	33.3%
522 10 41 40 Professional Services	880.00	1,440.20	(560.20)	163.7%
522 10 41 70 Photography	500.00	637.65	(137.65)	127.5%
522 10 42 10 Postage & Shipping	11,550.00	702.85	10,847.15	6.1%
522 10 42 20 Internet Connections/Whidbey Telecom	11,400.00	6,215.24	5,184.76	54.5%
522 10 42 30 Cell & Digital Telephones	33,540.00	20,917.73	12,622.27	62.4%
522 10 42 40 Wired Telephones & FAX/Whidbey Telecom	9,540.00	4,821.12	4,718.88	50.5%
522 10 42 50 Alarm Monitoring	2,100.00	293.76	1,806.24	14.0%
522 10 43 01 Admin Ferry Fees	270.00	170.04	99.96	63.0%
522 10 43 10 Commissioner Travel	500.00	221.89	278.11	44.4%
522 10 43 20 Career Staff Travel	7,300.00	0.00	7,300.00	0.0%
522 10 44 10 Administrative Advertising	1,500.00	430.00	1,070.00	28.7%
522 10 44 30 Volunteer Recruit./Retention Advertising	2,950.00	909.50	2,040.50	30.8%
522 10 45 10 Admin Equipment Leases	7,668.00	1,968.40	5,699.60	25.7%
522 10 46 10 Liability/Umbrella-Enduris	149,550.00	93.00	149,457.00	0.1%
522 10 47 10 Election Expenses	12,500.00	0.00	12,500.00	0.0%
522 10 47 20 Timber Tax	0.00	0.00	0.00	0.0%
522 10 47 30 Clean Water Utility Taxes	448.33	453.93	(5.60)	101.2%
522 10 48 10 Computer Repair & Maintenance	143,996.62	106,698.77	37,297.85	74.1%
522 10 48 20 Office Equipment Repair & Maintenance	1,290.00	0.00	1,290.00	0.0%
522 10 49 10 Memberships	8,182.00	4,580.00	3,602.00	56.0%
522 10 49 20 Subscriptions	54,675.08	18,777.55	35,897.53	34.3%
522 10 49 30 Information Services	7,797.50	1,493.50	6,304.00	19.2%
522 10 49 40 Software Recurring Licenses	27,549.04	9,877.66	17,671.38	35.9%
522 10 49 50 Investment/Bank Fees	610.00	58.30	551.70	9.6%
<b>522 Fire Control</b>	<b>1,721,702.16</b>	<b>838,102.19</b>	<b>883,599.97</b>	<b>48.7%</b>
<b>010 ADMIN</b>	<b>1,721,702.16</b>	<b>838,102.19</b>	<b>883,599.97</b>	<b>48.7%</b>

### 020 FIRE SUPPRESSION

<b>522 Fire Control</b>				
522 20 15 10 Volunteer Reimbursement	75,000.00	30,559.07	44,440.93	40.7%
522 20 15 20 Volunteer Deferred Compensation Match	4,000.00	1,125.00	2,875.00	28.1%
522 20 15 30 Volunteer Shift Reimbursement	30,000.00	0.00	30,000.00	0.0%
522 20 20 10 FICA/Medicare Benefits-Volunteers	10,710.00	2,407.87	8,302.13	22.5%
522 20 20 31 Accidental Death & Disability - VFIS	3,250.00	0.00	3,250.00	0.0%
522 20 20 41 Retirement Premium-Board Of Vol. FF's	4,500.00	0.00	4,500.00	0.0%
522 20 20 42 Retirement Premium-LOSAP	35,000.00	32,790.00	2,210.00	93.7%
522 20 20 50 Tuition Reimbursement-Part Time FFs & Volunteers	0.00	0.00	0.00	0.0%
522 20 23 10 Physicals	9,535.00	300.00	9,235.00	3.1%
522 20 23 20 Vaccinations	3,360.00	0.00	3,360.00	0.0%

## 2023 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 20 23 30	Testing	3,550.00	0.00	3,550.00 0.0%
522 20 23 40	Fitness Equipment	0.00	0.00	0.00 0.0%
522 20 23 50	Fitness Supplies	0.00	0.00	0.00 0.0%
522 20 24 20	Board of Volunteer Firefighters - Liability Insura	2,500.00	0.00	2,500.00 0.0%
522 20 24 30	LOSAP - Life Insurance	0.00	0.00	0.00 0.0%
522 20 24 40	Trusteed Plans (WFCA)	1,200.00	775.44	424.56 64.6%
522 20 28 10	Recognition Awards	9,820.00	4,773.91	5,046.09 48.6%
522 20 28 20	Special Recognition & Activities	12,745.00	8,454.83	4,290.17 66.3%
522 20 28 30	Incidents, Special Projects & Out Of Area Meals	3,290.00	739.27	2,550.73 22.5%
522 20 28 40	Health & Wellness Activities	0.00	0.00	0.00 0.0%
522 20 31 10	Fire Operations Supplies	7,770.00	4,225.08	3,544.92 54.4%
522 20 31 11	Fire Rehab Supplies	2,070.00	0.00	2,070.00 0.0%
522 20 31 12	Fire Safety Supplies	450.00	89.02	360.98 19.8%
522 20 31 20	Medical Operations Supplies	15,533.00	4,589.94	10,943.06 29.5%
522 20 31 30	Marine Rescue Operations Supplies	1,806.00	0.00	1,806.00 0.0%
522 20 31 40	Technical Rescue Operations Supplies	0.00	0.00	0.00 0.0%
522 20 31 60	Uniforms & Badges	34,655.00	5,886.88	28,768.12 17.0%
522 20 32 10	Fuel - Fire Apparatus	32,450.00	19,670.90	12,779.10 60.6%
522 20 32 20	Fuel - Medical Apparatus	12,100.00	5,956.59	6,143.41 49.2%
522 20 32 30	Fuel - Marine Apparatus	6,700.00	42.18	6,657.82 0.6%
522 20 32 40	Fuel - Technical Rescue Apparatus	1,000.00	155.33	844.67 15.5%
522 20 35 10	Fire Equipment	21,500.00	3,897.40	17,602.60 18.1%
522 20 35 11	Rehab Equipment	118.00	0.00	118.00 0.0%
522 20 35 12	Fire Safety Equipment	345.00	0.00	345.00 0.0%
522 20 35 20	Medical Equipment	3,720.00	862.75	2,857.25 23.2%
522 20 35 30	Marine Rescue Equipment	11,250.00	900.64	10,349.36 8.0%
522 20 35 40	Technical Rescue Equipment	6,880.00	5,554.17	1,325.83 80.7%
522 20 35 50	Communications Equipment	192,300.00	923.66	191,376.34 0.5%
522 20 35 60	Personal Safety Equipment	166,125.00	65,491.24	100,633.76 39.4%
522 20 41 10	Hose Testing	750.00	0.00	750.00 0.0%
522 20 41 20	Apparatus Testing/Certification	8,650.00	0.00	8,650.00 0.0%
522 20 41 30	SCBA Flow Testing/Certification	7,912.50	0.00	7,912.50 0.0%
522 20 41 40	Biohazard Waste Disposal	264.00	62.16	201.84 23.5%
522 20 42 10	Dispatch Services	97,270.96	48,635.48	48,635.48 50.0%
522 20 45 10	Operations Equipment Leases	2,500.00	0.00	2,500.00 0.0%
522 20 45 20	Operations Rents And Fees	17,751.84	18,288.78	(536.94) 103.0%
522 22 10 00	Full Time Firefighter Wages	1,243,823.49	641,378.86	602,444.63 51.6%
522 22 10 01	Authorized Overtime Full Time Firefighters	75,000.00	65,858.02	9,141.98 87.8%
522 22 15 20	Firefighter Deferred Compensation Match	27,312.95	3,486.99	23,825.96 12.8%
522 22 20 10	FICA Medicare Benefits-FT Firefighters	104,472.03	55,350.91	49,121.12 53.0%
522 22 20 20	L&I/ Unemployment Premiums- FT Firefighters	62,895.84	20,084.84	42,811.00 31.9%
522 22 20 30	Full Time Firefighters Healthcare Benefits/AD&D	407,751.54	196,737.78	211,013.76 48.2%
522 22 20 40	Retirement Benefits Full Time Firefighters	69,921.15	30,048.20	39,872.95 43.0%
<b>522 Fire Control</b>		<b>2,851,508.30</b>	<b>1,280,103.19</b>	<b>1,571,405.11 44.9%</b>
<b>020 FIRE SUPPRESSION</b>		<b>2,851,508.30</b>	<b>1,280,103.19</b>	<b>1,571,405.11 44.9%</b>



## 2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 18:13:33 Date: 07/14/2023

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001 General Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>030 FIRE PREVENTION &amp; INVESTIGATION</b>					
<b>522 Fire Control</b>					
522 30 31 51	Fire Prevention Supplies	3,075.00	0.00	3,075.00	0.0%
522 30 31 60	Public Education Operating Supplies	8,560.00	1,734.21	6,825.79	20.3%
522 30 31 61	Public Education Equipment	3,710.00	0.00	3,710.00	0.0%
522 30 32 10	Public Education Fuel	150.00	0.00	150.00	0.0%
522 30 49 00	Special Projects	5,550.00	375.00	5,175.00	6.8%
522 30 49 01	Authorized Overtime-Fire Prevention/Public Education	5,000.00	255.45	4,744.55	5.1%
<b>522 Fire Control</b>		<b>26,045.00</b>	<b>2,364.66</b>	<b>23,680.34</b>	<b>9.1%</b>
<b>030 FIRE PREVENTION &amp; INVESTIGATION</b>		<b>26,045.00</b>	<b>2,364.66</b>	<b>23,680.34</b>	<b>9.1%</b>

**045 TRAINING EMPLOYEE**

**522 Fire Control**

522 45 10 01	Authorized Overtime-Training	36,824.00	6,319.19	30,504.81	17.2%
522 45 31 00	Administration Training Supplies	454.00	0.00	454.00	0.0%
522 45 31 10	Fire Training Supplies	8,956.64	3,692.24	5,264.40	41.2%
522 45 31 20	Medical Training Supplies	5,185.00	1,960.09	3,224.91	37.8%
522 45 31 21	Medical Training Supplies - WEMSC Grant	1,222.00	0.00	1,222.00	0.0%
522 45 31 30	Marine Training Supplies	200.00	0.00	200.00	0.0%
522 45 31 40	Technical Rescue Training Supplies	0.00	0.00	0.00	0.0%
522 45 32 10	Fuel - Training	400.00	421.03	(21.03)	105.3%
522 45 35 00	Administration Training Equipment	0.00	0.00	0.00	0.0%
522 45 35 10	Fire Training Equipment	11,627.00	0.00	11,627.00	0.0%
522 45 35 20	Medical Training Equipment	1,580.99	0.00	1,580.99	0.0%
522 45 35 30	Marine Training Equipment	0.00	0.00	0.00	0.0%
522 45 35 40	Technical Rescue Training Equipment	0.00	0.00	0.00	0.0%
522 45 41 10	Training Professional Services	11,300.00	4,250.00	7,050.00	37.6%
522 45 43 00	Administrative Training Travel	3,955.00	260.13	3,694.87	6.6%
522 45 43 01	Administrative Lodging & Food	20,500.00	7,477.76	13,022.24	36.5%
522 45 43 02	Training Ferry Fees	650.00	302.45	347.55	46.5%
522 45 43 10	Fire Training Travel	500.00	0.00	500.00	0.0%
522 45 43 11	Fire Lodging & Food	12,065.00	9,109.16	2,955.84	75.5%
522 45 43 20	Medical Training Travel	50.00	0.00	50.00	0.0%
522 45 43 21	Medical Lodging & Food	3,600.00	0.00	3,600.00	0.0%
522 45 43 30	Marine Training Travel	0.00	0.00	0.00	0.0%
522 45 43 31	Marine Lodging & Food	0.00	0.00	0.00	0.0%
522 45 43 40	Technical Rescue Training Travel	0.00	0.00	0.00	0.0%
522 45 43 41	Technical Rescue Lodging & Food	0.00	0.00	0.00	0.0%
522 45 43 50	Maintenance Training Travel	790.00	0.00	790.00	0.0%
522 45 43 51	Maintenance Lodging & Food	2,750.00	285.21	2,464.79	10.4%
522 45 49 00	Administration Tuition & Registration	11,375.00	3,201.00	8,174.00	28.1%
522 45 49 10	Fire Tuition & Registration	41,057.00	14,339.81	26,717.19	34.9%
522 45 49 11	Fire Training Projects & Workshops	12,200.00	450.00	11,750.00	3.7%
522 45 49 20	Medical Tuition & Registration	12,380.00	232.50	12,147.50	1.9%
522 45 49 21	Medical Training Projects	784.00	502.00	282.00	64.0%
522 45 49 22	Medical Tuition - CBT Grant	0.00	0.00	0.00	0.0%
522 45 49 30	Marine Tuition & Registration	200.00	54.88	145.12	27.4%

## 2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 18:13:33 Date: 07/14/2023

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001 General Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining
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522 Fire Control

522 45 49 31	Marine Rescue Training Projects	1,000.00	0.00	1,000.00	0.0%
522 45 49 40	Technical Rescue Tuition & Registration	6,400.00	0.00	6,400.00	0.0%
522 45 49 41	Technical Rescue Training Projects	0.00	0.00	0.00	0.0%
522 45 49 50	Maintenance Tuition & Registration	2,020.95	350.00	1,670.95	17.3%
522 45 49 60	Health & Wellness Training - Registration	0.00	0.00	0.00	0.0%

<b>522 Fire Control</b>		<b>210,026.58</b>	<b>53,207.45</b>	<b>156,819.13</b>	<b>25.3%</b>
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<b>045 TRAINING EMPLOYEE</b>		<b>210,026.58</b>	<b>53,207.45</b>	<b>156,819.13</b>	<b>25.3%</b>
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050 FACILITIES

522 Fire Control

522 50 10 00	Maintenance Employees Wages	155,985.71	77,995.33	77,990.38	50.0%
522 50 10 01	Maintenance Employees Authorized Overtime	3,000.00	2,962.96	37.04	98.8%
522 50 15 20	Maintenance Deferred Compensation	3,199.71	521.48	2,678.23	16.3%
522 50 20 10	FICA/Medicare Benefits-Maintenance Employees	12,238.91	6,314.84	5,924.07	51.6%
522 50 20 20	L&I/Unemployment Premiums-Maintenance Employees	7,251.30	1,479.94	5,771.36	20.4%
522 50 20 30	Maintenance Healthcare Benefits/AD&D	65,320.69	38,156.58	27,164.11	58.4%
522 50 20 40	Retirement Benefits-Maintenance Employees	20,526.17	7,639.19	12,886.98	37.2%
522 50 20 50	Tuition Reimbursement-Maintenance Employees	0.00	0.00	0.00	0.0%
522 50 31 10	Janitorial Supplies	8,400.00	1,478.97	6,921.03	17.6%
522 50 31 20	Maintenance Parts & Supplies	5,064.00	192.93	4,871.07	3.8%
522 50 32 10	Fuel - Maintenance	4,500.00	4,072.28	427.72	90.5%
522 50 35 10	Small Tools	3,600.00	3,662.34	(62.34)	101.7%
522 50 35 20	Furnishings	600.00	124.67	475.33	20.8%
522 50 35 30	Appliances	250.00	0.00	250.00	0.0%
522 50 41 10	Janitorial Services	30,892.00	9,964.00	20,928.00	32.3%
522 50 41 20	Yard Maintenance	25,000.00	11,336.78	13,663.22	45.3%
522 50 41 30	Building Maintenance Services	38,848.00	10,828.89	28,019.11	27.9%
522 50 45 10	Maintenance Equipment Rental & Leases	6,000.00	132.74	5,867.26	2.2%
522 50 47 10	Electricity Consumed	48,117.80	20,852.85	27,264.95	43.3%
522 50 47 20	LPG Gas Consumed	8,760.90	4,644.93	4,115.97	53.0%
522 50 47 30	Water Consumed	5,866.00	2,319.35	3,546.65	39.5%
522 50 47 40	Waste Disposal Used	4,220.00	995.42	3,224.58	23.6%
522 50 48 10	Facilities Repair & Maintenance	9,900.00	7,050.70	2,849.30	71.2%

<b>522 Fire Control</b>		<b>467,541.19</b>	<b>212,727.17</b>	<b>254,814.02</b>	<b>45.5%</b>
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<b>050 FACILITIES</b>		<b>467,541.19</b>	<b>212,727.17</b>	<b>254,814.02</b>	<b>45.5%</b>
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060 VEHICLE & EQUIP MAINTENANCE

522 Fire Control

522 60 43 01	Maintenance Ferry Fees	1,000.00	740.55	259.45	74.1%
522 60 48 10	Fire Equipment Repair & Maintenance	31,027.04	9,113.09	21,913.95	29.4%

## 2023 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 60 48 11	Fire Apparatus Repair & Maintenance	80,020.00	56,073.47	23,946.53 70.1%
522 60 48 12	Administrative Vehicle Repair & Maintenance	8,000.00	488.57	7,511.43 6.1%
522 60 48 20	Medical Equipment Repair & Maintenance	2,785.00	0.00	2,785.00 0.0%
522 60 48 21	Medical Vehicle Repair & Maintenance	8,400.00	1,808.01	6,591.99 21.5%
522 60 48 30	Marine Equipment Repair & Maintenance	2,000.00	0.00	2,000.00 0.0%
522 60 48 31	Marine Vehicle Repair & Maintenance	20,650.00	2,084.02	18,565.98 10.1%
522 60 48 40	Technical Rescue Equipment Repair & Maintenance	500.00	0.00	500.00 0.0%
522 60 48 41	Technical Rescue Vehicle Repair & Maintenance	950.00	0.00	950.00 0.0%
522 60 48 50	Training Equipment Repair & Maintenance	500.00	253.81	246.19 50.8%
522 60 48 60	Maintenance Equipment Repair & Maintenance	3,500.00	1,170.69	2,329.31 33.4%
522 60 48 61	Maintenance Vehicle Repair & Maintenance	1,450.00	0.00	1,450.00 0.0%
522 60 49 70	Collision/Accident	5,999.98	1,135.78	4,864.20 18.9%
<b>522 Fire Control</b>		<b>166,782.02</b>	<b>72,867.99</b>	<b>93,914.03 43.7%</b>
<b>060 VEHICLE &amp; EQUIP MAINTENANCE</b>		<b>166,782.02</b>	<b>72,867.99</b>	<b>93,914.03 43.7%</b>

**062 CAPITAL FACILITIES**

**591 Debt Service**

591 22 71 01	Principle Payments	185,000.00	0.00	185,000.00 0.0%
592 22 83 01	Interest Payments	134,160.00	63,380.00	70,780.00 47.2%
<b>591 Debt Service</b>		<b>319,160.00</b>	<b>63,380.00</b>	<b>255,780.00 19.9%</b>

**594 Capital Expenditures**

594 20 35 13	Computer Hardware	0.00	0.00	0.00 0.0%
594 22 30 00	Communications Equipment	606,000.00	0.00	606,000.00 0.0%
594 22 35 00	Fire Training Equipment- Capital	0.00	0.00	0.00 0.0%
594 22 35 12	Fire Safety Equipment - Capital	0.00	0.00	0.00 0.0%
594 22 35 60	Personal Safety Equipment - Capital	37,500.00	0.00	37,500.00 0.0%
594 22 42 10	Dispatch Services - Capital	0.00	0.00	0.00 0.0%
594 22 62 11	Station 32-33 Replacement	500,000.00	0.00	500,000.00 0.0%
594 22 62 38	Station 32- Upgrade Transfer Switch & 30 KW Generator	0.00	0.00	0.00 0.0%
594 22 63 30	Cultus Bay Radio Tower Site	15,600.00	0.00	15,600.00 0.0%
594 22 63 31	Station 31 - 5535 Cameron Road	41,640.00	13,356.99	28,283.01 32.1%
594 22 63 32	Station 32 - 6435 Central Avenue	4,500.00	0.00	4,500.00 0.0%
594 22 63 33	Station 33 - 3405 French Road	0.00	0.00	0.00 0.0%
594 22 63 34	Station 34 - 820 Camano Avenue	100.00	0.00	100.00 0.0%
594 22 63 35	Station 35 - 3982 Saratoga Road	20,043.00	0.00	20,043.00 0.0%
594 22 63 36	Station 36 - 5579 Bayview Road	100,000.00	9,365.25	90,634.75 9.4%
594 22 63 37	Maintenance Facility - 2874 Verlane Street	41,555.00	0.00	41,555.00 0.0%
594 22 64 03	Medical Equipment- Capital	6,000.00	0.00	6,000.00 0.0%
594 22 64 32	Computers / IT Capital	61,750.00	11,725.01	50,024.99 19.0%
<b>594 Capital Expenditures</b>		<b>1,434,688.00</b>	<b>34,447.25</b>	<b>1,400,240.75 2.4%</b>

## 2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 18:13:33 Date: 07/14/2023

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001 General Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
062 CAPITAL FACILITIES	1,753,848.00	97,827.25	1,656,020.75	5.6%

064 CAPITAL VEHICLES

594 Capital Expenditures

594 22 48 35 Marine Vehicle Repair- Capital	8,200.00	0.00	8,200.00	0.0%
594 22 64 10 Vehicles	125,553.00	44,239.60	81,313.40	35.2%
594 22 64 12 Fire Apparatus	886,160.00	87,154.13	799,005.87	9.8%
594 Capital Expenditures	1,019,913.00	131,393.73	888,519.27	12.9%
064 CAPITAL VEHICLES	1,019,913.00	131,393.73	888,519.27	12.9%

070 OTHER

580 Non Expenditures

588 10 00 00 Prior Period Adjustment	0.00	0.00	0.00	0.0%
589 00 00 10 Non Expenditure - Suspense	0.00	0.00	0.00	0.0%
589 90 00 00 Payroll Deduction Clearing	0.00	(25,249.92)	25,249.92	0.0%
580 Non Expenditures	0.00	(25,249.92)	25,249.92	0.0%

597 Interfund Transfers

597 00 00 02 Transfer To Capital Fund	0.00	1,000,000.00	(1,000,000.00)	0.0%
597 00 00 03 Transfer To Reserve Fund	0.00	53,000.00	(53,000.00)	0.0%
597 00 00 04 Transfer To Contingency Fund	0.00	170,000.00	(170,000.00)	0.0%
597 Interfund Transfers	0.00	1,223,000.00	(1,223,000.00)	0.0%
070 OTHER	0.00	1,197,750.08	(1,197,750.08)	0.0%

Fund Expenditures:	8,217,366.25	3,886,353.75	4,331,012.50	47.3%
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Fund Excess/(Deficit):	(993,411.22)	792,632.06		
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## 2023 BUDGET POSITION

South Whidbey Fire EMS

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003 Reserve Fund 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 41 10 00 Estimated Beginning Balance	0.00	0.00	0.00 0.0%
308 91 10 00 Estimated Beginning Balance	0.00	0.00	0.00 0.0%
308 Beginning Balances	0.00	0.00	0.00 0.0%

360 Misc Revenues

361 11 00 02 Investment Interest	0.00	46.82	(46.82) 0.0%
360 Misc Revenues	0.00	46.82	(46.82) 0.0%

397 Interfund Transfers

397 00 00 03 Transfer From General Fund	0.00	53,000.00	(53,000.00) 0.0%
397 Interfund Transfers	0.00	53,000.00	(53,000.00) 0.0%

Fund Revenues:	0.00	53,046.82	(53,046.82) 0.0%
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	Amt Budgeted	Expenditures	Remaining
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597 Interfund Transfers

597 00 01 03 Transfer from Reserve to General	0.00	0.00	0.00 0.0%
597 Interfund Transfers	0.00	0.00	0.00 0.0%

Fund Expenditures:	0.00	0.00	0.00 0.0%
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Fund Excess/(Deficit):	0.00	53,046.82	
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## 2023 BUDGET POSITION

South Whidbey Fire EMS

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004 Contingency Fund 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 41 11 00 Estimated Beginning Balance	0.00	0.00	0.00 0.0%
308 91 11 00 Estimated Beginning Balance	0.00	0.00	0.00 0.0%
308 Beginning Balances	0.00	0.00	0.00 0.0%

360 Misc Revenues

361 11 00 03 Investment Interest	0.00	152.15	(152.15) 0.0%
360 Misc Revenues	0.00	152.15	(152.15) 0.0%

397 Interfund Transfers

397 00 00 04 Transfer From General Fund	0.00	170,000.00	(170,000.00) 0.0%
397 Interfund Transfers	0.00	170,000.00	(170,000.00) 0.0%

Fund Revenues:	0.00	170,152.15	(170,152.15) 0.0%
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	Amt Budgeted	Expenditures	Remaining
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597 Interfund Transfers

597 00 01 04 Transfer from Contingency to General	0.00	0.00	0.00 0.0%
597 Interfund Transfers	0.00	0.00	0.00 0.0%

Fund Expenditures:	0.00	0.00	0.00 0.0%
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Fund Excess/(Deficit):	0.00	170,152.15	
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## 2023 BUDGET POSITION

South Whidbey Fire EMS

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300 General Investment Fund 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 41 00 00 Estimated Beginning Balance	0.00	1,208,387.51	(1,208,387.51)	0.0%
308 Beginning Balances	0.00	1,208,387.51	(1,208,387.51)	0.0%

397 Interfund Transfers

397 00 00 02 Transfer From General Fund	0.00	1,000,000.00	(1,000,000.00)	0.0%
397 Interfund Transfers	0.00	1,000,000.00	(1,000,000.00)	0.0%

Fund Revenues:	0.00	2,208,387.51	(2,208,387.51)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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999 Ending Balance

508 41 00 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

070 OTHER

597 Interfund Transfers

597 22 00 02 Transfer To General Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

070 OTHER	0.00	0.00	0.00	0.0%
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Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	0.00	2,208,387.51		
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## 2023 BUDGET POSITION

South Whidbey Fire EMS

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301 Bond Fund 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 41 20 00 Estimated Beginning Balance	0.00	86.60	(86.60) 0.0%
308 91 20 00 Estimated Beginning Balance	0.00	0.00	0.00 0.0%
308 Beginning Balances	0.00	86.60	(86.60) 0.0%

Fund Revenues:	0.00	86.60	(86.60) 0.0%
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	Amt Budgeted	Expenditures	Remaining
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597 Interfund Transfers

597 00 00 05 Transfer from Bond to General	0.00	86.60	(86.60) 0.0%
597 Interfund Transfers	0.00	86.60	(86.60) 0.0%

Fund Expenditures:	0.00	86.60	(86.60) 0.0%
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Fund Excess/(Deficit):	0.00	0.00	
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## 2023 BUDGET POSITION TOTALS

South Whidbey Fire EMS

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	7,223,955.03	4,678,985.81	64.8%	8,217,366.25	3,886,353.75	47%
003 Reserve Fund	0.00	53,046.82	0.0%	0.00	0.00	0%
004 Contingency Fund	0.00	170,152.15	0.0%	0.00	0.00	0%
300 General Investment Fund	0.00	2,208,387.51	0.0%	0.00	0.00	0%
301 Bond Fund	0.00	86.60	0.0%	0.00	86.60	0%
	7,223,955.03	7,110,658.89	98.4%	8,217,366.25	3,886,440.35	47.3%

# TREASURER'S REPORT

## Fund Totals

South Whidbey Fire EMS

05/01/2023 To: 05/31/2023

Time: 09:41:11 Date: 06/27/2023

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	2,353,464.48	636,215.86	571,378.97	2,418,301.37	13,178.02	59,890.56	-4,108.33	2,487,261.62
003 Reserve Fund	0.00	53,000.00		53,000.00	0.00	0.00	0.00	53,000.00
004 Contingency Fund	0.00	170,000.00		170,000.00	0.00	0.00	0.00	170,000.00
300 General Investment Fund	1,208,387.51	0.00		1,208,387.51	0.00	0.00	0.00	1,208,387.51
	<u>3,561,851.99</u>	<u>859,215.86</u>	<u>571,378.97</u>	<u>3,849,688.88</u>	<u>13,178.02</u>	<u>59,890.56</u>	<u>-4,108.33</u>	<u>3,918,649.13</u>

# TREASURER'S REPORT

## Account Totals

South Whidbey Fire EMS

05/01/2023 To: 05/31/2023

Time: 09:41:11 Date: 06/27/2023

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 General Fund-Island County Mai	2,353,132.68	660,591.39	668,764.06	2,344,960.01	-4,108.33	69,461.72	2,410,313.40
5 Capital Reserve Investment	1,208,387.51	0.00	0.00	1,208,387.51	0.00	0.00	1,208,387.51
7 Keybank (Direct Deposit)	95.53	0.00	0.00	95.53	0.00	0.00	95.53
10 Heritage (Direct Deposit)	236.27	198,421.40	125,411.84	73,245.83	-60,000.00	3,606.86	16,852.69
11 Reserve Fund	0.00	53,000.00	0.00	53,000.00	0.00	0.00	53,000.00
12 Contingency Fund	0.00	170,000.00	0.00	170,000.00	0.00	0.00	170,000.00
Total Cash:	3,561,851.99	1,082,012.79	794,175.90	3,849,688.88	-64,108.33	73,068.58	3,858,649.13
	3,561,851.99	1,082,012.79	794,175.90	3,849,688.88	-64,108.33	73,068.58	3,858,649.13

# TREASURER'S REPORT

## Outstanding Vouchers

South Whidbey Fire EMS

05/01/2023 To: 05/31/2023

As Of: 05/31/2023 Date: 06/27/2023

Time: 09:41:11 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	97	01/24/2023	Tr Rec	1		Central Whidbey Island Fire & Rescue	3,913.00	shows an invoice number of 266. But no invoice can
2023	721	05/30/2023	Tr Rec	1		Misc Vendors	1.00	Trailer tongue hand dolly - GovDeals
2023	752	05/31/2023	Tr Rec	1		US Bank Visa	194.33	NASPO Contract Payment Q1 Year 2023
Receipts Outstanding:							4,108.33	
2022	1022	08/11/2022	Payroll	1	661596	Lianne Kniest	36.01	Q2 Volunteer Points
2022	1069	08/10/2022	Claims	1	661605	Champion Bolt & Supply Inc	45.80	INV #750665
2022	1145	08/24/2022	Claims	1	661663	Cooper Ullman	20.00	Fair Meal Reimbursement
2023	45	01/19/2023	Claims	1	662117	Nicole Hagen	300.00	Boot Reimbursement
2023	137	02/09/2023	Payroll	1	662148	Kirsti Ranta	144.07	Jan 20-Feb 3 Payroll
2023	443	04/10/2023	Claims	1	662294	Pomeroy, Rebekah	675.00	EMT Instructor Fee
2023	518	05/04/2023	Payroll	1	662321	Jerry D. Beck	72.73	April 18- April 28 Payroll
2023	550	05/04/2023	Payroll	1	662325	Kirsti Ranta	73.88	April 18- April 28 Payroll
2023	566	05/04/2023	Payroll	1	662327	Carson Wrightson	12.00	April 18- April 28 Payroll
2023	571	05/04/2023	Payroll	1	662330	South Whidbey Firefighters Union	667.24	Pay Cycle(s) 05/04/2023 To 05/04/2023 - FF Association Dues
2023	676	05/22/2023	Claims	1	662381	All Battery Sales & Service	11.81	INV# 1905701070233
2023	689	05/22/2023	Claims	1	662394	Island Auto Supply	83.30	ACCT# 1340
2023	691	05/22/2023	Claims	1	662396	Jennings Equipment, Inc.	1,012.72	ACCT# 11533
2023	693	05/22/2023	Claims	1	662398	Johnson Controls Security Solutions LLC	1,023.76	INV# 38741977
2023	695	05/22/2023	Claims	1	662400	A Waste Connections Comp. LEMAY Mobile Shredding	3.70	INV# 4792499S185
2023	704	05/22/2023	Claims	1	662409	Simmons Glass	609.28	INV# 10345
2023	706	05/22/2023	Claims	1	662411	T-Mobile	411.61	ACCT# 972274840
2023	707	05/22/2023	Claims	1	662412	Lewis J Townsend	371.39	Boot/training reimbursement
2023	708	05/22/2023	Claims	1	662413	US Bank Visa	8,609.65	ACCT# 4246044555692148; ACCT# 4246044555692148
2023	716	05/26/2023	Payroll	1	662419	South Whidbey Firefighters Union	762.56	Pay Cycle(s) 05/18/2023 To 05/18/2023 - FF Association Dues
2023	717	05/26/2023	Payroll	1	662420	Trusted Plans Service Corp.	54,030.53	Pay Cycle(s) 05/01/2023 To 05/31/2023 - Medical/Dental; Pay Cycle(s) 05/01/2023 To 05/31/2023 - Life Insurance
2023	718	05/26/2023	Payroll	1	662421	Vimly Benefits Solutions	484.68	Pay Cycle(s) 05/18/2023 To 05/18/2023 - IAFF MERP Dues
							69,461.72	
2023	823	05/31/2023	Deposit	10		IC Treasurer Office	60,000.00	June 1 payroll

# TREASURER'S REPORT

## Outstanding Vouchers

05/01/2023 To: 05/31/2023

As Of: 05/31/2023 Date: 06/27/2023

Time: 09:41:11 Page: 4

South Whidbey Fire EMS

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
							Receipts Outstanding:	
							60,000.00	
2023	485	04/20/2023	Payroll	10	EFT	Alexandra McMahan	3,606.86	Mar 31-Apr 14 Payroll
							3,606.86	
							73,068.58	

Fund	Claims	Payroll	Total
001 General Fund	13,178.02	59,890.56	73,068.58
	13,178.02	59,890.56	73,068.58

TREASURER'S REPORT

Signature Page

South Whidbey Fire EMS

Time: 09:41:11 Date: 06/27/2023

05/01/2023 To: 05/31/2023

Page: 5

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We, the undersigned officers for South Whidbey Fire/EMS, have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
Chief / Date Finance Officer / Date

Signed: \_\_\_\_\_  
Board Chairman / Date

Treasurer's Report  
Transactions from 5/1/2023 to 5/31/2023

## 638 - FIRE DIST #3 EXPENSE

<b>Cash Balance at 4/30/2023</b>				<b>2,354,895.04</b>
05/01/2023	WARRANTS PAID	3,120.00	0.00	
05/04/2023	WARRANTS PAID	1,334.48	0.00	
05/04/2023	WARRANT ISSUE	0.00	1,299.50	
05/04/2023	WARRANT ISSUE	0.00	3,158.06	
05/05/2023	WARRANT ISSUE	0.00	106,249.55	
05/08/2023	WARRANTS PAID	2,203.88	0.00	
05/09/2023	WARRANTS PAID	19,059.52	0.00	
05/10/2023	WARRANTS PAID	74,546.86	0.00	
05/11/2023	WARRANTS PAID	1,024.33	0.00	
05/12/2023	WARRANTS PAID	6,808.67	0.00	
05/15/2023	WARRANTS PAID	258.47	0.00	
05/16/2023	WARRANTS PAID	3,437.53	0.00	
05/17/2023	WARRANTS PAID	952.00	0.00	
05/22/2023	WARRANT ISSUE	0.00	47,777.63	
05/23/2023	WARRANTS PAID	150.00	0.00	
05/25/2023	WARRANTS PAID	17,456.10	0.00	
05/26/2023	WARRANTS PAID	3,876.42	0.00	
05/26/2023	WARRANT ISSUE	0.00	55,401.29	
05/30/2023	WARRANTS PAID	13,366.50	0.00	
05/31/2023	WARRANTS PAID	2,504.91	0.00	
	<b>Warrant Payable Total</b>	<b>150,099.67</b>	<b>213,886.03</b>	<b>63,786.36</b>
05/04/2023	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	165.00	
05/15/2023	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	650.11	
05/19/2023	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	55.00	
05/19/2023	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	55.00	
05/19/2023	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	144,698.40	
05/24/2023	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	10,065.27	
05/31/2023	MAY 23 PROP TAX DISTRIBUTION	0.00	502,075.78	
05/31/2023	APR2023 LEASEHOLD COLLEX	0.00	330.44	
05/31/2023	CORRECT ICTIP INV INTEREST -AP	5.65	0.00	
05/31/2023	ICTIP INV INTEREST -MAY 2023	0.00	2,306.71	
	<b>Revenue Total</b>	<b>5.65</b>	<b>660,401.71</b>	<b>660,396.06</b>
05/22/2023	TRANSFER TO 726	170,000.00	0.00	
05/22/2023	TRANSFER TO 727	53,000.00	0.00	
	<b>Transfer Out Total</b>	<b>223,000.00</b>	<b>0.00</b>	<b>-223,000.00</b>
05/03/2023	FD3EX PAYROLL	68,421.40	0.00	
05/03/2023	FD3EX IRS	26,908.12	0.00	
05/04/2023	WARRANT ISSUE	1,299.50	0.00	
05/04/2023	WARRANT ISSUE	3,158.06	0.00	
05/04/2023	FD3EX DRS	2,190.43	0.00	
05/05/2023	WARRANT ISSUE	106,249.55	0.00	
05/12/2023	FD3EX DRS	2,378.79	0.00	
05/17/2023	FD3EX PAYROLL	70,000.00	0.00	
05/22/2023	WARRANT ISSUE	47,777.63	0.00	
05/24/2023	FD3EX DRS	1,979.29	0.00	
05/26/2023	WARRANT ISSUE	55,401.29	0.00	
05/31/2023	FD3EX PAYROLL	60,000.00	0.00	
	<b>Expenditure Total</b>	<b>445,764.06</b>	<b>0.00</b>	<b>-445,764.06</b>

Island County, WA

Treasurer's Report  
Transactions from 5/1/2023 to 5/31/2023

638 - FIRE DIST #3 EXPENSE

Ending Cash Balance

Calculated Total 2,410,313.40

Book Total 2,410,313.40

Difference 0.00





**Participants - Earning Allocat Selected  
 Cash/Checking Activity  
 May 1, 2023 - May 31, 2023**

Island County

**Fire District #3 Maintenance**

Page 1

Investment #	Current Rate	Transaction Date	Deposits	Withdrawals	Interest Received	Balance
638						<b>1,208,387.51</b>
	2.052	05/01/2023			2,066.11	1,208,387.51
	2.217	05/01/2023				1,208,387.51
<b>Subtotal and Ending Balance</b>	<b>2.217</b>		<b>0.00</b>	<b>0.00</b>	<b>2,066.11</b>	<b>1,208,387.51</b>
<b>Totals and Ending Balance for Fire District #3 Maintenance</b>			<b>0.00</b>	<b>0.00</b>	<b>2,066.11</b>	<b>1,208,387.51</b>

Island County, WA

Treasurer's Report  
Transactions from 5/1/2023 to 5/31/2023

641 - FIRE DISTRICT #3 BOND

Cash Balance at 4/30/2023

0.00

Ending Cash Balance

Calculated Total

0.00

Book Total

0.00

Difference

0.00

# TREASURER'S REPORT

## Fund Totals

South Whidbey Fire EMS

Time: 21:45:58 Date: 07/14/2023

06/01/2023 To: 06/30/2023

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	2,418,301.37	68,073.77	1,587,658.17	898,716.97	13,147.25	909.52	-3,913.00	908,860.74
003 Reserve Fund	53,000.00	46.82		53,046.82	0.00	0.00	0.00	53,046.82
004 Contingency Fund	170,000.00	152.15		170,152.15	0.00	0.00	0.00	170,152.15
300 General Investment Fund	1,208,387.51	1,000,000.00		2,208,387.51	0.00	0.00	0.00	2,208,387.51
	<u>3,849,688.88</u>	<u>1,068,272.74</u>	<u>1,587,658.17</u>	<u>3,330,303.45</u>	<u>13,147.25</u>	<u>909.52</u>	<u>-3,913.00</u>	<u>3,340,447.22</u>

# TREASURER'S REPORT

## Account Totals

South Whidbey Fire EMS

06/01/2023 To: 06/30/2023

Time: 21:45:58 Date: 07/14/2023

Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 General Fund-Island County Mai	2,344,960.01	68,183.77	1,515,751.13	897,392.65	-3,913.00	14,056.77	907,536.42
5 Capital Reserve Investment	1,208,387.51	1,000,000.00	0.00	2,208,387.51	0.00	0.00	2,208,387.51
7 Keybank (Direct Deposit)	95.53	0.00	0.00	95.53	0.00	0.00	95.53
10 Heritage (Direct Deposit)	73,245.83	102,399.53	174,416.57	1,228.79	0.00	0.00	1,228.79
11 Reserve Fund	53,000.00	46.82	0.00	53,046.82	0.00	0.00	53,046.82
12 Contingency Fund	170,000.00	152.15	0.00	170,152.15	0.00	0.00	170,152.15
Total Cash:	3,849,688.88	1,170,782.27	1,690,167.70	3,330,303.45	-3,913.00	14,056.77	3,340,447.22
	3,849,688.88	1,170,782.27	1,690,167.70	3,330,303.45	-3,913.00	14,056.77	3,340,447.22

TREASURER'S REPORT

Outstanding Vouchers

06/01/2023 To: 06/30/2023

As Of: 06/30/2023 Date: 07/14/2023

Time: 21:45:58 Page: 3

South Whidbey Fire EMS

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	97	01/24/2023	Tr Rec	1		Central Whidbey Island Fire & Rescue	3,913.00	shows an invoice number of 266. But no invoice can
Receipts Outstanding:							3,913.00	
2022	1022	08/11/2022	Payroll	1	661596	Lianne Kniest	36.01	Q2 Volunteer Points
2022	1069	08/10/2022	Claims	1	661605	Champion Bolt & Supply Inc	45.80	INV #750665
2022	1145	08/24/2022	Claims	1	661663	Cooper Ullman	20.00	Fair Meal Reimbursement
2023	45	01/19/2023	Claims	1	662117	Nicole Hagen	300.00	Boot Reimbursement
2023	518	05/04/2023	Payroll	1	662321	Jerry D. Beck	72.73	April 18- April 28 Payroll
2023	550	05/04/2023	Payroll	1	662325	Kirsti Ranta	73.88	April 18- April 28 Payroll
2023	566	05/04/2023	Payroll	1	662327	Carson Wrightson	12.00	April 18- April 28 Payroll
2023	776	06/05/2023	Claims	1	662448	Shimada, Paul	360.00	Inv.#2304
2023	783	06/05/2023	Claims	1	662455	WA Fire Chiefs	400.00	Inv.#1588
2023	846	06/19/2023	Claims	1	662466	Car Toys	674.53	INV# 06123ENJYFY
2023	855	06/19/2023	Claims	1	662475	IC Fair	375.00	07302023
2023	857	06/19/2023	Claims	1	662477	ISOOutsource	10,935.91	INV# CW281358, 281715, 281714
2023	859	06/19/2023	Claims	1	662479	Lianne Kniest	36.01	2022 Q2 payroll. Cancelled check 661596. Reissue
2023	876	06/19/2023	Payroll	1	662496	South Whidbey Firefighters Union	714.90	Pay Cycle(s) 06/15/2023 To 06/15/2023 - FF Association Dues
							14,056.77	

Fund	Claims	Payroll	Total
001 General Fund	13,147.25	909.52	14,056.77
	13,147.25	909.52	14,056.77

TREASURER'S REPORT

Signature Page

South Whidbey Fire EMS

Time: 21:45:58 Date: 07/14/2023

06/01/2023 To: 06/30/2023

Page: 4

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We, the undersigned officers for South Whidbey Fire/EMS, have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
Chief / Date Finance Officer / Date

Signed: \_\_\_\_\_  
Board Chairman / Date

Treasurer's Report  
Transactions from 6/1/2023 to 6/30/2023

**638 - FIRE DIST #3 EXPENSE**

<b>Cash Balance at 5/31/2023</b>				<b>2,410,313.40</b>
06/15/2023	INV PURCHASE	1,000,000.00	0.00	
	<b>Investment Total</b>	1,000,000.00	0.00	<b>-1,000,000.00</b>
06/01/2023	WARRANTS PAID	64,812.58	0.00	
06/01/2023	WARRANT ISSUE	0.00	1,384.62	
06/02/2023	WARRANTS PAID	498.61	0.00	
06/05/2023	WARRANTS PAID	5,531.65	0.00	
06/05/2023	WARRANT ISSUE	0.00	149,198.85	
06/05/2023	WARRANTS CANCELLED	4,672.51	0.00	
06/06/2023	WARRANTS PAID	38,759.23	0.00	
06/07/2023	WARRANTS PAID	49,298.21	0.00	
06/08/2023	WARRANTS PAID	7,098.98	0.00	
06/09/2023	WARRANTS PAID	2,490.54	0.00	
06/12/2023	WARRANTS CANCELLED	401.81	0.00	
06/12/2023	WARRANTS PAID	10,957.38	0.00	
06/13/2023	WARRANTS PAID	30,254.62	0.00	
06/15/2023	WARRANTS PAID	990.16	0.00	
06/16/2023	WARRANTS PAID	7,717.03	0.00	
06/20/2023	WARRANT ISSUE	0.00	94,434.39	
06/22/2023	WARRANTS PAID	19,006.79	0.00	
06/23/2023	WARRANTS PAID	56,663.90	0.00	
06/26/2023	WARRANTS PAID	2,698.68	0.00	
06/27/2023	WARRANTS PAID	1,705.79	0.00	
06/28/2023	WARRANTS PAID	519.30	0.00	
06/29/2023	WARRANTS PAID	1,131.14	0.00	
06/30/2023	WARRANTS PAID	288.22	0.00	
	<b>Warrant Payable Total</b>	305,497.13	245,017.86	<b>-60,479.27</b>
06/08/2023	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	1.00	
06/08/2023	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	194.33	
06/20/2023	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	55.00	
06/23/2023	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	20.00	
06/30/2023	JUN 23 PROP TAX DISTRIBUTION	0.00	65,004.12	
06/30/2023	CORRECT ICTIP INV INTEREST -MA	0.00	44.49	
06/30/2023	ICTIP INV INTEREST -JUNE 2023	0.00	2,940.16	
06/30/2023	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	120.00	
	<b>Revenue Total</b>	0.00	68,379.10	<b>68,379.10</b>
06/01/2023	FD#3 ISLFIR17 INT PMT	63,380.00	0.00	
06/01/2023	WARRANT ISSUE	1,384.62	0.00	
06/01/2023	FD3EX IRS	23,600.78	0.00	
06/01/2023	FD3EX DRS	29,121.45	0.00	
06/05/2023	WARRANT ISSUE	149,198.85	0.00	
06/05/2023	WARRANTS CANCELLED	0.00	4,672.51	
06/12/2023	WARRANTS CANCELLED	0.00	401.81	
06/14/2023	FD3EX IRS	22,785.13	0.00	
06/14/2023	FD3EX PAYROLL	44,702.50	0.00	
06/15/2023	FD3EX DRS	2,512.79	0.00	
06/20/2023	WARRANT ISSUE	94,434.39	0.00	
06/23/2023	FD3EX DRS	4,777.10	0.00	
06/28/2023	FD3EX PAYROLL	56,697.03	0.00	
06/28/2023	FD3EX PAYROLL	1,000.00	0.00	

Island County, WA

Treasurer's Report  
Transactions from 6/1/2023 to 6/30/2023

638 - FIRE DIST #3 EXPENSE

06/30/2023	FD3EX IRS	22,156.49	0.00	
	Expenditure Total	<u>515,751.13</u>	<u>5,074.32</u>	-510,676.81
Ending Cash Balance			Calculated Total	907,536.42
			Book Total	907,536.42
			Difference	0.00





**Participants - Earning Allocat Selected  
Cash/Checking Activity  
June 1, 2023 - June 30, 2023**

Island County

**Fire District #3 Maintenance**

Page 1

Investment #	Current Rate	Transaction Date	Deposits	Withdrawals	Interest Received	Balance
638						<b>1,208,387.51</b>
	2.260	06/01/2023			2,351.20	1,208,387.51
	2.026	06/01/2023				1,208,387.51
	2.026	06/15/2023	1,000,000.00			2,208,387.51
<b>Subtotal and Ending Balance</b>	<b>2.026</b>		<b>1,000,000.00</b>	<b>0.00</b>	<b>2,351.20</b>	<b>2,208,387.51</b>
<b>Totals and Ending Balance for Fire District #3 Maintenance</b>			<b>1,000,000.00</b>	<b>0.00</b>	<b>2,351.20</b>	<b>2,208,387.51</b>

Island County, WA

Treasurer's Report  
Transactions from 6/1/2023 to 6/30/2023

641 - FIRE DISTRICT #3 BOND

Cash Balance at 5/31/2023		0.00
Ending Cash Balance	Calculated Total	0.00
	Book Total	0.00
	Difference	0.00



# SOUTH WHIDBEY FIRE / EMS

5579 Bayview Road • Langley, WA 98260  
(360)321-1533 • Fax (360)321-9385 • www.swfe.org

Expenditure Approval Document

Date of Approval: July 20, 2023

Fund: 638

Warrants Approved from June 2, 2023 – July 14, 2023

Date	Check	Vendor	Amount
06/05/2023	230602001-230602037	Accounts Payable	\$149,198.85
06/15/2023	EFT	Payroll	\$58,002.13
06/19/2023	EFT, 230603001-230603037	Accounts Payable	\$124,509.41
06/29/2023	EFT	Payroll	\$56,726.52
07/13/2023	EFT	Payroll	\$57,264.32
07/14/2023	EFT, 230701001-230701004	Accounts Payable	\$71,208.75
<b>Total Warrants Approved</b>			<b>\$516,909.98</b>

*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable according to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim is a just, due and unpaid obligation against South Whidbey Fire/EMS, and that I am authorized to authenticate and certify to said claim.*

Finance Officer: \_\_\_\_\_  
Kathryn Nguyen

Fire Chief: \_\_\_\_\_  
Nick Walsh

Commissioner: \_\_\_\_\_  
Michael Noblet

Commissioner: \_\_\_\_\_  
Savannah Erickson

Commissioner: \_\_\_\_\_  
Jim Towers

Serving the communities of Bayview - Clinton - Freeland - Langley - Maxwelton – Saratoga  
Our mission: *“To protect and prepare the South Whidbey community through service and education.”*

# CHECK REGISTER

South Whidbey Fire EMS

Time: 20:52:02 Date: 07/14/2023

06/02/2023 To: 07/31/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
838	06/19/2023	Payroll	1	EFT	Internal Revenue Service	22,785.13	941 Deposit for Pay Cycle(s) 06/15/2023 - 06/15/2023
839	06/19/2023	Payroll	1	EFT	WA D/Retirement Systems	2,512.79	Pay Cycle(s) 05/18/2023 To 05/18/2023 - DEFERRED COMP
840	06/19/2023	Payroll	1	EFT	WA D/Retirement Systems	4,655.19	Pay Cycle(s) 06/01/2023 To 06/16/2023 - DEFERRED COMP
841	06/19/2023	Payroll	1	EFT	WA D/Retirement Systems	121.91	Pay Cycle(s) 06/01/2023 To 06/16/2023 - DEFERRED COMP- Maint
936	06/30/2023	Payroll	1	EFT	Internal Revenue Service	22,156.49	941 Deposit for Pay Cycle(s) 06/29/2023 - 06/29/2023
937	07/14/2023	Payroll	1	EFT	Internal Revenue Service	22,179.01	941 Deposit for Pay Cycle(s) 05/18/2023 - 05/18/2023
938	07/14/2023	Payroll	1	EFT	Internal Revenue Service	22,156.49	941 Deposit for Pay Cycle(s) 06/29/2023 - 06/29/2023
939	07/14/2023	Payroll	1	0	Aflac	2,016.76	Pay Cycle(s) 06/15/2023 To 06/30/2023 - AFLAC (Post-Tax)
940	07/14/2023	Payroll	1	0	IAFF Local Union 5212	231.60	Pay Cycle(s) 06/29/2023 To 06/29/2023 - FF Union Dues; Pay Cycle(s) 07/13/2023 To 07/13/2023 - FF Union Dues
941	07/14/2023	Payroll	1	0	South Whidbey Firefighters Union	1,429.80	Pay Cycle(s) 06/29/2023 To 06/29/2023 - FF Association Dues; Pay Cycle(s) 07/13/2023 To 07/13/2023 - FF Association Dues
942	07/14/2023	Payroll	1	0	Vimly Benefits Solutions	1,038.60	Pay Cycle(s) 06/29/2023 To 06/29/2023 - IAFF MERP Dues; Pay Cycle(s) 07/13/2023 To 07/13/2023 - IAFF MERP Dues
753	06/05/2023	Claims	1	662425	ARG Industrial	127.43	Inv.#N054227
		Invoices	Amount	PO	For		
		N054227	127.43		1001 Radiator Hose		
754	06/05/2023	Claims	1	662426	Robert Coleman Absolute Pest Control	596.20	Inv.#12341
		Invoices	Amount	PO	For		
		12341	596.20		Sta. Pest Services		
755	06/05/2023	Claims	1	662427	Amazon Capital Services	594.61	Acct#A1YVR6PPUE4D
		Invoices	Amount	PO	For		
		1NHFHJPG4VQO	92.65		1701 Body Parts		
		1VJHQMTRRL3C	33.23		1302 Washers		
		1HY7PKKC711Y	112.70		Office Pens		
		1QT1Y39G466F	356.03		New Vehicle Delay Timer		
756	06/05/2023	Claims	1	662428	Bound Tree Medical, LLC.	114.03	Inv. #84966158
		Invoices	Amount	PO	For		
		84966158	114.03		Glucose Test Strips		
757	06/05/2023	Claims	1	662429	Canon Financial Services, Inc.	263.16	Inv.#30504893
		Invoices	Amount	PO	For		
		30504893	263.16		Copier Lease		
758	06/05/2023	Claims	1	662430	Cascade Fire & Safety	14,764.80	Inv.#162914
		Invoices	Amount	PO	For		

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		Invoices	Amount	PO	For		
	162914		14,764.80		Parts/Equip for New Pumper - 2204		
759	06/05/2023	Claims	1	662431	Corey Oil & Propane, LLC	233.45	Inv#99946
		Invoices	Amount	PO	For		
	99946		233.45		Fuel Usage		
760	06/05/2023	Claims	1	662432	Fed Ex	31.94	Acct.#47952703
		Invoices	Amount	PO	For		
	814390365		8.35		Maint. Freight		
	813609435		15.24		Maint. Freight		
	811470830		8.35		Maint. Freight		
761	06/05/2023	Claims	1	662433	Fire Chief Equipment	2,991.89	Inv.#0914247
		Invoices	Amount	PO	For		
	0914247		2,991.89		Fire Ext. Service Testing		
762	06/05/2023	Claims	1	662434	FirstNet - AT&T MOBILITY	2,113.35	Inv.#287296038392X05272023
		Invoices	Amount	PO	For		
	287296038392052		2,113.35		Phones & Data		
763	06/05/2023	Claims	1	662435	Health & Safety Institute HSI	28.81	Inv.#1809724
		Invoices	Amount	PO	For		
	1809724		28.81		CPR Cards/Credits		
764	06/05/2023	Claims	1	662436	Horizon Audio Video	177.34	Inv.#27503
		Invoices	Amount	PO	For		
	27503		177.34		Sta. 36 AV Cabinet Repair		
765	06/05/2023	Claims	1	662437	I-COM	24,317.74	Inv.#Q3202310
		Invoices	Amount	PO	For		
	Q3202310		24,317.74		Qtr. 3 User Fees		
766	06/05/2023	Claims	1	662438	IC E R & R Fund	315.78	Inv.#23067
		Invoices	Amount	PO	For		
	23067		315.78		March Statement		
767	06/05/2023	Claims	1	662439	ISOOutsource	23,389.37	Acct.# SOUTHWHIDBEY
		Invoices	Amount	PO	For		
	CW280136		2,072.40		Outlook 365 Migration		
	CW281082		9,049.80		IT Services - May		
	CW281104		2,769.40		IT Services- May		
	CW280993		1,011.84		IT Services		
	CW280498		6,877.93		IT Services- April		
	CW280499		1,608.00		IT Services - April		
768	06/05/2023	Claims	1	662440	L.N. Curtis & Sons	1,315.39	Inv.#706457
		Invoices	Amount	PO	For		
	706457		1,315.39		Air Hammer Rescue Kit		

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769	06/05/2023	Claims	1	662441	Les Schwab Tire	69.61	Inv.#41300406390
		Invoices	Amount	PO	For		
		41300406390	69.61		0802 TPMS Repair		
770	06/05/2023	Claims	1	662442	Mukilteo Coffee Co.	31.20	Inv.#671124; Inv.#671275
		Invoices	Amount	PO	For		
		671124	15.60		Sta. 36 Coffee		
		671275	15.60		Station 36 Coffee		
771	06/05/2023	Claims	1	662443	Northwest Safety Clean	990.16	Inv.#2335203; Inv.#2335301
		Invoices	Amount	PO	For		
		2335203	239.88		Bunker Nameplates		
		2335301	750.28		PPE Repair		
772	06/05/2023	Claims	1	662444	Orca Information INC	550.00	Inv.#34196
		Invoices	Amount	PO	For		
		34196	550.00		Background Checks		
773	06/05/2023	Claims	1	662445	Frontier Ford Peninsula Auto World, INC	16,134.13	Acct.#2093450, #4206
		Invoices	Amount	PO	For		
		144408	73.43		1701 Door Lock Actuator		
		178802C	12,420.25		1701 New Motor		
		180534	3,640.45		0701 Replacement Turbo		
774	06/05/2023	Claims	1	662446	Puget Sound Energy	923.04	South Whidbey Fire/EMS
		Invoices	Amount	PO	For		
		052520235409	164.87		Sta. 32 Power		
		052320238238	340.66		Sta. 34 Power		
		052320238691	417.51		Sta. 31 Power		
775	06/05/2023	Claims	1	662447	Quality Cleaning Etc. Inc.	1,504.00	Inv.#06012023
		Invoices	Amount	PO	For		
		06012023	1,504.00		Station Cleaning		
776	06/05/2023	Claims	1	662448	Shimada, Paul	360.00	Inv.#2304
		Invoices	Amount	PO	For		
		2304	360.00		CPR Instructor Fee		
777	06/05/2023	Claims	1	662449	South Island Medical	150.00	Inv.#EMS042523
		Invoices	Amount	PO	For		
		EMS042523	150.00		Physical		
778	06/05/2023	Claims	1	662450	South Whidbey School District #206	6,213.03	Inv.#Fire202307, 08
		Invoices	Amount	PO	For		
		202308	3,054.45		Fuel		
		202307	3,158.58				

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779	06/05/2023	Claims	1	662451	Systems for Public Safety, Inc.	3,491.52	Inv.#44108; Inv. #44122
		Invoices	Amount	PO	For		
	44108		1,087.79		2201&2202 Underseat Box		
	44122		2,403.73		Screens for New Rigs		
780	06/05/2023	Claims	1	662452	T-Mobile	411.61	Acct.#972274840
		Invoices	Amount	PO	For		
	061320234840		411.61		Laptop Data Services		
781	06/05/2023	Claims	1	662453	US Bank Visa	7,630.21	ACCT# 4246044555692148
		Invoices	Amount	PO	For		
	052520232148		7,630.21		May Statement		
782	06/05/2023	Claims	1	662454	Useless Bay Golf & Country Club	7,746.08	Inv.#612968
		Invoices	Amount	PO	For		
	612968		7,746.08		Awards Banquet		
783	06/05/2023	Claims	1	662455	WA Fire Chiefs	400.00	Inv.#1588
		Invoices	Amount	PO	For		
	1588		400.00		Admin Conf. Reg.		
784	06/05/2023	Claims	1	662456	WA State Patrol	20,743.44	Inv.#FT230198
		Invoices	Amount	PO	For		
	FT230198		20,743.44		Fire Academy		
785	06/05/2023	Claims	1	662457	Teresa Welch	110.00	CPR Reimbursement
		Invoices	Amount	PO	For		
	051023		-110.00		CPR Reim.		
786	06/05/2023	Claims	1	662458	West Coast Fire & Rescue	767.04	Inv.#B2948169
		Invoices	Amount	PO	For		
	B2948169		767.04		2204 Mounting Brackets		
787	06/05/2023	Claims	1	662459	Western Facilities Supply, Inc.	51.14	Inv.#046748
		Invoices	Amount	PO	For		
	046748		51.14		Toilet Bowl Cleaner		
788	06/05/2023	Claims	1	662460	Whidbey Island Sign Solutions LL	6,522.21	Inv.#23456
		Invoices	Amount	PO	For		
	23456		6,522.21		1701 Striping		
789	06/05/2023	Payroll	1	662461	Aflac	3,025.14	Inv.#877353
842	06/19/2023	Claims	1	662462	Amazon Capital Services	357.85	INV# 1RTLCLK9G3X; INV# 1VD6LWDF3WGV
		Invoices	Amount	PO	For		
	1RTLCLK9G3X		173.47		1701 Switches		
	1VD6LWDF3WGV		184.38		USB Drives		
843	06/19/2023	Claims	1	662463	Awards Forever	26.26	INV# 3238

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		Invoices	Amount	PO	For		
	3238		26.26		STN Plaque updates		
844	06/19/2023	Claims	1	662464	Bound Tree Medical, LLC.	78.00	INV# 84974016
		Invoices	Amount	PO	For		
	84974016		78.00		Defib pads for loaner AED		
845	06/19/2023	Claims	1	662465	CDW Government, Inc.	509.16	INV# KC21378
		Invoices	Amount	PO	For		
	KC21378		509.16		SnapScan		
846	06/19/2023	Claims	1	662466	Car Toys	674.53	INV# 06123ENJFY
		Invoices	Amount	PO	For		
	06123ENJFY		674.53		1701 replace radios		
847	06/19/2023	Claims	1	662467	Fed Ex	28.58	INV# 815730877
		Invoices	Amount	PO	For		
	815730877		28.58		IFSAC Cert. Awards Forever		
848	06/19/2023	Claims	1	662468	Fire Fleet Maintenance LLC	1,771.94	INV# 5140
		Invoices	Amount	PO	For		
	5140		1,771.94		Inverter for 2204		
849	06/19/2023	Claims	1	662469	Fisheries Supply	116.16	INV# 6498638
		Invoices	Amount	PO	For		
	6498638		116.16		1701 Inverter Fuse		
850	06/19/2023	Claims	1	662470	G12 Communications LLC	425.36	INV# 110593
		Invoices	Amount	PO	For		
	110593		425.36		G12 SIP Trunk		
851	06/19/2023	Claims	1	662471	Grainger	19.20	INV# 9724826814
		Invoices	Amount	PO	For		
	9724826814		19.20		Remote batteries		
852	06/19/2023	Claims	1	662472	Health & Safety Institute HSI	14.40	INV# 1812183
		Invoices	Amount	PO	For		
	1812183		14.40		CPR Cards		
853	06/19/2023	Claims	1	662473	Nicole Hagen	300.00	Boot Reimb. cancelled check 662117. Reissue
		Invoices	Amount	PO	For		
	01192023		300.00		Boot Reimb. cancelled check 662117. Reissue		
854	06/19/2023	Claims	1	662474	Humphrey Sign Co	114.45	INV# 22889
		Invoices	Amount	PO	For		
	22889		114.45		St 36 Window Graphics		



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855	06/19/2023	Claims	1	662475	IC Fair	375.00	07302023
		Invoices	Amount	PO	For		
		07302023	375.00		Fair booth rental		
856	06/19/2023	Claims	1	662476	IC Fire Chiefs Association	2,138.00	South Whidbey Fire/EMS
		Invoices	Amount	PO	For		
		04142023	500.00		Branded Protocol App		
		03022023	1,638.00		Fire Academy Registration		
857	06/19/2023	Claims	1	662477	ISOOutsource	10,935.91	INV# CW281358, 281715, 281714
		Invoices	Amount	PO	For		
		CW281358	3,759.29		Outlook 365 Migration		
		CW281715	1,774.02		IT Services		
		CW281714	5,402.60		IT Services		
858	06/19/2023	Claims	1	662478	Island Auto Supply	278.97	ACCT# 1340
		Invoices	Amount	PO	For		
		686456	1.24		Hose connector		
		686954	13.05		Shop cleaner		
		687136	200.24		Engine belts		
		687124	64.44		Coolant folter mount		
859	06/19/2023	Claims	1	662479	Lianne Kniest	36.01	2022 Q2 payroll. Cancelled check 661596. Reissue
		Invoices	Amount	PO	For		
		06302022	36.01		2022 Q2 payroll. Cancelled check 661596. Reissue		
860	06/19/2023	Claims	1	662480	L.N. Curtis & Sons	124.20	ACCT# C32878
		Invoices	Amount	PO	For		
		712900	44.01		Calibrator Power Cord		
		713908	80.19		Calibrator Power Cord		
861	06/19/2023	Claims	1	662481	McGavick Graves, P.S.	352.00	INV# 35687
		Invoices	Amount	PO	For		
		35687	352.00		Policy Update		
862	06/19/2023	Claims	1	662482	Northwest Safety Clean	1,131.14	INV# 2335115
		Invoices	Amount	PO	For		
		2335115	1,131.14		PPE Repair		
863	06/19/2023	Claims	1	662483	Orca Information INC	70.00	INV# 34552
		Invoices	Amount	PO	For		
		34552	70.00		Background check		
864	06/19/2023	Claims	1	662484	Frontier Ford Penninsula Auto World, INC	242.80	INV# 144419
		Invoices	Amount	PO	For		
		144419	242.80		Spord Weather		

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865	06/19/2023	Claims	1	662485	Puget Sound Energy	1,357.88	ACCT# 200013858705, 220017726922
		Invoices	Amount	PO	For		
		062020238705	94.41		ST 33 electricity		
		053120236922	1,263.47		ST 36 elevtricity		
866	06/19/2023	Claims	1	662486	Rescue Northwest	5,554.17	5339
		Invoices	Amount	PO	For		
		5339	5,554.17	105917	Tech Rescue MPD Device		
867	06/19/2023	Claims	1	662487	SeaWestern Fire Apparatus & Equip.	10,050.99	INV# 23982
		Invoices	Amount	PO	For		
		23982	10,050.99		PPE		
868	06/19/2023	Claims	1	662488	Sebo's Do-it Center	318.67	ACCT 13000
		Invoices	Amount	PO	For		
		06012023	318.67		May Statement		
869	06/19/2023	Claims	1	662489	Snure Law Office, PSC	288.75	South Whidbey Fire/EMS
		Invoices	Amount	PO	For		
		07012023	288.75		Legal services-Public records		
870	06/19/2023	Claims	1	662490	Sound Business Center	9.25	INV# 205889
		Invoices	Amount	PO	For		
		205889	9.25		Paper		
871	06/19/2023	Claims	1	662491	Stericycle, INC.	10.36	INV# 3006497477
		Invoices	Amount	PO	For		
		3006497477	10.36		BIO Hazard Bin		
872	06/19/2023	Claims	1	662492	Cooper Ullmann	20.00	Fair Meal Reimb. Cancelled check 661663. Reissue
		Invoices	Amount	PO	For		
		08242022	20.00		Fair Meal Reimb. Cancelled check 661663. Reissue		
873	06/19/2023	Claims	1	662493	WA State Ferries	98.60	ACCT# F111148
		Invoices	Amount	PO	For		
		RK408817	98.60		May Statement		
874	06/19/2023	Claims	1	662494	Whidbey Telecom	1,251.52	ACCT# 119643
		Invoices	Amount	PO	For		
		062520239643	1,251.52		Phone and Internet		
875	06/19/2023	Payroll	1	662495	IAFF Local Union 5212	115.80	Pay Cycle(s) 06/15/2023 To 06/15/2023 - FF Union Dues
876	06/19/2023	Payroll	1	662496	South Whidbey Firefighters Union	714.90	Pay Cycle(s) 06/15/2023 To 06/15/2023 - FF Association Dues

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877	06/19/2023	Payroll	1	662497	Trusted Plans Service Corp.	54,004.28	Pay Cycle(s) 05/01/2023 To 05/31/2023 - Medical/Dental; Pay Cycle(s) 05/01/2023 To 05/31/2023 - Life Insurance
878	06/19/2023	Payroll	1	662498	Vimly Benefits Solutions	519.30	Pay Cycle(s) 06/15/2023 To 06/15/2023 - IAFF MERP Dues
790	06/15/2023	Payroll	10	EFT	Jonathan J. Beck	2,605.89	May 26-June9 Payroll
791	06/15/2023	Payroll	10	EFT	Blake Benenati	1,971.63	May 26-June9 Payroll
792	06/15/2023	Payroll	10	EFT	Brian Boyd	2,228.41	May 26-June9 Payroll
793	06/15/2023	Payroll	10	EFT	Alex B Carlson	2,789.52	May 26-June9 Payroll
794	06/15/2023	Payroll	10	EFT	Katheryne Crowe	2,370.49	May 26-June9 Payroll
795	06/15/2023	Payroll	10	EFT	Karley Diffie	2,430.17	May 26-June9 Payroll
796	06/15/2023	Payroll	10	EFT	Joseph M Dilley	3,628.29	May 26-June9 Payroll
797	06/15/2023	Payroll	10	EFT	Savannah Erickson	280.60	May 26-June9 Payroll
798	06/15/2023	Payroll	10	EFT	Christopher Greaves	1,736.71	May 26-June9 Payroll
799	06/15/2023	Payroll	10	EFT	Jake D Greve	1,364.62	May 26-June9 Payroll
800	06/15/2023	Payroll	10	EFT	Nicole Hagen	903.63	May 26-June9 Payroll
801	06/15/2023	Payroll	10	EFT	Robert Husom	3,357.24	May 26-June9 Payroll
802	06/15/2023	Payroll	10	EFT	Leah Kalahiki	3,838.09	May 26-June9 Payroll
803	06/15/2023	Payroll	10	EFT	Vicki Lange	2,563.65	May 26-June9 Payroll
804	06/15/2023	Payroll	10	EFT	Peter Lund	1,879.74	May 26-June9 Payroll
805	06/15/2023	Payroll	10	EFT	Sean C McDougald	2,407.76	May 26-June9 Payroll
806	06/15/2023	Payroll	10	EFT	Alexandra McMahan	2,721.56	May 26-June9 Payroll
807	06/15/2023	Payroll	10	EFT	Terrence Ney	3,284.10	May 26-June9 Payroll
808	06/15/2023	Payroll	10	EFT	Kathryn Nguyen	1,266.43	May 26-June9 Payroll
809	06/15/2023	Payroll	10	EFT	Michael W Noblet	118.10	May 26-June9 Payroll
810	06/15/2023	Payroll	10	EFT	Steven S Osborne	2,395.65	May 26-June9 Payroll
811	06/15/2023	Payroll	10	EFT	James A. Towers	117.36	May 26-June9 Payroll
812	06/15/2023	Payroll	10	EFT	Lewis J Townsend	1,767.19	May 26-June9 Payroll
813	06/15/2023	Payroll	10	EFT	Christopher Turner	2,069.66	May 26-June9 Payroll
814	06/15/2023	Payroll	10	EFT	Cooper Ullmann	2,638.24	May 26-June9 Payroll
815	06/15/2023	Payroll	10	EFT	Nicholas S Walsh	3,559.24	May 26-June9 Payroll
816	06/15/2023	Payroll	10	EFT	Carlee Wilkie	1,708.16	May 26-June9 Payroll
880	06/29/2023	Payroll	10	EFT	Jonathan J. Beck	2,609.31	June 09-June23 Payroll
881	06/29/2023	Payroll	10	EFT	Blake Benenati	2,078.75	June 09-June23 Payroll
882	06/29/2023	Payroll	10	EFT	Brian Boyd	2,146.97	June 09-June23 Payroll
883	06/29/2023	Payroll	10	EFT	Alex B Carlson	2,795.31	June 09-June23 Payroll
884	06/29/2023	Payroll	10	EFT	Katheryne Crowe	1,931.89	June 09-June23 Payroll
885	06/29/2023	Payroll	10	EFT	Karley Diffie	3,419.59	June 09-June23 Payroll
886	06/29/2023	Payroll	10	EFT	Joseph M Dilley	3,619.99	June 09-June23 Payroll
887	06/29/2023	Payroll	10	EFT	Christopher Greaves	1,765.73	June 09-June23 Payroll
888	06/29/2023	Payroll	10	EFT	Jake D Greve	1,556.11	June 09-June23 Payroll
889	06/29/2023	Payroll	10	EFT	Nicole Hagen	89.91	June 09-June23 Payroll
890	06/29/2023	Payroll	10	EFT	Robert Husom	2,344.01	June 09-June23 Payroll
891	06/29/2023	Payroll	10	EFT	Leah Kalahiki	2,395.56	June 09-June23 Payroll
892	06/29/2023	Payroll	10	EFT	Vicki Lange	2,556.78	June 09-June23 Payroll
893	06/29/2023	Payroll	10	EFT	Peter Lund	2,359.50	June 09-June23 Payroll
894	06/29/2023	Payroll	10	EFT	Sean C McDougald	2,521.52	June 09-June23 Payroll
895	06/29/2023	Payroll	10	EFT	Alexandra McMahan	2,381.26	June 09-June23 Payroll
896	06/29/2023	Payroll	10	EFT	Terrence Ney	3,284.10	June 09-June23 Payroll
897	06/29/2023	Payroll	10	EFT	Kathryn Nguyen	2,400.71	June 09-June23 Payroll
898	06/29/2023	Payroll	10	EFT	Steven S Osborne	2,116.41	June 09-June23 Payroll
899	06/29/2023	Payroll	10	EFT	Lewis J Townsend	1,767.19	June 09-June23 Payroll
900	06/29/2023	Payroll	10	EFT	Christopher Turner	2,065.06	June 09-June23 Payroll
901	06/29/2023	Payroll	10	EFT	Cooper Ullmann	1,369.47	June 09-June23 Payroll
902	06/29/2023	Payroll	10	EFT	Nicholas S Walsh	3,559.24	June 09-June23 Payroll
903	06/29/2023	Payroll	10	EFT	Carlee Wilkie	3,592.15	June 09-June23 Payroll

# CHECK REGISTER

South Whidbey Fire EMS

Time: 20:52:02 Date: 07/14/2023

06/02/2023 To: 07/31/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
905	07/13/2023	Payroll	10	EFT	Jonathan J. Beck	2,590.25	June 23-July 7 Payroll
906	07/13/2023	Payroll	10	EFT	Blake Benenati	1,648.71	June 23-July 7 Payroll
907	07/13/2023	Payroll	10	EFT	Brian Boyd	2,474.77	June 23-July 7 Payroll
908	07/13/2023	Payroll	10	EFT	Alex B Carlson	1,345.46	June 23-July 7 Payroll
909	07/13/2023	Payroll	10	EFT	Katheryne Crowe	2,204.00	June 23-July 7 Payroll
910	07/13/2023	Payroll	10	EFT	Karley Diffie	2,202.10	June 23-July 7 Payroll
911	07/13/2023	Payroll	10	EFT	Joseph M Dilley	3,593.06	June 23-July 7 Payroll
912	07/13/2023	Payroll	10	EFT	Christopher Greaves	2,149.82	June 23-July 7 Payroll
913	07/13/2023	Payroll	10	EFT	Jake D Greve	1,556.11	June 23-July 7 Payroll
914	07/13/2023	Payroll	10	EFT	Nicole Hagen	1,500.16	June 23-July 7 Payroll
915	07/13/2023	Payroll	10	EFT	Robert Husom	3,383.96	June 23-July 7 Payroll
916	07/13/2023	Payroll	10	EFT	Leah Kalahiki	2,563.12	June 23-July 7 Payroll
917	07/13/2023	Payroll	10	EFT	Vicki Lange	2,535.85	June 23-July 7 Payroll
918	07/13/2023	Payroll	10	EFT	Peter Lund	2,362.25	June 23-July 7 Payroll
919	07/13/2023	Payroll	10	EFT	Sean C McDougald	3,522.16	June 23-July 7 Payroll
920	07/13/2023	Payroll	10	EFT	Alexandra McMahon	1,840.90	June 23-July 7 Payroll
921	07/13/2023	Payroll	10	EFT	Terrence Ney	3,254.97	June 23-July 7 Payroll
922	07/13/2023	Payroll	10	EFT	Kathryn Nguyen	1,824.22	June 23-July 7 Payroll
923	07/13/2023	Payroll	10	EFT	Steven S Osborne	1,906.06	June 23-July 7 Payroll
924	07/13/2023	Payroll	10	EFT	Lewis J Townsend	1,737.03	June 23-July 7 Payroll
925	07/13/2023	Payroll	10	EFT	Christopher Turner	2,072.39	June 23-July 7 Payroll
926	07/13/2023	Payroll	10	EFT	Cooper Ullmann	2,433.35	June 23-July 7 Payroll
927	07/13/2023	Payroll	10	EFT	Nicholas S Walsh	3,520.99	June 23-July 7 Payroll
928	07/13/2023	Payroll	10	EFT	Carlee Wilkie	3,042.63	June 23-July 7 Payroll

001 General Fund	516,909.98		
		Claims:	185,253.82
* Transaction Has Mixed Revenue And Expense Accounts	516,909.98	Payroll:	331,656.16

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against South Whidbey Island Fire/EMS and that I am authorized to authenticate and certify to said claim.

Auditing Officer \_\_\_\_\_ Date: \_\_\_\_\_

Auditing Officer \_\_\_\_\_ Date: \_\_\_\_\_

Account	Description	Current Budget	Requested Budget	Difference	Purpose		
<b>Revenue</b>							
100003	Regular Property Tax	\$ 493,909.39	\$ -	\$ 493,909.39	Miscalculation		
100003	New Construction Tax	\$ 62,760.39	\$ -	\$ 62,760.39	Miscalculation		
210000	Hospital Payments	\$ 254,644.13	\$ 338,263.29	\$ (83,619.16)	2022 payment received in 2023		
110001	Investment Interest	\$ 6,000.00	\$ 21,279.80	\$ (15,279.80)	Increased funds invested		
		<b>\$ 817,313.91</b>	<b>\$ 359,543.09</b>	<b>\$ 457,770.82</b>			
<b>Expenses</b>							
101010	Chief's Wages	\$ 146,205.00	\$ 154,000.00	\$ 7,795.00	5% increase with performance review		
101020	Deputy Chiefs Wages	\$ 256,075.48	\$ 256,400.00	\$ 324.52	Step increase		
101040	Administration Wages	\$ 232,623.23	\$ 226,000.00	\$ (6,623.23)	Admin Assistant part time wages		
501000	Maintenance Wages	\$ 155,985.71	\$ 146,000.00	\$ (9,985.71)	Decrease due to PFMLA leave		
101520	Deputy Chief Deferred Comp Match	\$ 10,459.60	\$ 8,425.10	\$ (2,034.50)	Less member participation		
101521	Admin Deferred Compensation Match	\$ 4,652.46	\$ 2,000.00	\$ (2,652.46)	Decrease due to PFMLA leave		
102030	Admin Healthcare Benefits/ADD	\$ 193,713.07	\$ 250,000.00	\$ 56,286.93	Severance package/Premium increases		
102040	Retirement Benefits-ADMIN	\$ 57,197.41	\$ 55,000.00	\$ (2,197.41)	Admin Assistant part-time, 1% reduction in employer contribution		
103120	Photographic Supplies	\$ 950.00	\$ -	\$ (950.00)	In house		
103210	Fuel- Admin	\$ 13,000.00	\$ 17,000.00	\$ 4,000.00	2022 invoices/increase in unit cost		
103520	Software	\$ 6,780.00	\$ -	\$ (6,780.00)	decreasing software subscriptions		
104110	Legal Services	\$ 12,000.00	\$ 42,000.00	\$ 30,000.00	Investigation		
104140	Professional Services	\$ 880.00	\$ 2,100.00	\$ 1,220.00	Sarah P. 2022 training hours, assessment center		
104170	Photography	\$ 500.00	\$ 637.65	\$ 137.65	Increased photography cost		
104210	Postage & Shipping	\$ 11,400.00	\$ 2,500.00	\$ (8,900.00)	reduce bulk mailing cost		
104230	Cell & Digital Telephones	\$ 33,540.00	\$ 36,100.00	\$ 2,560.00	Discount not applied		
104610	Liability/Umbrella- Enduris	\$ 149,550.00	\$ 155,000.00	\$ 5,450.00	Policy increases \$ 153,421.40 not including damage		
104910	Memberships	\$ 8,182.00	\$ 5,932.00	\$ (2,250.00)	Remove WA State Assoc Fire Chiefs		
104920	Subscriptions	\$ 54,675.08	\$ 61,200.00	\$ 6,524.92	Increase with Lexipol, Springbrook, and Vector		
104940	Software Recurring Licenses	\$ 27,549.04	\$ 31,000.00	\$ 3,450.96	Licenses cost increase		
202010	FICA/Medicare Benefits-Volunteers	\$ 10,710.00	\$ 8,000.00	\$ (2,710.00)	2023 Actuals		
202031	Accidental Death & Disability- VFIS	\$ 3,250.00	\$ 5,322.00	\$ 2,072.00	Increased Policy Fees		
202042	Retirement Premium-LOSAP	\$ 35,000.00	\$ 32,790.00	\$ (2,210.00)	Actual cost less than expected		
202310	Physicals	\$ 9,535.00	\$ 2,000.00	\$ (7,535.00)	No physical payments		
202420	BVFF- Liability Insurance	\$ 2,500.00	\$ -	\$ (2,500.00)	Included in 20.20.31		
203210	Fuel- Fire Apparatus	\$ 32,450.00	\$ 41,000.00	\$ 8,550.00	2022 invoices/increase in unit cost		

203230	Fuel-Marine Apparatus	\$ 6,700.00	\$ 4,700.00	\$ (2,000.00)	Actual spending less than expected		
203550	Communication Equipment	\$ 192,300.00	\$ 230,305.04	\$ 38,005.04	Did not get grant. Purchasing radios		
203560	Personal Safety Equipment	\$ 166,125.00	\$ 67,991.41	\$ (98,133.59)	2022 carryover		
204520	Operations Rents and Fees	\$ 17,751.84	\$ 18,288.78	\$ 536.94	Actual cost higher than expected		
221520	Firefighter Deferrec Comp Match	\$ 27,312.95	\$ 17,312.95	\$ (10,000.00)	Actual cost. Move to OT		
453210	Fuel- Training	\$ 400.00	\$ 800.00	\$ 400.00	2022 costs charged in 2023		
454110	Training Professional Service	\$ 11,300.00	\$ 5,300.00	\$ (6,000.00)	move to 45.49.40 for rope class		
454940	Technical Rescue Tuition & Registraion	\$ 6,400.00	\$ 12,400.00	\$ 6,000.00	moved from 45.41.10		
454302	Training Ferry Fees	\$ 650.00	\$ 800.00	\$ 150.00	Increased Training		
501000	Maintenance Employee Wages	\$ 155,985.71	\$ 147,000.00	\$ (8,985.71)	PFMLA leave		
501520	Maintenance Deferred Compensation Match	\$ 3,199.71	\$ 1,200.00	\$ (1,999.71)	Less member participation		
503210	Fuel- Maintenance	\$ 4,500.00	\$ 8,000.00	\$ 3,500.00	2022 costs charged in 2023		
503510	Small Tools	\$ 3,600.00	\$ 3,700.00	\$ 100.00	2022 costs charged in 2023		
504510	Maintenance Equipment Rental & Leases	\$ 6,000.00	\$ 2,000.00	\$ (4,000.00)	Lawn contract includes equipment		
604301	Maintenance Ferry Fees	\$ 1,000.00	\$ 1,500.00	\$ 500.00	increased maintenance		
604811	Fire Apparatus Repair & Maintenance	\$ 80,020.00	\$ 85,000.00	\$ 4,980.00	Unanticipated Apparatus Repairs		
604931	Marine Vehicle Repair-Capital	\$ 8,200.00	\$ -	\$ (8,200.00)	Paid in 2022		
226211	Station 32-33 Replacement	\$ 500,000.00	\$ 147,531.55	\$ (352,468.45)			
226330	Cultus Bay Radio Tower Site	\$ 15,600.00	\$ 12,100.00	\$ (3,500.00)	Paid in 2022		
226331	Station 31- Cameron Road	\$ 41,640.00	\$ 29,476.99	\$ (12,163.01)	Paid in 2022		
226332	Station 32- Central Avenue	\$ 4,500.00	\$ -				
226334	Station 34- Camano Ave	\$ 100.00	\$ 9,100.00	\$ 9,000.00	Fire alarm purchase		
226335	Station 35- Saratoga Road	\$ 20,043.00	\$ 13,000.00	\$ (7,043.00)	Paid in 2022		
226337	Maintenance Facility	\$ 41,555.00	\$ 15,000.00	\$ (26,555.00)	Paid in 2022		
226410	Vehicles	\$ 125,553.00	\$ 92,000.00	\$ (33,553.00)	Will not replace Chassis in 2023		
226432	Computer/IT Capital	\$ 61,750.00	\$ 46,265.00	\$ (15,485.00)	Reduce mounting system/NAS		
227101	Principle Payments	\$ 185,000.00	\$ 195,000.00	\$ 10,000.00	Principle Increase		
228301	Interest Payments	\$ 134,160.00	\$ 126,760.00	\$ (7,400.00)	Reduced Interest rate		
		\$ 3,290,709.29	\$ 2,832,938.47	\$ (457,770.82)			

<b>Accounts Under Budgeted</b>	<b>Budget Amount</b>	<b>Required Amount</b>	<b>Difference</b>	<b>Accounts Over Budgeted</b>	<b>Budget Amount</b>	<b>Required Amount</b>	<b>Difference</b>
<b>Revenue</b>				<b>REVENUE ACCOUNTS</b>			
Hospital Payments	\$ 254,644.13	\$ 338,263.29	\$ 83,619.16	Regular Property Tax	\$ 493,909.39	\$ -	\$ (493,909.39)
Investment Interest	\$ 6,000.00	\$ 21,279.80	\$ 15,279.80	New Construction Tax	\$ 62,760.39	\$ -	\$ (62,760.39)
<b>Total</b>	<b>\$ 260,644.13</b>	<b>\$ 359,543.09</b>	<b>\$ 98,898.96</b>	<b>Total</b>	<b>\$ 556,669.78</b>	<b>\$ -</b>	<b>\$ (556,669.78)</b>
<b>Expenses</b>							
Chief's Wages	\$ 146,205.00	\$ 154,000.00		Administration Wages	\$ 232,623.23	\$ 226,000.00	
Deputy Chiefs Wages	\$ 256,075.48	\$ 256,400.00		Maintenance Wages	\$ 155,985.71	\$ 146,000.00	
Admin Healthcare Benefits/ADD	\$ 193,713.07	\$ 250,000.00		Deputy Chief Deferred Comp Match	\$ 10,459.60	\$ 8,425.10	
Fuel- Admin	\$ 13,000.00	\$ 17,000.00		Admin Deferred Compensation Match	\$ 4,652.46	\$ 2,000.00	
Legal Services	\$ 12,000.00	\$ 42,000.00		Retirement Benefits-ADMIN	\$ 57,197.41	\$ 55,000.00	
Professional Services	\$ 880.00	\$ 2,100.00		Photographic Supplies	\$ 950.00	\$ -	
Photography	\$ 500.00	\$ 637.65		Software	\$ 6,780.00	\$ -	
Cell & Digital Telephones	\$ 33,540.00	\$ 36,100.00		Postage & Shipping	\$ 11,400.00	\$ 2,500.00	
Liability/Umbrella- Enduris	\$ 149,550.00	\$ 155,000.00		Memberships	\$ 8,182.00	\$ 5,932.00	
Subscriptions	\$ 54,675.08	\$ 61,200.00		FICA/Medicare Benefits-Volunteers	\$ 10,710.00	\$ 8,000.00	
Software Recurring Licenses	\$ 27,549.04	\$ 31,000.00		Retirement Premium-LOSAP	\$ 35,000.00	\$ 32,790.00	
Accidental Death & Disability- VFIS	\$ 3,250.00	\$ 5,322.00		Physicals	\$ 9,535.00	\$ 2,000.00	
Fuel- Fire Apparatus	\$ 32,450.00	\$ 41,000.00		BVFF- Liability Insurance	\$ 2,500.00	\$ -	
Communication Equipment	\$ 192,300.00	\$ 230,305.04		Fuel-Marine Apparatus	\$ 6,700.00	\$ 4,700.00	
Operations Rents and Fees	\$ 17,751.84	\$ 18,288.78		Personal Safety Equipment	\$ 166,125.00	\$ 67,991.41	
Fuel- Training	\$ 400.00	\$ 800.00		Firefighter Deferrec Comp Match	\$ 27,312.95	\$ 17,312.95	
Technical Rescue Tuition & Registraion	\$ 6,400.00	\$ 12,400.00		Training Professional Service	\$ 11,300.00	\$ 5,300.00	
Training Ferry Fees	\$ 650.00	\$ 800.00		Maintenance Employee Wages	\$ 155,985.71	\$ 147,000.00	
Fuel- Maintenance	\$ 4,500.00	\$ 8,000.00		Maintenance Deferred Compensation Match	\$ 3,199.71	\$ 1,200.00	
Small Tools	\$ 3,600.00	\$ 3,700.00		Maintenance Equipment Rental & Leases	\$ 6,000.00	\$ 2,000.00	
Maintenance Ferry Fees	\$ 1,000.00	\$ 1,500.00		Marine Vehicle Repair-Capital	\$ 8,200.00	\$ -	
Fire Apparatus Repair & Maintenance	\$ 80,020.00	\$ 85,000.00		<b>Station 32-33 Replacement</b>	<b>\$ 500,000.00</b>	<b>\$ 147,531.55</b>	
Station 34- Camano Ave	\$ 100.00	\$ 9,100.00		Cultus Bay Radio Tower Site	\$ 15,600.00	\$ 12,100.00	
Principle Payments	\$ 185,000.00	\$ 195,000.00		Station 31- Cameron Road	\$ 41,640.00	\$ 29,476.99	
<b>Total</b>	<b>\$ 1,415,109.51</b>	<b>\$ 1,616,653.47</b>	<b>\$ 201,543.96</b>	Station 32- Central Avenue	\$ 4,500.00	\$ -	
				Station 35- Saratoga Road	\$ 20,043.00	\$ 13,000.00	
				Maintenance Facility	\$ 41,555.00	\$ 15,000.00	
				Vehicles	\$ 125,553.00	\$ 92,000.00	
				Computer/IT Capital	\$ 61,750.00	\$ 46,265.00	
				Interest Payments	\$ 134,160.00	\$ 126,760.00	
				<b>Total</b>	<b>\$ 1,875,599.78</b>	<b>\$ 1,216,285.00</b>	<b>\$ (659,314.78)</b>

## Overall Budget Impact

Revenue Budgeted	\$ 7,223,955.03
Actual Revenue	\$ 6,766,184.21
Difference	\$ (457,770.82)
2022 Carry Over	\$ 3,160,407.24
Total Revenue	<u>\$ 9,468,820.63</u>

Expenses Budgeted	\$ 8,222,336.25
Actual Expenses	\$ 7,764,565.43
Difference	<u>\$ 457,770.82</u>



## **INTERLOCAL AGREEMENT FOR EMS SERVICE**

**THIS INTERLOCAL AGREEMENT (AGREEMENT) IS ENTERED INTO BY AND BETWEEN SOUTH WHIDBEY FIRE/EMS, 5579 BAYVIEW ROAD, LANGLEY, WA, 98260, HEREINAFTER REFERRED TO AS “FIRE DISTRICT”, AND WHIDBEY ISLAND PUBLIC HOSPITAL DISTRICT, 101 NORTH MAIN STREET, COUPEVILLE, WA, 98239, HEREINAFTER REFERRED TO AS “HOSPITAL DISTRICT”, AND HEREINAFTER COLLECTIVELY REFERRED TO AS “PARTIES”.**

**WHEREAS**, the Parties recognize the value to citizens in providing an multi-tiered pre-hospital emergency medical response system; and

**WHEREAS**, the Parties enter into this agreement pertaining to the Hospital District reimbursing the Fire District for assisting with pre-hospital emergency medical response within the jurisdictional boundaries of South Whidbey Island Fire/EMS and those areas covered by automatic or mutual response by the Fire District; and

**WHEREAS**, the Hospital District is supported by a levy to provide emergency medical services to all of Whidbey Island; and

**WHEREAS**, the Parties, along with other Fire Departments on Whidbey Island, have made arrangements relating to the provision of emergency medical services for Whidbey Island; and

**WHEREAS**, the Parties have enjoyed a good working relationship in the past and wish codify their relationship for the future.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. EMS Response Services. The Fire District shall provide the emergency medical services listed in this section in conjunction with the Hospital District. The Fire District shall provide EMS Services in the manner required to ensure the Hospital District’s compliance with the guidelines of applicable accrediting agencies, with all rules and regulations promulgated by local, state, and federal regulatory agencies and with all requirements necessary for the Hospital District to bill patients and third party payers for the EMS services provided by the Parties, should the District decide to do so. The Fire District shall provide EMS services only through Fire Department personnel who are appropriately trained and licensed emergency medical technicians.
  - a. First responder services for any medical emergency that occurs within the boundaries for which the Fire District provides Fire Protection Services.

- b. Assistance to Hospital District EMS personnel who arrive at the scene, including emergency medical assistance, patient extraction, patient movement and transportation. Such assistance shall be at the direction of Hospital District EMS personnel directly responsible for patient care, or the Incident Commander as necessary based upon the complexity of the incident.
  - c. Maintain equipment, vehicles and supplies necessary to provide the EMS Services.
  - d. Ensure that all Fire District personnel who provide services under this Agreement are adequately trained emergency medical technicians as deemed appropriate by Fire District and the Hospital District comply with all established policies, procedures and protocols of the Hospital District, Whidbey General EMS and the Island County Medical Program Director.
2. Payment and Calculation. The Hospital District shall compensate the Fire District for the EMS Services provided under this Agreement according to a payment methodology set forth below.
- a. The Hospital District will pay to the Fire District an amount equal to \$0.035/\$1000.00 of assessed value of taxable properties within the boundaries of the Fire District.
  - b. The Fire District will invoice the District semi-annually for the current contract year. Invoicing will occur during July for the previous 6 months of service (January 1 – June 30) and during January for the previous 6 months of service (July 1 – December 31). The Hospital District will remit payment within 30 days of invoicing.
  - c. Payments to the Fire District under this Agreement shall be used to provide emergency medical care or emergency medical services, including related personnel costs, training for such personnel and related equipment, supplies, vehicles, and structures needed to provide the EMS Services.
3. Financial Responsibility. Each party shall bear financial responsibility for its own respective activities except to extent set out above.
4. Term. This Agreement commences on April 1, 2023 (“Commencement Date”), and will continue in effect for three (3) years until March 31, 2026 (the “Initial Term”), unless terminated earlier under Section 7 below.
5. Relationship to Existing Agreements. Unless expressly provided otherwise in this Agreement, this Agreement is not intended to modify or supersede existing agreements and shall be construed in a manner which is consistent therewith.

6. Amendments. This Agreement may be amended from time to time by written amendment. All amendments must be agreed to by the Fire District and the Hospital District.
7. Termination.
  - a. Termination Without Cause. Either party may terminate this Agreement at any time by giving written notice to the other party at least one hundred twenty (120) days in advance of the termination date.
  - b. Immediate Termination by the Hospital District for Cause. The Hospital District may terminate this Agreement immediately upon written notice to the Fire District if the Fire District fails to perform any term or condition of this Agreement.
8. Administration.
  - a. The provisions of this Agreement shall be managed by Hospital District Administrator and South Whidbey Fire/EMS Fire Chief. They shall meet as necessary to ensure that the provisions of this Agreement are fulfilled, and shall maintain records of all actions as required to accomplish the work of the Agreement. They may delegate responsibilities under this Agreement as they chose fit.
  - b. This Agreement is not intended to create an independent government body to manage the provisions of this Agreement.
9. Property. There is no joint property to be held under this agreement.
10. Indemnification.
  - a. The Hospital District shall indemnify and hold harmless the Fire District and its officers, agents and employees, or any of them from any and all claims, actions, suits, liability, loss, costs, expenses and damages of any nature whatsoever, by reason of or arising out of any negligent act or omission of the Hospital District, its officers, agents and employees, or any of them, in the performance of activities carried out under this Agreement. In the event that any such suit based upon such a claim, action, loss or damage is brought against the Fire District, the Hospital District shall defend the same at its sole cost and expense. If final judgment be rendered against the Fire District and its officers, agents and employees, or any of them, or jointly against the Fire District and the Hospital District and their respective officers, agents and employees, or any of them, the Hospital District shall satisfy same.

- b. In executing this Agreement, the Hospital District does not assume liability or responsibility for, or in any way release the Fire District from liability or responsibility which arises in whole or in part from the existence or effect of Fire District's own negligence, act or omission. If any cause, claim, suit or action is commenced in which the Fire District's negligent act or omission is at issue, the Fire District shall defend the same at its sole expense and if judgment is entered or damages are awarded against the Fire District, the Hospital District, or both, the Fire District shall satisfy the same, including all chargeable costs and attorney's fees.
  - c. The Fire District shall indemnify and hold harmless the Hospital District and its officers, agents and employees, or any of them from any and all claims, actions, suits, liability, loss, costs, expenses and damages of any nature whatsoever, by reason of or arising out of any negligent act or omission of the Fire District, its officers, agents and employees, or any of them, in the performance of the activities it undertakes pursuant to this Agreement. In the event that any such suit based upon such a claim, action, loss or damage is brought against the Hospital District, the Fire District shall defend the same at its sole cost and expense. If final judgment be rendered against the Hospital District and its officers, agents and employees, or any of them, or jointly against the Fire District and the Hospital District and their respective officers, agents and employees, or any of them, the Fire District shall satisfy the same.
  - d. In executing this Agreement, the Fire District does not assume liability or responsibility for, or in any way release the Hospital District from liability or responsibility which arises in whole or in part from the existence or effect of the Hospital District's negligence, act or omission. If any cause, claim, suit or action proceeding is commenced which the source of liability is the Hospital District's negligence, act or omission of care, the Hospital District shall defend the same at its sole expense and if judgment is entered or damages are awarded against the Fire District, the Hospital District, or both, the Hospital District shall satisfy the same, including all chargeable costs and attorney's fees.
11. Insurance. The Fire District shall maintain and/or ensure the maintenance of, at its sole expense, policies of professional liability insurance issued by reputable commercial insurers licensed to do business in Washington or a system of self- insurance or membership in an insurance pool that is acceptable to the District and that cover the Fire District and any Fire District personnel against claims of professional malpractice or negligence that arise out of or relate to EMS Services provided under this Agreement. The insurance, or self-insurance or insurance pool shall have minimum policy limits of

One Million Dollars (\$1,000,000) per incident and Five Million Dollars (\$5,000,000) in the annual aggregate.

12. Dispute Resolution. All disputes between the parties, including, without limitation, disputes missing from or relating to this Agreement or the relationship between the parties, shall be resolved by the dispute resolution process set forth in Exhibit A.
13. Severability. In the event that any provision of this Agreement is declared invalid or illegal, such declaration shall in no way affect or invalidate any other provisions thereof, and such other provisions shall remain in full force and effect.

DATED this 15<sup>th</sup> day of JUNE, 2023.

  
\_\_\_\_\_  
**Administrator**  
**Whidbey/Island Public Hospital District**

\_\_\_\_\_  
**Chair**  
**South Whidbey Fire/EMS**

ATTEST:

\_\_\_\_\_  
District Secretary

## EXHIBIT A

### DISPUTE RESOLUTION

1. **POLICY.** The parties hope there will be no disputes arising from this Interlocal Agreement for EMS Services (the “Agreement”). If a dispute arises, the parties shall first try to negotiate a fair and prompt resolution through an internal process. If they are unsuccessful, the dispute shall be resolved by binding arbitration, the parties acknowledging that they intend to give up their right to have any dispute arising out of this Agreement decided in court by a judge or jury. The provisions of the Washington arbitration statute, Chapter 7.04A RCW, are incorporated herein to the extent not inconsistent with the other terms of this Agreement.

2. **INTERNAL DISPUTE RESOLUTION PROCESS.** Each party agrees that if a dispute arises it will promptly notify the other party. The parties shall attempt in good faith to resolve the dispute pursuant to Hospital District’s internal dispute resolution process. This process shall entail at least one meeting between Hospital District administration and the Fire District to discuss the dispute and such meeting may be facilitated, at the request of either party, by an independent facilitator. The cost of the facilitator shall be divided equally between the parties. If the parties are unable to resolve the dispute within 60 days, the dispute shall be resolved by binding arbitration as set forth in Section 3.

3. **BINDING ARBITRATION.** Any controversy or claim between the parties arising from or relating to this Agreement shall be resolved by an arbitration to be commenced in the manner provided in RCW Chapter 7.04A; provided, however, that all statutes of limitations that would otherwise apply shall apply to disputes submitted to arbitration. This process applies regardless of when the dispute arises and will remain in effect after termination of this Agreement.

3.1 **Commencement.** Arbitration shall be commenced by serving a written demand for arbitration on the other party, either personally or by both regular first class mail and certified mail, return receipt requested in accordance with the terms of RCW 7.04.060.

3.2 **Arbitrator.** There shall be one arbitrator selected by mutual agreement of the parties. If the parties cannot, within 15 days after commencement of the Arbitration, agree on an arbitrator, he/she shall be selected by the administrator of the Judicial Dispute Resolution (“JDR”) office in Seattle, Washington, within 15 days thereafter. In the event JDR no longer operates in Seattle, the mediator shall be chosen by the administrator of the American Arbitration Association (“AAA”) in Seattle, Washington.

When the arbitrator cannot be mutually agreed upon, the party seeking arbitration shall apply to JDR or AAA within 10 days of completion of the internal process and shall request arbitration within 120 days. The venue of the arbitration shall be Coupeville, Washington, or another location agreed to by the parties.

3.3 **Arbitrability.** The arbitrator shall determine whether a controversy or claim is covered by this Agreement.

3.4 Third-Party Intervention. If either party so requests at any time within 75 days of the submission of the dispute to arbitration, the parties shall try to resolve it by nonbinding third-party intervention, including mediation, evaluation or both, but without delaying the arbitration hearing date.

3.5 Arbitration Procedures. The arbitration shall be conducted under the JDR Dispute Resolution Rules or the AAA Commercial Arbitration Rules, whichever entity presides over the arbitration, in effect on the date that the arbitrator is selected, to the extent consistent with this Exhibit B. Any discovery authorized by the arbitrator shall not extend the time limits established by this section. The arbitrator shall not be bound by the rules of evidence or of civil procedure, but rather may consider such evidence as reasonable business people would consider in the conduct of their day-to-day affairs. The parties wish to minimize the cost of the dispute resolution process. To that end, the arbitrator shall have the authority to limit live testimony and cross-examination and may require the parties to submit some or all of their case by written declaration, but only to the extent the arbitrator determines that such procedure can be done without jeopardizing a fair hearing of the dispute.

3.6 Time Limits. The arbitrator and the parties shall do what is reasonably necessary to conduct the arbitration hearing within 120 days of the date the arbitrator is selected, and the arbitrator shall make every effort to limit the hearing to two days and to render his/her opinion within 14 days after the hearing. The parties have specified these time limits to expedite the proceeding, but they are not jurisdictional, and the arbitrator may for good cause afford or permit reasonable extensions or delays, which shall not affect the validity of the award.

3.7 Construction of Agreement. The arbitrator shall have no authority to add to, subtract from, or otherwise change or modify the provisions of this Agreement and shall only interpret existing provisions of this Agreement as they may apply to the specific facts of the issue in dispute.

3.8 Award. The arbitrator shall render his/her decision in writing. The decision shall contain a brief statement of the claim(s) determined and the award made on each claim. In making the decision and award, the arbitrator shall apply applicable law. Absent fraud, collusion or willful misconduct by the arbitrator, the award shall be final, and judgment may be entered in any court having jurisdiction. The arbitrator may award injunctive relief or any other remedy available from a judge, including the joinder of parties or consolidation of this arbitration with any other involving common issues of law or fact or that may promote judicial economy. If a court, applying applicable substantive state law, would be authorized to award punitive or exemplary damages, the arbitrators shall have the same power, but the arbitrators otherwise shall not award punitive or exemplary damages.

3.9 Representation by Counsel. All parties shall have the right to representation by legal counsel at any stage of the proceedings.

3.10 Costs. The parties shall share equally the cost of the arbitrator's fees, filing fees and any other expenses such as court reporter fees that are jointly incurred. All other costs and expenses, including attorney fees, shall be paid by the party incurring them.

3.11 Failure to Pay Arbitrator's Fee. In the event that any party fails or refuses to pay that party's designated portion of the fees above, the other party who has paid that party's share of the arbitrator's fee may request of the arbitrator an award of default against the non-paying party, which shall be granted absent extenuating circumstances that in the arbitrator's judgment exist making it unfair to grant a default award to the requesting party.